

Burton Historic District  
Architectural Review Board  
Minutes  
December 6, 2011

The meeting was called to order at 1:00 p.m.

Board members present: Jerry Rouge, Jim Wohlken, Kurt Updegraff & Pat Hauser  
Board members absent: Sharon Ronyak

Construction Permit: # 2011-20

Greg & Emily Martin requested a construction permit for 13758 Spring St. Due to an unexpected conflict, Emily Martin was unable to attend the meeting. The Board reviewed the Martin's request and decided they needed to take a look at the property. The meeting was recessed at 1:40 p.m. for this purpose and was resumed at 2:00 p.m. A call was placed to Emily Martin to get answers to some of the Board's questions. Mr. Updegraff then made a motion to approve the building plans dated 4/15/09 (sheets 1-5) as submitted. Mr. Wohlken 2nd. Mr. Updegraff, yes; Mr. Wohlken, yes; Mr. Rouge, yes; Mrs. Hauser, yes. The permit was approved.

Construction Permit: # 2011-21

Karen Braun requested a construction permit for 14404 N. Cheshire St. Karen Braun was unable to attend the meeting. The Board called her to obtain further information about the project. Mr. Updegraff made a motion to approve the permit with the understanding that the shingles will be asphalt. Mr. Rouge 2nd. Mr. Updegraff, yes; Mr. Rouge, yes; Mr. Wohlken, no; Mrs. Hauser, yes. The permit was approved.

Mr. Updegraff made the motion to approve the 11/29/11 minutes with the addition of the application numbers as heading for each permit discussed. Mr. Rouge 2nd. By voice vote, all Board members present approved the motion.

The Board discussed the placement of the banners. Mr. Updegraff suggested that perhaps they could be put on the sidewalk side of the poles so as not to interfere with the flags and hanging flowers.

There was nothing new to report on the historic structures survey grant.

The Board discussed the need for people requesting permits to attend the meetings so questions can be answered. Mr. Updegraff made a motion to require the property owner or a representative to be present at the meeting. Mr. Wohlken 2nd. All Board members present approved the motion.

Meeting was adjourned at 2:55 p.m.

Respectfully submitted - Pat Hauser, Chairman