

**Burton Village Council
13 April 2009**

Mayor Blair called the Council meeting to order at 7:00 PM.

Roll Call: Sandy Humbert, Yes, Judy Beaumier, Yes, Gerald Rouge, Yes, Linda Swaney, Yes, Darren LaForce, Yes, Jeff Coleman, Yes.

Visitors: Jack Garner, Dianne Lillibridge, Charlie Caulfield, Joyce Blair, Marcianne Kimpton, Tom Brown and Chris Kuhn.

Ordinances and Resolutions:

Sandy Humbert introduced Resolution 2009-12, designating Jennell Dahlhausen to attend mandated Ohio House Bill 9/Public Record Training for elected Council members and Mayor as their representative and declaring an emergency. Ms. Humbert moved to waive further readings. Mr. Coleman seconded the motion. Roll Call: Sandy Humbert – Yes, Jeff Coleman – Yes, Linda Swaney – Yes, Judy Beaumier – Yes, Darren LaForce – Yes, Gerald Rougé – Yes.

Ms. Humbert moved to adopt Resolution 2009-12 and Mrs. Beaumier seconded the motion. Roll Call: Sandy Humbert – Yes, Judy Beaumier – Yes, Jeff Coleman – Yes, Linda Swaney – Yes, Darren LaForce – Yes, Gerald Rougé – Yes.

Resolution 2009-12 is adopted.

Mayor Blair recognized Mr. Tom Brown of EA Tech Services. Mr. Brown explained that he is the project engineer for North East ITC Company. North East ITC is running fiber optic cable underground through the Village of Burton. Mr. Brown came before Council asking for permission to bore under the Park rather than around the south end. The plan is to run the cable along the north side of Route 87, in the right of way. Going under the park is a straighter, less expensive route. Council and visitors discussed with Mr. Brown and Mr. Kuhn. Ms. Humbert moved to allow the engineering firm to plan on boring under the Park. Mr. Coleman seconded the motion. Roll Call: Sandy Humbert – Yes, Jeff Coleman – Yes, Linda Swaney – Yes, Gerald Rougé – Yes, Judy Beaumier – Yes, Darren LaForce – Yes. Motion passed.

Fire Report:

Fire Department representative was not available to report.

Zoning Inspector:

Mr. Ronyak was not available to report.

Fiscal Officer:

Mr. Paquette requested a motion to pay all approved bills. Mrs. Beaumier moved to pay all approved bills. Ms. Humbert seconded the motion. By voice vote, motion approved.

Mr. Paquette asked if Council had reviewed the 23 March 2009 minutes. Ms. Humbert moved to adopt the 23 March minutes as written. Mr. Rouge seconded the motion. By voice vote, motion approved.

Committee Reports:

Finance and Grants: Mr. Rougé

Mr. Rougé reported that finances are in order. Nothing to report in the way of grants.

Board of Zoning Appeals and Fire Department: Mr. LaForce

BZA has not met. At the request of BPA, Mr. LaForce is looking into a situation at the fire department where the Troy FD tanker was filled at the Burton Fire Station. The fill station is not metered. Mr. LaForce is seeking some criteria from Chief Sestak regarding the rules for filling other department trucks.

Mayor Blair mentioned that he and Mr. Johnson of BPA had attended a meeting of the Rural Community Assistance Program where it was strongly suggested that all water taps be metered, whether billed or not.

Local Government and Cemetery: Mrs. Beaumier

The Cemetery Board will meet this Wednesday. Mrs. Beaumier requested two trees from the Tree Commission for the Cemetery.

Mrs. Beaumier attended the Burton Township meeting and reported that the Township has \$600,000 for road work this year. A five year plan was presented. The employee manual was presented and approved. And Mr. Preston requested a zoning change for his property in the Township adjacent to his dealership in the Village.

Mr. Rougé asked for a copy of the five year plan.

Mr. Paquette asked if the Township had considered a possible JEDD with the Village concerning Mr. Preston. Mrs. Beaumier stated that they had not discussed at the meeting.

Streets and Board of Public Affairs: Mr. Coleman

BPA was handled by Mr. LaForce. Mr. LaForce stated that his early report covered the meeting.

Mr. Coleman reported that Mr. Motil was making preparations for brush chipping, the new improved flower beds and the scheduled North Cheshire project walk thru. Mr. Motil also noted a potential snow plow hazard in the guise of a rock flower bed retaining wall that abutted the

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sidewalk at 13748 Spring Street. Council discussed if the rock border was permissible and/or in the right of way. Mr. Paquette will research the right of way and provide information to Mr. Coleman.

Mr. Coleman has ordered some new pedestrian warning stop signs. Mr. Garner asked if the signs were needed, given the economic difficulties talked about in Council. Council discussed.

