

March 14 2011 Council BPA

**Joint BPA/Council Meeting
14 March 2011**

Mayor Blair called the meeting to order at 7:00 PM.

Roll Call: Gerald Rougé – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Charles Hauser – Yes, Curt Johnson – Yes, Brian Johnston – Yes, Judy Beaumier – Yes.

Visitors: Joe Kozial, Chip Hess, Marcianne Kimpton, Chad Pengal, Alyssa Jenkins, Jack Garner, Jennell Dahlhausen, Josh Echt

Mayor Blair noted that the Solicitor, Fire Department and Zoning Inspector were not available to report. Mayor Blair asked Mr. Hess if he had anything to report.

Mr. Hess reported that he is working on the specifications for the blower replacement using the NOPEC grant.

Mr. Hess reported that he is reviewing plans from the Fairgrounds concerning the abandonment of a sewer pump station and a new line. Mr. Hess indicated that he will get with the office to obtain the necessary deposits and permits.

Mr. Hess is planning on meeting with Mr. Motil on runoff issues for Huff Avenue.

Recognition of Visitors:

The Mayor Blair recognized Mr. Pengal. Mr. Pengal came before the Council to appeal a decision by the Tree Commission concerning removal of trees from the property on North Cheshire the Mr. Doug Smith is building on. Ms. Swaney explained, as Council representative to the Tree Commission, that the Tree Commission was concerned about which trees Mr. Pengal was going to remove and just wanted more information. Mr. Pengal indicated that he is removing many trees from the lot, but only one of them is in the Village right of way. Mr. Pengal explained that the tree in the right of way needed to be removed because grading the lot will probably destroy some of it roots and there exists the possibility that a water line is running under the tree. Mrs. Beaumier expressed a desire to see the tree replaced if it is removed. Ms. Swaney stated that with this information she will get in touch with the other members of the Tree Commission and get an answer for Mr. Pengal.

Old Business

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Mayor Blair opened a discussion of water and sewer rates and recommended that the 50% increase originally proposed be adopted. Mr. Coleman agreed that it was time to get something done to increase rates but that raising the rates should be done over three or four years. Council discussed. Mr. Ronyak felt that a four year incremental increase of 20%, 20%, 15% and 15% would best. Council noted that the proposed ordinances and resolutions allowed Council or BPA as appropriated to decide if a 3% increase in future years was necessary. Mr. Johnston thought that the compromise amount of incremental increases over three years of 30%, 20% and 8% would work. Council concluded the discussion and went forward with the proposed ordinances.

Ordinances and Resolutions:

Mr. Coleman introduced Ordinance 2219-11(A), amending section 303(a) of the Board of Public Affairs Rules and Regulations for the Village of Burton and Section 925.02(a) of the Village of Burton Codified Ordinances so as to amend the sewer rates, and moved to waive further readings. Mr. Rougé seconded the motion. Roll Call: Jeff Coleman – Yes, Gerald Rougé – Yes, Dianne Lillibridge – No, Linda Swaney – Yes, Craig Ronyak – Yes, Charles Hauser – Yes.

Mr. Coleman moved to adopt Ordinance 2219-11(A) and Mr. Ronyak seconded the motion. Roll Call: Jeff Coleman – Yes, Craig Ronyak – Yes, Dianne Lillibridge – No, Gerald Rougé – Yes, Linda Swaney – Yes, Charles Hauser – Yes. Ordinance 2219-11(A) is adopted.

Mrs. Beaumier moved to rescind Resolution 2011-01, amending Section 202 (a) and (c) of the Rules and Regulations of the Board of Public Affairs to change the water rates. Mr. Johnston seconded the motion. Roll Call: Judy Beaumier – Yes, Brian Johnston – Yes, Curt Johnson – No.

Mrs. Beaumier introduced Resolution 2011-12(A), amending Section 202 (a) and (c) of the Rules and Regulations of the Board of Public Affairs to change the water rates.

A public hearing for this Resolution will be scheduled for the next BPA meeting. Council and BPA noted that the rates would go into effect starting June 1 2011 with the first quarterly billing under the new rates going out in September 2011. BPA briefly discussed changing the requirement for quarterly billing to monthly billing and indicated that they will follow up on that at a later date.

Fiscal Officer's Report:

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Mr. Paquette asked for a motion to pay approved bills from Council. Mrs. Lillibridge so moved. Mr. Ronyak seconded the motion. By voice vote motion passed.

Mr. Paquette asked for a motion to pay approved bills from BPA. Mrs. Beaumier so moved. Mr. Johnston seconded the motion. By voice vote motion passed.

Mr. Paquette asked if there were any corrections or additions to the minutes of 28 February 2011. There being none, Mr. Paquette asked for a motion to adopt the minutes of 28 February as written. Mrs. Lillibridge moved to adopt the minutes of 28 February as written. Mr. Ronyak seconded the motion. By voice vote, motion passed.

Mr. Paquette asked if there were any correction to the minutes of 8 February 2011 for BPA. Mrs. Beaumier moved to adopt the minutes as written. Mr. Johnston seconded the motion. By voice vote, motion passed.

Mr. Paquette reported that the Burton Library is looking into providing air conditioning to the Village Office and would like open a dialogue with Council concerning this. Two cost estimates were presented. The Library had not met to discuss this proposal yet. Council will wait to discuss until after the Library board meets.

Mr. Paquette reported that he will be making a reimbursement to certain police officers for work performed and paid for by Lake County EMA.

