

**Joint BPA and Council Meeting  
October 13, 2009**

Mayor Blair called the meeting to order at 7:00 PM.

**Roll Call:** Judy Beaumier – Yes, Gerald Rougé – Yes, Linda Swaney – Yes, Darren LaForce – Yes, Craig Ronyak – Yes, Jeff Coleman – No, Brian Johnston – Yes, Ken Kleve – Yes, Curt Johnson – No.

**Visitors:** Dianne Lillibridge, Charles Hauser, Marcianne Kimpton, Joyce Blair, Josh Echt, Michael Miller, Sue Fisher, Vicki Kotwica, Jennell Dahlhausen, Paul Rzeszetarski, Mike Eastlake, Joe Kozial, Todd Hicks, Dave Boyle, Chip Hess.

**Solicitor:**

Mr. Hicks had nothing to report.

**Fire Report:**

The Fire Department representative was not available to report.

**Zoning Inspector:**

Mr. Miller reported that it was an uneventful month with just a few permits issued. Council had no further questions.

**Ordinances and Resolutions:**

Ms. Beaumier placed Resolution 2009-26, designating Ford Lane for local truck traffic only and only allowing a left hand turn from North Cheshire on to Ford Lane for truck traffic, on second reading. Mayor Blair asked for comments from visitors. Mr. Eastlake voiced his concerns with the Resolution as a business owner on Ford Lane that relies on truck traffic. Mayor Blair noted that other intersections in the Village had problems with vehicles running over the curb. Council discussed past and possible future Ford lane repairs. Mr. Hess suggested that traffic lines be painted to force east bound Ford Lane traffic to the right as they enter the intersection and another line around curb on the northwest side of the intersection as a visual aid to drivers making a left hand turn west bound on Ford Lane from the curb lane. Mr. Rzeszetarski asked if it was possible to eliminate one or two of the parking spots in front of the high school on North Cheshire. Mr. Eastlake reiterated his thoughts on the traffic problem created by this resolution.

Mr. Kleve introduced and placed Resolution 2009-29, amending the BPA rules and Regulations to indicate a surcharge for non residential water and sewer accounts as previously adopted, on first reading.

Mr. Kleve introduced and placed Resolution 2009-28, amending section 202 E of the Bureau of Public Affairs Rules and Regulation for minimum rates for water for non-residents, on first reading.

Mrs. Beaumier introduced Ordinance 2186-09, approving and adopting the 2009-2010 Municipal Liability and Property Insurance contract for the Village and declaring an emergency. Mrs. Beaumier moved to waive further readings and Mr. LaForce seconded the motion. Roll Call: Judy Beaumier – Yes, Darren LaForce – Yes, Linda Swaney – Yes, Gerald Rougé – Yes, Craig Ronyak – Yes. Motion passed.

Mrs. Beaumier moved to adopt Ordinance 2186-09 and Mr. LaForce seconded the motion. Roll Call: Judy Beaumier – Yes, Darren LaForce – Yes, Linda Swaney – Yes, Gerald Rougé – Yes, Craig Ronyak – Yes. Motion passed. Ordinance 2186-09 is adopted.

Mayor Blair introduced Mr. Dave Boyle to speak. Mr. Boyle represented the Ravenwood Metal Health Agency and urged Council and visitors to vote yes on issue 5 in Geauga County. The issue is a .7 mill replacement.

**Fiscal Officer:**

Mr. Paquette asked for a motion to pay approved bills. Mr. LaForce asked to wait until all bills are reviewed.

Mr. Johnston made a motion to adopt the August BPA minutes and Mr. Kleve seconded the motion.

Mr. Kleve made a motion to adopt the September BPA meeting minutes as written. Mr. Johnston noted that he was not at that meeting and recommended holding these minutes until the next meeting.

Mr. Paquette asked Council for a motion to adopt the minutes of the September 28 meeting. Council recommended holding these minutes until the next meeting as several members had not received copies.

Mr. Paquette presented the Fiscal Officers report; Proposed 2010 Budget is in your packet. Please review and if you see any defects, want to make any changes or have a question please ask or contact me separately. I hope to review thoroughly at the next meeting.

I utilized the existing 2008 Capital Improvement Plan to create Capital projects list. Some areas that are in the red for planning will be supplemented by greater carryover than was originally projected. I will have a better estimate closer to November.

2009-2010 Insurance quote is in. \$17059, down about \$100 from last year. Any questions?

Finance Audit is complete. I received the Audit summary today. There were no findings for the first time in approximately ten years. The Auditor did not conduct a post Audit meeting. I will contact the Audit Review Board and the State Auditors representative next week to review the audit results. Ms. Fisher asked for a copy of the results.

**Cashiers Report:**

Ms Dahlhausen reported the following;  
Accounts 1610 and 4040 were paid off

Ms. Dahlhausen recommended certifying to taxes the following accounts: 3010 (currently shut off), 4260 and 4260-01 (both shut off) and 4080. Mr. Johnston moved to have accounts 3010, 4260, 4260-01, and 4080 certified to taxes. Mr. Kleve seconded the motion. By voice vote both approved.

Mr. Johnston asked how account 4305 got so high so fast. Ms. Dahlhausen stated that the account had high usage at the last reading. Mr. Johnston asked that Mr. Eaton visit the residents.