Forestry, Parks and Architectural Review Board: Ms. Humbert

Ms. Humbert noted that planning for Arbor Day is continuing.

The Architectural Review Board met to discuss whether or not a house on Spring Street could use stucco as a siding material.

Ms. Humbert reported that the flower beds would be larger and raised this year. Urban Growers has offered to plant and weed the beds. The Chamber of Commerce Garden Tour Committee is coordinating. Ms. Humbert suggested that Council make a one time offer of \$1400.00 to purchase flowers this year. Council discussed with Mrs. Blair. Ms. Humbert moved to authorize a one time payment of \$1400.00 to the Chamber of Commerce for the purchase of flowers to be used in the flower beds. Ms. Swaney seconded the motion. Roll Call: Sandy Humbert – Yes, Linda Swaney – Yes, Jeff Coleman – Yes, Gerald Rougé – Yes, Judy Beaumier – No, Darren LaForce – Yes. Motion passed.

Mrs. Beaumier asked for more information about the stucco siding. Ms. Humbert explained that the house is in the Village Historic District and as such needs to come before the Architectural Review Board for permission to change the aspect of the house.

Planning Commission, Economic Development Committee and Historic District Association: Ms. Swaney

Ms. Swaney reported that the Historic District Association is preparing invitations for Founders Day. Judge Forrest Burt will be the speaker. The Planning Commission has not met. Ms. Swaney asked when it was supposed to meet. The Planning Commission should meet at least once a year but actually on an as needed basis.

The Economic Development Committee of the Chamber of Commerce has developed a booklet to encourage business development in the area. The booklet is being edited and will be presented in May or June.

Mayors Report:

Mayor Blair expanded on his earlier report concerning RCAP. Mayor Blair discussed the need to treat the water and sewer utilities like a business and get proactive about infrastructure and planning. Council discussed options including having RCAP brief them on operating water and sewer utilities and switching from a BPA to a Village Administrator. Mr. Paquette

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will contact RCAP to see if they are available, draft legislation for a Village Administrator and contact legal to see if a public hearing is required.

Mayor Blair informed Council of the Community Improvement Cooperative annual dinner meeting on 23 April. The Mayor encouraged any Council member or visitor interested in attending to contact him for more information.

Old Business;

Mr. Paquette explained the purpose of the Red Flag Policy as one required by the Federal Trade Commission to prevent identity theft. The biggest impact to the Village will be a switch from utility billing postcards to letter style billing. The Village may be able to utilize bulk mailing to save money.

Ms. Swaney updated the Council on the status of the newsletter. Ms. Swaney and Ms. Dahlhausen are sorting out a logistics problem concerning addressing the newsletter since many of the Village residents are renters and their water bills go to out of town owners.

Ms. Swaney reported that the JEDD committee is getting an updated list of property owners from the county.

Mr. Rougé asked who is handling the Personnel Handbook update to incorporate the solicitor's comments. Ms. Humbert stated that Mr. Hicks is handling the situation.

Mrs. Lillibridge asked Council if they had decided to send a representative to the Berkshire Community Planning Association. Mr. Rougé volunteered for the duty. Mrs. Lillibridge offered to help him get up to speed.

New Business;

Mr. Paquette asked Council to reconsider putting the street light assessment back in place. Council briefly discussed and asked Mr. Paquette to present a proposed resolution at the next Council meeting.

Ms. Humbert moved to enter executive session to discuss personnel payroll matters. Mr. Rougé seconded the motion. Roll Call: Sandy Humbert – Yes, Gerald Rougé – Yes, Jeff Coleman – No, Linda Swaney – Yes, Judy Beaumier – Yes, Darren LaForce – Yes. Entered executive Session at 8:52 PM

Ms. Humbert moved to leave executive session at 9:30 PM. Mr. Rougé seconded the motion. Roll Call: Sandy Humbert – Yes, Gerald Rougé – Yes, Jeff Coleman – Yes, Linda Swaney – Yes, Judy Beaumier – Yes, Darren LaForce – Yes.

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Ms. Humbert moved to implement the pay raises determined by Council after the pay period ending April 18. Ms. Swaney seconded the motion. Roll Call: Sandy Humbert – Yes, Linda Swaney – Yes, Jeff Coleman – Yes, Gerald Rougé – Yes, Judy Beaumier – Yes, Darren LaForce – Yes. Motion passed. Mr. Rougé will provide the list of pay increases to Mr. Paquette.

Ms. Humbert moved to adjourn and Mrs. Beaumier seconded the motion. By voice vote all approved. Meeting adjourned at 9:35 PM.

Mayor _____ **Fiscal Officer** _____