

**Council Meeting
14 November 2011**

Mayor Blair called the meeting to order at 7:00 PM.

Roll Call: Gerald Rougé – Yes, Linda Swaney – Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Charles Hauser – Yes.

Visitors: Marcianne Kimpton, Jennell Dahlhausen, John Spisak, Mike Sestak, Chad Eldridge, Jack Garner, Pat Linn, Nick Fischbach, Joe Kozial, Curt Updegraff, Marty Motil

Recognition of Visitors:

Mayor Blair recognized Kurt Updegraff of the Century Village. Mr. Updegraff asked Council to consider allowing the Century Village to remove the two existing signs from the Village square property in front of the Century Village and replace them with two new signs. One new sign would be perpendicular to road circling the park on the side and about 25 feet from the road. There would be low voltage lighting of the sign and interchangeable messages. The second sign will be outside the area of the Village Park near the south entrance to Century Village parking lot. Both signs will look the same. Ms. Dahlhausen asked if the sign on South Cheshire obstructed the view of oncoming traffic. Mr. Updegraff will look into it. Council discussed. Mrs. Lillibridge moved to allow the placement of the sign in the Village owned property adjacent to the Century Village contingent upon favorable legal approval. Mr. Ronyak seconded the motion. Roll Call: Dianne Lillibridge – Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Gerald Rougé – Yes, Linda Swaney – Abstain, Charles Hauser – Yes. Ms. Swaney is a member of the Historical Society board.

Engineers Report:

Mr. Eldridge reported that Mr. Hess is reviewing the bids for the wastewater treatment plant blower and will present his findings at the BPA meeting on November 15. Workman Industrial looks to be the lowest bid. Manhole repairs are substantially complete. Mr. Hess will do a walk through and recommend payment. Mr. Ronyak asked if flush manhole lids could be used. Mr. Eldridge will follow up.

Fire Report:

Chief Sestak reported that the Fire Department responded to 53 calls from in September bringing the annual total to 670. The Department had 13 calls in the Village and 21 in the township. The turkey raffle is this Friday, November 18.

Zoning Report:

Mr. Spisak reported that he had obtained sample ordinance for sound level enforcement if the Village was interested. Mr. Spisak had two inspections including a temporary sign.

Ordinances and Resolutions:

Ms. Swaney placed Ordinance 2237-11, adopting an interim 2012 budget, on second reading.

Ms. Swaney introduced Resolution 2011-22, giving consent to ODOT to resurface East Center Street from East Park to Peckham Road, and moved to waive further readings. Mrs. Lillibridge seconded the motion. Roll Call: Linda Swaney – Yes, Dianne Lillibridge – Yes, Jeff Coleman – Yes, Gerald Rougé – Yes, Craig Ronyak – Yes, Charles Hauser – Yes. Motion passed.

Ms. Swaney moved to adopt Resolution 2011-22. Mrs. Lillibridge seconded the motion. Roll Call: Linda Swaney – Yes, Dianne Lillibridge – Yes, Jeff Coleman – Yes, Gerald Rougé – Yes, Craig Ronyak – Yes, Charles Hauser – Yes. Resolution 2011-17 is adopted.

Fiscal Officer's Report:

Mr. Paquette asked for a motion to pay approved bills. Ms. Swaney moved to approve payment and Mr. Ronyak seconded the motion. By voice vote, motion passed.

Mr. Paquette asked if there were any corrections or additions to the minutes of 26 October 2011. Mrs. Lillibridge noted one correction in the Mayors report changing 'and issue' to 'an issue' in the second line of the first sentence and moved to adopt the minutes of 26 October as amended. Mr. Ronyak seconded the motion. By voice vote, motion passed.

Committees

BPA, Architectural Review and Planning Commission; Mr. Rougé
Mr. Rougé explained to Council that the Burton Fire Department did not procure a permit from the Architectural Review Board prior to starting to replace the existing shingle roof of the Fire Hall with a raised seam metal roof. The Fire Hall was constructed in 1881 and is a significant contributing factor to the formation of the Historic District in Burton. Failure to obtain a permit is a violation of Section 159 of the Burton Codified Ordinance and has a penalty of up to \$1000.00. The Architectural Review Board also has the option of requiring that the Fire Department remove the new roof and replace it with something that meets the standard of the Board, although Mr. Rougé added that he did not think this last would occur. The

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Architectural Review Board recommended a \$500.00 fine. Mr. Rougé pointed out that failure to enforce the regulations would essentially mean that the Architectural Review Board was powerless to enforce its own rules and therefore should be disbanded. Chief Sestak apologized for not getting a permit but they did not think they needed one for a roof replacement. Chief Sestak stated that a tear off with new shingles would have cost \$20,000.00 while the metal roof overlay was \$11,500.00. Chief Sestak also stated that putting another layer of shingles on would have cost \$10,000.00. Chief Sestak then argued that he was trying to save the taxpayers money. Chief Sestak also stated that every day lost meant the station was incurring more water damage. Mr. Rougé reminded Chief Sestak that a letter was sent to everyone in the Historic District informing them of the need to come before the Architectural Review Board and that was the basic issue before the Board.

BZA, Board of Review. Mr. Ronyak
Mr. Ronyak had nothing to report.

