

Board of Public Affairs Minutes

July 9th, 2019

Mr. Johnson called the BPA Meeting to order at 7:00 PM.

Roll Call: Curt Johnson-present, Nick Rundo-present, Adam Miller-present

Visitors: Jake Neill, Jennell Dahlhausen, Paul Harris, Christina Piotrowski, Bridey Matheney, Joe Hernandez

Visitors Report:

Nothing to report.

Cashiers Report:

Mr. Harris the secretary of the Geauga Fair had a water main break that Ms. Piotrowski notified them about. Bob ran down to isolate it and the village came down as well. In the meantime, the sewer charge of Mr. Harris is asking for a waiver for the sewer charge of 741.29, since it didn't go to the sewer, the line break in a gravel pit which was unnoticeable and it went down to pond. Ms. Dahlhausen said the average usage and charge for the sewer on that and then anything above that they would abate it for the sewer charge. Mr. Rundo made a motion to abate fairgrounds sewer portion of the bill that is above and beyond what the sewage and sewer would be, seconded by Mr. Johnson. Roll Call: Nick Rundo – yes, Curt Johnson – yes, Adam Miller – yes. Motion passed.

Ms. Piotrowski asked if we could certify Damon Neill to taxes with his amount of 549.97 at the address of 13757 Carlton Street. Mr. Johnson made a motion to certify Damon Neill to taxes, seconded by Mr. Miller. Roll Call: Curt Johnson – yes, Adam Miller – yes, Nick Rundo – yes. Motion passed.

Ms. Piotrowski provided a list of accounts that are two payments behind. Ms. Piotrowski informed them that they are paying off at the deadline or day after. Mr. Johnson wanted to clarify the delinquent list to a shut off list. Mr. Neill asked if we need the board's permission to proceed with the shut off notice and Bridey said that we can go forward with the process of shutting off water without the boards permission.

Solicitor Report:

Nothing to report.

Engineer Report:

Not available to report.

Clerk/Treasurer:

Mr. Miller moved to approve June 11th, 2019 minutes, seconded by Mr. Rundo. Roll Call: Adam Miller – yes, Nick Rundo – yes, Curt Johnson – yes. Motion passed.

Mr. Rundo moved to approve June 25th, 2019 minutes, seconded by Mr. Johnson. Roll Call: Nick Rundo – yes, Curt Johnson – yes, Adam Miller – yes. Motion passed.

Mr. Miller moved to pay approved bills, seconded by Mr. Johnson. Roll Call: Adam Miller – yes, Curt Johnson – yes, Nick Rundo – yes. Motion passed.

Ms. Dahlhausen informed BPA that council did approve the compensation base rate of \$18.50 per hour for John Poulson with water 1 license within his 6months. Ms. Dahlhausen said that council also approved the increase tap in fees that Mr. Hess had determined based off of our loan amount.

Operator Report:

Mr. Neill informed BPA that they repaired a small hair line crack in the pipe on Evergreen Drive. Mr. Neill suggested having Mr. Hess do a cost effective to replace that line or maybe half line at first and do the other half later. Mr. Neill informed the BPA that this is the third repair on Evergreen Drive this year.

Mr. Neill said that there is an EPA meeting Thursday 7/11/19 from 9am-12pm. Mr. Johnson and Mr. Rundo will be attending that meeting. Ms. Dahlhausen did a sunshine notice to inform that these board members will be attending EPA Meeting.

Old Business:

Mr. Johnson would like to go forward with the additional sludge holding tank. The sludge holding tank and the 3rd aeration tank were for future expansions. Mr. Neill said these future expansions can be done with our loan we have now. Mr. Miller made a motion to approve amendment three, seconded by Mr. Rundo. Roll Call: Adam Miller – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Mr. Johnson suggests we should have copies of the Water and Sewer Pipe Standards for customers for future building which includes subdivisions or contractors.

Mr. Rundo would like to see if we can move further with the updated version of the Mayors Permit, since we established the Water and Sewer Pipe Standards packet. Mr. Neill suggest that we need to clarify the Mayors permit. Mr. Johnson said if you are going to do something that's going in through the right away then that needs a Mayors permit. Mr. Rundo said the village needs to be aware that if you're doing something in your property the Village of Burton needs to be aware of it. Mr. Neill said we need to figure out what needs to be in the Mayors Permit. Mr. Johnson made a motion to approve water and sewer pipe standards of Burton Utilities as printed in this document, seconded by Mr. Rundo. Roll Call: Curt Johnson – yes, Nick Rundo – yes, Adam Miller – yes. Motion passed.

For the Manual Read meters Mr. Hendrock and Mr. Dunigan both submitted letters to the BPA explain why they do not want their meters changed. Mr. Johnson feels that we should just keep charging them the extra fee and when their line breaks, they would have to fix it. Mr. Johnson informed everyone that Neptune left those three houses alone because they were so old and line could break. Mr. Neill stated that the valve that continues into your home is the resident's responsibility. Mr. Neill would install the three meters from the three houses that don't have the updated version of the meters. Ms. Matheney wants to create a wavier for Mr. Neill for being on private property. Mr. Neill will go talk to these two individuals and take a look at the situation to make sure there won't be any damaging to the piping.

New Business

Ms. Dahlhausen maintenance contract for Neptune, Neco was supposed to be approved awhile back, but apparently it was emailed beginning of march and was not given to the board. The complete total is \$2300.00 which includes handheld unit, battery, software, equipment, and charge of \$600.00 for repair. Ms. Dahlhausen informed the Board that the contract is from April 1st 2019 until March 31st 2020. Mr. Johnson made a motion to extend NECO maintenance contract for \$2300.00, seconded by Mr. Miller. Roll Call: Curt Johnson – yes, Adam Miller – yes, Nick Rundo – yes.

Mr. Rundo would like to put a second meter. Mr. Johnson informs Mr. Rundo that you will have another bill monthly of \$15.64 minimum but it may not be consistent through the warmer months. Mr. Neill stated that it does need to be inspected and a back flow preventer.

Adjournment:

Mr. Miller moved to adjourn, seconded by Mr. Rundo. Meeting adjourned at 8:39PM.

BPA President

Clerk