

Board of Public Affairs Minutes

June 11th, 2019

Mr. Johnson called the BPA Meeting to order at 7:00 PM.

Roll Call: Curt Johnson-present, Nick Rundo-present, Adam Miller-present

Visitors: Jake Neill, Jennell Dahlhausen, Chip Hess, Ann Wishart

Visitors Report:

Nothing to report.

Cashiers Report:

Ms. Piotrowski provided a list of accounts that are two payments behind. Mr. Johnson would like the delinquent accounts to be referred to as the account number and not the name. The Board would like to proceed with shut off.

Mr. Neill explained Ms. Bukovics meter is not working correctly because plumbing wasn't installed the right way. When they had a well fixed, the pressure tank was changed and the pipe works where the meter sits is not in the right sequence. Mr. Johnson wants Ms. Piotrowski to write a letter stating that they have 30 days to locate the meter in the proper location or Ms. Bukovics will pay a fine.

Mr. Neill did a 90 day reading for Dr. Horn and it showed when offices were closed around 5pm that 50 gallons went through every hour. Mr. Miller moved to abate the \$51.63 penalty on the Horn account, seconded by Nick Rundo. Roll call: Adam Miller - yes, Nick Rundo – yes, Curt Johnson – yes.

Solicitor Report:

Nothing to report.

Engineer Report:

Mr. Hess gave BPA a map of the distances between schools that shows they do not need a looped line. Mr. Neill thought it would be beneficial to have the loop line but not require it for the fire flow. Mr. Neill explained the looped line would help reduce the negative pressure of the other resident's northeast of town on the line.

Mr. Hess brought up tap in fees. Ms. Dahlhausen stated that if there is going to be an agreement with the revenue sharing etc, would the BPA like a special meeting to approve the new rates if it's before your next meeting. The Board would like to schedule a meeting.

Clerk/Treasurer:

Mr. Miller moved to approve May 14th, 2019 minutes, seconded by Mr. Rundo. All in favor to approve minutes.

Mr. Rundo moved to pay approved bills, seconded by Mr. Miller. All in favor to approve the bills.

Ms. Dahlhausen informed BPA that Council will be having a public hearing on June 24th for the 2020 tax budget. Ms. Dahlhausen attended sunshine law training and asked about the interviewing process for the new Utility Assistant. The Board can meet with applicants and gather information, but is not allowed to deliberate after the meeting about the candidates unless they are in a meeting.

Operator Report:

The only water shut off was on Garden Street. Mr. Neill dug up the box by hand and found out it was broken. Mr. Johnson referred to our rules stating if someone isn't living in the house the water needs to be shut off.

The three accounts that have manual read meters in them will need new meters. These three manual reads have a surcharge of 10%. Mr. Hicks will send out a letter stating they will be switched over to the new meter. We install the 3 houses, the company will install them additional charge for labor and for this new option if we can require it would be cheaper to go with our current meter.

Mr. Neill discussed the aeration tank plus an additional aeration tank. If the board would like to proceed with this and Mr. Neill propose a letter how this could be with contingency with our loan. The Board would like to proceed. Ms. Dahlhausen stated the cost for this addition is something that we should include in tap in fees, such as for Berkshire High School and Hillside Village.

Mr. Johnson moved to look into the addition of the sludge holding tank on the current WWTP project, seconded by Mr. Rundo. Roll Call: Curt Johnson – yes, Nick Rundo – yes, Adam Miller – yes.

Mr. Neill informed the Board about the Evergreen Drive apron where we dug up the water line. Mr. Neill got a couple of quotes which are between 1500-1900 which do not include the concrete work for the streets.

Mr. Miller moved to approve the best and lowest quote for the Evergreen apron repair, seconded by Mr. Rundo. Roll Call: Adam Miller – yes, Nick Rundo – yes, Curt Johnson – yes.

Mr. Neill recieved a water complaint about their water being cloudy with air bubbles on Evergreen Drive. Mr. Neill took samples to confirm there is no issue

Old Business:

Mr. Hess mentioned the service curb box leak will be starting on Thursday 6/13/19 at the Judd property.

Mr. Johnson asked Mr. Neill about the Burton Healthcare issue. Mr. Neill checked it and it has been slowly improving.

Mr. Neill and Mr. Miller went through the Water and Pipe Standard and made some changes throughout the book. Ms. Piotrowski will include the changes in a revised document.