Finances, BCPA: Mrs. Lillibridge

Mrs. Lillibridge reported that Finances were in order. Mrs. Lillibridge noted that vehicle repairs seem to be sharply up this month and requested a clarification. Mrs. Lillibridge also recommended that Council consider making further cuts to the 2012 budget to meet the loss of regular revenue to the Village. Mrs. Lillibridge suggested looking at pay freezes, employees contributing to their healthcare, eliminating payment to G-TV, reducing clothing allowances, cutting idling time on vehicles, and adopting some sort of single source purchasing program for routine items. Other areas Mrs. Lillibridge asked Council to look at are the cemetery long range plans and use of sick time and vacation time versus compensated time. Mrs. Lillibridge also called for a \$200,000 set aside from the inheritance windfall this year to go towards the procurement of a new Village Hall and Police Department. Mrs. Lillibridge asked if evaluations were being done.

BCPA met on Thursday November 10 2011. The Geauga Growth partnership is working to bring jobs to Geauga County. The Westwoods held a snowbird program. Newbury Chapel is seeking certification to the National Historic Register. Troy Township is looking at a Fire District. Troy Township is unable to get internet because of the small service population. The Village, Chardon and several townships are working to share equipment and man-hours in an effort to save money. Claridon Township has installed solar panels but is unable to sell the excess power. Berkshire School District is reported to be solvent through 2013. And BCPA discussed bringing in a consultant to help set up a fire district.

Mr. Coleman asked Mr. Paquette when the final budget would be complete. Mr. Paquette responded that it would be done in late February or more likely early March. Mr. Coleman stated that he agreed with Mrs. Lillibridge's ideas and recommendations for the budget, including having employees pay for a portion of their health care. Mr. Coleman also liked the idea of setting aside some funds for a Village Hall. Mr. Ronyak opposed the idea of setting aside funds for a Village Hall stating the current facilities were adequate and met our current needs. Mr. Coleman also brought up staffing levels at the water sewer plant, noting that EPA did not require a staffing level of two people for a facility our size. Mr. Ronyak suggested that this might be better addressed with BPA and that Council should see just what the employees did before deciding. Mr. Rougé argued for using a portion of the inheritance money to get a Village Hall noting that Council had looked at several opportunities in the past. Ohio Preservation Office has grants and assistance that might be able to help utilize the money set aside in obtaining a new building. Mr. Ronyak clarified his position on the use of the inheritance windfall for a Village Hall. Mr. Ronyak acknowledged that the Police Department and the Village hall could use improvements however the pressing needs in the Village were water and sewer lines in need of repair, a significant inflow and infiltration problem, and many roads or storm sewers in need of repair.

Trees and Parks, Historic District: Ms. Swaney

Ms. Swaney reported that the Ohio Preservation Office (OHPO) held a training class here at the Burton Public Library that was attended by 35 people. This training was attended by all the members of the Architectural Review Board and met the requirements for Certified Local Government continuing education. The OHPO has forwarded a grant application to the Village for 2012 and Mr. Paquette will forward to the Architectural Review Board for their consideration in applying for funds to conduct an inventory of the Historic District, another element of the Certified Local Government.

Fire Department and Cemetery: Mr. Coleman

Mr. Coleman had nothing to report.

Streets and Health District: Mr. Hauser

Mr. Hauser reported that employee evaluations were due to be completed by December.

Mr. Motil commented on the budget plans suggested by Mrs. Lillibridge.

Mr. Motil reported that the new salt hopper is operational. Leaf collection is underway after several breakdowns. Mr. Motil addressed Mrs.

Lillibridge's concerns about excess vehicle repairs. One area that might help was the practice of spraying oil on the undercarriage of the vehicles. The street department saw an increase in rusting brake lines this year that might be averted. Mr. Motil asked permission to spend \$175 per vehicle to get the undercarriage sprayed since they can no longer do it at the shop. Mr. Coleman told Mr. Motil that a small item like this did not require Council approval if it was within his budget to accomplish. Mr. Motil explained to Council that GAR Paving had been approved to make the storm sewer repair at the foot of Evergreen but had yet to accomplish it. Mr. Motil had called and received numerous promises but little has been accomplished.

Mr. Motil presented Council with two possible sources of power washers for consideration. Mr. Motil stated that the power washers would help maintain vehicles and could be shared amongst other locations. Mr. Ronyak asked where the runoff went when the washer was to be used. Mr. Motil only knew it went down the drain in the garage bay but would look into it. Council did not make a motion on either one.

Mayors Report:

Mayor Blair congratulated the winners in the last election and had nothing further to report.

Old Business:

Mayor Blair asked Mr. Paquette about finances and the 2012 budget. Mr. Paquette noted that the final budget proposal had been adjusted by another \$3,000.00. \$1,000 was for banners by the Architectural Review Board, a \$1,000.00 increase in the Park line item to account for mulch, matching the amount spent this year, and \$1,000.00 added to the Community Services line item to cover a donation to the Chamber of Commerce for beautification of the Village. Council was advised that these were suggestions and could be modified as they wanted.

Mr. Paquette informed Council that he had spoken with Mr. Hicks about the need for a CDL among Village street employees. The current laws allow for an exception to having a CDL if using commercial vehicles for a noncommercial use. Mr. Hicks told Mr. Paquette that the law was sufficiently broad enough that the Village would not need to have a CDL requirement for its employees. Mr. Motil was not satisfied with that answer.

New Business:

Mr. Paquette pointed out to Council that the last meeting of the year fell on December 26, a holiday for the Village. Mr. Paquette asked Council if they would like to cancel the last meeting of the year or reschedule. Ms.

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Swaney moved to cancel the meeting of December 26 2011 and Mr. Ronyak seconded the motion. By voice vote, motion was approved.

Ms. Swaney moved to adjourn and Mr. Ronyak seconded the motion. Meeting adjourned at 8:20 PM.

Mayor

Fiscal Officer