Mr. Johnston directed Ms. Dahlhausen to issue shut off notices to all accounts over \$300 delinquent. Those accounts were 3355, 3395, 3470, 4086, 4305, and 4670.

After discussing, Mr. Kleve made a motion to certify account 4435 to taxes. Mr. Johnston seconded the motion. By voice vote motion passed.

Account 3350 is current on their payment plan.

**Engineers Report:**

Mr. Hess reported that North Cheshire is done and the punch list is complete. Mr. Hess will recommend that the contractor receive their final payment from the State and the Village.

Arcadis is completing the inflow report for the proposed Wastewater Treatment Plant and will present to BPA and interested Council members. BPA is considering phasing the project.

Sewer and water point repairs are complete.

Two non operating hydrants were removed from the east side of East Park Drive.

Infrasource has received the punch list for the Fiber Optic Project but has not brought their deposit account up to date. Mr. Hess will contact.

**Operator Report:**

Mr. Kleve reported in place of Mr. Eaton. The video tape of the South Cheshire sewer revealed no source of infiltration or inflow however the previous efforts to seal the pipe were holding up very well.

Mr. J. Rose is currently in continuing education.

Hydrant flushing will begin this month with help from the Fire Department. There were no results from the Fire Department yet concerning flow rates. The WWTP made permit this year during the Fair.

The Capital Improvement Plan needs to be updated. Mayor Blair suggested a meeting before next Council to go over the plan to include the WWTP proposals.

Mr. Johnston reported that he had received a letter from the Director of Geauga County Maintenance required the recently implemented fees for sprinkler systems. The Director will be invited to a BPA meeting to discuss the issue.

**Committee Reports:**

**Economic Committee and Fire Department:** Mr. LaForce

Mr. LaForce reported the Economic Committee has not met.

The Fire Department meets next week.

**Streets and Board of Public Affairs:** Mr. Coleman

Mayor Blair reported for Mr. Coleman who was absent. From the Street Department- the catch basin on North Cheshire is still an issue; the new dump truck is ready for snow plowing; L.A. Rose completed their contracted repairs; the Street Department is working on repairing sidewalk trip hazards around the village; fixed two catch basins on Ford Lane; Brush Pickup starts the week of 19 October.

Mr. Johnston noted that Garden Street near Spring Street is starting to crumble in spots and asked if there were any plans to repair. Mayor Blair will pass to Mr. Motil.

**Board of Zoning Appeal and Board of Review:** Mr. Ronyak

Mr. Ronyak had nothing to report.

**Planning Commission, Architectural Review Board and Finance:** Mr. Rougé

Mr. Rougé had nothing to report.

**Forestry and Parks, Grants and Historic District Association:** Ms. Swaney  
Ms. Swaney reported the Tree Commission has started making some changes. Mr. Clark is looking at the Ordinance governing the Tree Commission. Each member of the Commission is conducting a tree survey in an assigned quadrant of the Village. Ms. Valen attended a Tree Academy training program and returned with a schedule for pruning, planting etc.

Ms. Swaney reported on the possibility of a grant for remote water meters. In her research Ms. Swaney found that both Garrettsville and Ravenna reported flawless operation from their installed remote meters. Ravenna in particular noted that the time involved from reading all their meters went from one month to four hours. No grants are available however low interest loans (3% came up) are available through the State.

The Historic District Association is working on a 'memory project'.

Candidate's night, sponsored by the Berkshire Community Planning Association, will be held Wednesday 21 October at 7 PM in the Burton Volunteer Fire Department Hall.

**Local Government and Cemetery:** Mrs. Beaumier  
The Cemetery installed a fence on the west side of the existing property and met with the contractor to have the bottom raised four inches off the ground. Mr. Hess is being asked to look into drainage problems at the Cemetery. The Cemetery Board discussed adding asphalt to the driveway aprons and authorized the purchase of two benches. A professional grave stone restorer has been asked to work on some stones next year. And the Board is working with the Historic District Association to obtain a Historical Marker for the Cemetery.

Mrs. Beaumier attended the Burton Township meeting. Mr. Keith McClintock of Geauga Park discussed with the trustees the purchase of 114 acres of land off Hale Road for use as a park to highlight significant features of the local land.

**Mayors Report:**  
Nothing to report

**Old Business:**  
No old business

**New Business:**

Mrs. Beaumier moved to pay approved bills. Mr. Ronyak seconded the motion. By voice vote all approved.

Mr. Paquette reported projected water sales for 2009 is now at 37 million gallons, the lowest amount in the last six years. Last year the Village billed for a little more than 38 million gallons. Mr. LaForce noted that the vacancy rate at the Berkshire Hills Apartment is 12%. Council discussed this reduction in usage.

Mr. Kleve asked that Council consider adjusting pay caps.

Mrs. Beaumier recommended the Fish Fry on Friday and the 24 October Clam Bake, both sponsored by the American Legion.

Mr. Rougé was recognized by Council for his award at the Burton Public Library Art Show.

Mrs. Beaumier moved to adjourn and Mr. Ronyak seconded the motion. Meeting adjourned at 8:04 PM.

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Mayor

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Clerk