Mr. Paquette asked if there was any interest from council to attend a post Audit Conference with the auditors. Mrs. Lillibridge and the Mayor expressed interest.

Cashiers Report to BPA

Ms. Dahlhausen presented a bill from Alyssa Jenkins of Indian Ridge for work she had done to snake her sanitary sewer when the problem turned out to be in the Village main. Two snow plow marking stakes had wedged themselves in the line. Mr. Johnston asked if a police report was as the act amounted to vandalism. Mrs. Jenkins stated that no report was made other than to the Village Utilities department. BPA discussed. Mrs. Beaumier moved to pay Mrs. Jenkins bill. Mr. Johnston seconded the motion. By voice vote, motion passed.

Ms. Dahlhausen also noted that a request has been made for reimbursement of the cost of a flat tire apparently caused when the

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wheel struck a hole that resulted from a Village utility repair. Mayor Blair recommended that the matter be referred to Mr. Hicks. BPA agreed and asked Ms. Dahlhausen to contact Mr. Hicks with the particulars.

BPA took up the request of Mr. Cooper Sherman for removal of delinquent charges. BPA and Council discussed. The charges were because the blue self read card was not returned to the Village Office. The board recognized that this was Mr. Sherman first late return and that mail does get lost. Mrs. Beaumier moved to remove the penalty and Mr. Johnston seconded the motion. By voice vote motion passed.

Ms. Dahlhausen ran down the list of delinquent payers and pointed out that account 3265 had made a payment and accounts 3400 and 4505 were paid in full. Account 1545 has offered to pay tomorrow but has been having trouble making payments.

Cristo's water has been turned off and the account certified to taxes. The bank owning the house on Goodwin in foreclosure has been billed for the water. The renter in the house has indicated a willingness to pay his portion of the bill.

Engineers Report to BPA

Made earlier

Operators Report to BPA

Mr. Eaton was not available to report but made the following written report to BPA. Since the last meeting water/sewer meters have been read. The valve on S.R. 87 was replaced and the road repaired to ODOT specifications.

The utilities van was repaired enough to pass E-check. More issues were found with the van that amounted to a cost of \$3100, greater than the blue book value of the vehicle. Mr. Eaton recommended replacement with a new pickup from state procurement. Mr. Johnson noted that Chief Smigelski has offered to research a new vehicle for the utilities department and BPA accepted the offer.

Burton Volunteer Fire Department has been provided with more water line maps for the entire Village.

The Wastewater treatment plant is experiencing high rain flows.

Mr. Eaton along with Mr. J. Rose, Mr. Wozniak and Mr. Hansel are in the process of repairing the diffusers at the wastewater treatment plant at a cost of \$800.

Mr. Eaton reminded BPA that all employees need proper inoculations for working around the equipment at the water and wastewater plants.

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Mr. Eaton encouraged the speedy replacement of the blowers at the wastewater treatment plant because of the expected efficiency and cost savings.

Committees

BPA, Architectural Review and Planning Commission; Mr. Rougé
Mr. Rougé had nothing to report.

BZA, Board of Review. Mr. Ronyak
Mr. Ronyak had nothing to report.

Finances, BCPA: Mrs. Lillibridge
Mrs. Lillibridge reported that BCPA met but she was unable to attend. Mrs. Lillibridge brought up a complaint from the West Center Crossing Guard. The flashing lights for the crossing are not operating properly and she was almost hit. The matter was referred to Mr. Motil.

Trees and Parks, Historic District: Ms. Swaney
Ms. Swaney had nothing further to report on the Tree Commission. The Historic District has not met and the grant for the walking tour is progressing.

Fire Department and Cemetery: Mr. Coleman
Mr. Coleman reported that he attended the Fire Department meeting and was told that the last payment was made on the house the Fire Department owns next door to their building. Mr. Coleman expected some movement with removal of the house this summer. Mr. Rougé asked if Chief Sestak was aware of the need to come before the Historic Review Board before any planned demolition. Mr. Coleman and Mr. Hauser stated that Chief Sestak was aware. The Tax district plans for the ballot were stalled at Claridon Township. Burton Township also had some concerns because their taxes would go up.

Streets and Health District: Mr. Hauser
Mr. Hauser reported that the Health District Committee meets March 24 for the annual budget meeting. Mr. Hauser provided Council with a list of projects that he and Mr. Motil had crafted for this summer. Mr. Hauser reported a sidewalk trip hazard at the log cabin that resulted in a serious fall. Mr. Motil and Mr. Hauser will evaluate repairs there. Mr. Hauser reported that the 2004 dump truck had a brake failure and was involved in a minor traffic accident. The cost of repair is \$2100 at Preston Motors. One other quote was received at a higher amount. Mr. Hauser moved to accept the quote for repair from Preston motors. Mr. Ronyak seconded the motion. Roll Call: Charles Hauser – Yes, Craig

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Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Gerald Rougé – Yes, Linda Swaney – Yes. Motion passed.

New Business:

Mr. Paquette asked for Council input regarding a flower garden box on the south east corner of the park on the Century Village side. Mrs. Louise Jackson, of the Historical Society Garden Committee, asked if the Council or someone else was going to take care of the flower garden. Council discussed and decided to allow the Garden Committee to take charge.

Mr. Coleman commended the Berkshire boys basketball team for their performance this season and their qualification to the sweet sixteen tournament.

Mr. Ronyak moved to adjourn and Ms. Swaney seconded the motion. Meeting adjourned at 8:25 PM.

Mayor

Fiscal Officer