Resolutions:

Mr. Johnson placed Resolution 2019-18, amending section 106 of the Rules and Regulations of the Village of Burton Board of Public Affairs declaring an emergency, on first reading. Mr. Johnson moved to waive further readings, seconded by Mr. Miller. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Mr. Johnson moved to adopt, seconded by Mr. Miller. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Mr. Miller placed Resolution 2019-19, amending section 108 of the Rules and Regulations of the Village of Burton Board of Public Affairs declaring an emergency, on first reading. Mr. Miller moved to waive further readings, seconded by Mr. Johnson. Roll Call: Adam Miller – yes, Curt Johnson – yes, Nick Rundo – yes. Motion passed

Mr. Miller moved to adopt, seconded by Mr. Johnson. Roll Call: Adam Miller – yes, Curt Johnson – yes, Nick Rundo – yes. Motion passed.

Mr. Rundo placed a Resolution 2019-20, amending section 117 of the Rules and Regulations of the Village of Burton Board of Public Affairs declaring an emergency, on first reading. Mr. Rundo moved to waive further readings, seconded by Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Mr. Rundo moved to adopt, seconded by Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Mr. Johnson placed a Resolution 2019-21, amending section 119 of the Rules and Regulations of the Village of Burton Board of Public Affairs declaring an emergency, on first reading. Mr. Johnson moved to waive further readings, seconded by Mr. Rundo. Roll Call: Curt Johnson – yes, Nick Rundo – yes, Adam Miller – yes. Motion passed

Mr. Johnson moved to adopt, seconded Mr. Miller. Roll Call: Curt Johnson – yes, Adam Miller – yes, Nick Rundo – yes. Motion passed.

Mr. Miller placed a Resolution 2019-22, amending section 121 of the Rules and Regulations of the Village of Burton Board of Public Affairs declaring an emergency, on first reading. Mr. Miller moved to waive further readings, seconded by Mr. Johnson. Roll Call: Adam Miller – yes, Curt Johnson – yes, Nick Rundo – yes. Motion Passed.

Mr. Miller moved to adopt, seconded by Mr. Johnson. Roll Call: Adam Miller – yes, Curt Johnson – yes, Nick Rundo – yes. Motion passed.

Mr. Rundo placed a Resolution 2019-23, amending section 122 of the Rules and Regulations of the Village of Burton Board of Public Affairs declaring an emergency, on first reading. Mr. Rundo moved to waive further readings, seconded by Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion Passed.

Mr. Rundo moved to adopt, seconded by Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Mr. Johnson placed a Resolution 2019-24, amending section 205 of the Rules and Regulations of the Village of Burton Board of Public Affairs declaring an emergency, on first reading. Mr. Johnson moved to waive further readings, seconded by Mr. Miller. Roll Call: Curt Johnson – yes, Adam Miller – yes, Nick Rundo – yes. Motion passed.

Mr. Johnson moved to adopt, seconded by Mr. Miller. Roll Call: Curt Johnson – yes, Adam Miller – yes, Nick Rundo – yes. Motion passed.

Mr. Miller placed a Resolution 2019-25, amending section 303 of the Rules and Regulations of the Village of Burton Board of Public Affairs declaring an emergency, on first reading. Mr. Miller moved to waive further readings, seconded by Mr. Johnson. Roll Call: Adam Miller – yes, Curt Johnson – yes, Nick Rundo – yes. Motion Passed.

Mr. Miller moved to adopt, seconded by Mr. Johnson. Roll Call: Adam Miller – yes, Curt Johnson – yes, Nick Rundo – yes. Motion passed.

Mr. Rundo placed a Resolution 2019-26, amending section 307 of the Rules and Regulations of the Village of Burton Board of Public Affairs declaring an emergency, on first reading. Mr. Rundo moved to waive further readings, seconded by Mr. Johnson. Roll Call: Nick Rundo – yes, Curt Johnson – yes, Adam Miller – yes. Motion Passed.

Mr. Rundo moved to adopt, seconded by Mr. Johnson. Roll Call: Nick Rundo – yes, Curt Johnson – yes, Adam Miller – yes. Motion Passed.

Mr. Rundo moved to hire RCAP to do our portion 2/3 of 20000.00 of the GIS and line locating quote, seconded Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Mr. Johnson thinks the village should have hydraulic survey completed. Mr. Hess said the model was created in 2017 by his office. Mr. Johnson said the purpose of the study is the concern about the villages old pipes. Mr. Neill asked that someone from BPA meet with Mr. Hess to go over what they have available at their office since we are looking for a lot of data they already prepared.

Adjournment:

Mr. Miller moved to adjourn, seconded by Mr. Johnson. Meeting adjourned at 8:34PM.

BPA President

Clerk