

**Council Meeting
12 August 2013**

Mayor Fischbach called the meeting to order at 7:00 PM.

Roll Call: Linda Swaney – Yes, Craig Ronyak – Yes, Jeff Coleman – Yes, Dianne Lillibridge – Yes, Brian Johnston – Yes, Charles Boehnlein.

Visitors: Marcianne Kimpton, Jack Garner, Chad Eldridge, Josh Echt, Rick Smigelski, Jane Koroshes, Lee Koroshes, Holly Lynn, Mike Sestak, Sue Miller, Dawn Tolchinsky, Joe Koziol, Jennell Dahlhausen.

Mayor Fischbach recognized Ms. Holly Lynn of the Burton Public Library. Ms. Lynn made a presentation to Council regarding expansion of the Library off the back or west side for a loading dock. The Library presently is in need of ADA (Americans with Disabilities Act) approved restrooms and access to the library. CLEVENET is expanding and the resulting increase in circulation material necessitates a more efficient unloading and loading area along with space to prepare and service the books and materials. Home Service, located in the basement, is out growing its space. And the basement area in general is dilapidated with uneven floors and damp areas. The Village spaces were acknowledged as limited and dilapidated also, especially the Police department. The Library lease specifically allows for the Library to add on to the building to meet its needs as can the Village. Ms. Lynn stated that the Library is moving ahead with plans to expand and offered the Village the opportunity to work with them to improve its own spaces. Mayor Fischbach asked Council if they were alright with the idea of exploring this further and Council agreed. The Mayor appointed a committee of three to work with the Library as they plan to expand. The committee is composed of Dianne Lillibridge, Brian Johnston, and Chris Paquette. Ms. Lynn added that funding the project will probably require a bond issue.

Engineers Report:

Mr. Eldridge reported that Cook Street had been paved and that only a few punch list items remained.

Mr. Eldridge and Chief Smigelski had met and laid out the location of the proposed school zone signs. They are staked around the Village.

Ronyak Paving was the only bidder for the Rapids Road Project. Their presented total bid for the base project was more than 10% above the engineers published estimate. Mr. Hess reviewed the bid, as per practice, and found a simple math error in the detailing of the labor and materials. The resulting correction brought the bid in under the 10% mark. Mayor

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Fischbach, noting that perception might be misleading, recommended to Council that they rebid. Council discussed.

Mr. Coleman moved to reject the bid of Ronyak Paving and rebid. Mrs. Lillibridge seconded the motion. Roll Call: Jeff Coleman – Yes, Dianne Lillibridge – Yes, Brian Johnston – No, Linda Swaney – No, Craig Ronyak – Abstain, Charles Boehnlein – No. Motion failed.

Ms. Swaney moved to accept the bid of Ronyak Paving as corrected. Mr. Boehnlein seconded the motion. Roll Call: Linda Swaney – Yes, Charles Boehnlein – Yes, Jeff Coleman – No, Dianne Lillibridge – No, Brian Johnston – Yes, Craig Ronyak – abstain. Motion approved. Ronyak Paving is approved for the job.

Fire Department Report:

Chief Sestak did not have a formal report. With the Fair coming up there will be a rescue squad at the Fairgrounds and at the station.

Chief Sestak stated that the Village failed to make good on its promise to put a fire levy on the ballot this year. The next fire contract would be presented to all entities by 30 September. The Chief requested that all the elected governments pick a date to meet at the Fire Station to work out how to pay for the fire contract.

Zoning Report:

Mr. Rick Gruber was not available to report.

Ordinances and Resolutions:

Fiscal Officer

Mr. Paquette asked for a motion to pay approved bills. Mr. Ronyak moved to pay approved bills and Ms. Swaney seconded the motion. By voice vote, motion approved.

Mrs. Lillibridge questioned two items on the Tractor Supply bill. The first was a purchase of 'barn' paint. Mr. Boehnlein and Chief Smigelski stated that the item was a generic term for a certain paint that was used to paint the fire hydrants. Mrs. Lillibridge asked why it was charged to the Street Department if it was hydrant paint. Mr. Paquette replied that he was charging the order according to the purchase order request and would try to inquire further on future purchases. Chief Sestak spoke up and noted that the hydrants are the wrong color in that they did not appear to follow the guidelines recommended for fire hydrant color coding. Chief Sestak has provided in the past a chart depicting the proper color

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of the hydrant based on its flow rating. Options to correct the color problem were suggested such as painting the tops of the hydrants and attaching color coded metal flags. Chief Sestak was asked by the Mayor to provide the Village with the number of flags required. Mrs. Lillibridge recalled that Mr. Eaton was given the list of colors. Mr. Coleman asked Mr. Paquette to be sure that the appropriate account was charged for the paint or flags.

Mrs. Lillibridge asked about an abbreviation on the Tractor Supply bill for bul fes. Mr. Paquette stated that it was short for a bushel of fescue grass seed used to reseed areas around the Village.

Mr. Paquette asked for a motion to accept the minutes of the 22 July meeting. Council had not had time to review. The approval of minutes was set aside until the next meeting.

Mayor Fischbach asked Chief Smigelski to report on the signs for the school zones. Chief Smigelski reported that he had received three quotes for approximately 50 school signs. AA Safety provided the lowest quote. Council discussed placement and color options. Chief clarified that the sign placement involved moving some existing signs and mounting, in some cases, two signs to one pole. The poles are scheduled to be installed this week using equipment rented from the County. Mr. Coleman moved to accept the quote from AA Safety for fluorescent yellow signs in the amount of \$1905.10. Mr. Ronyak seconded the motion. Roll Call: Jeff Coleman – Yes, Craig Ronyak – Yes, Dianne Lillibridge – Yes, Brian Johnston – Yes, Linda Swaney – Yes, Charles Boehnlein – Yes. Motion approved.

Chief Smigelski reported to Council that because of the quoted cost to install the flashing school signs, the Village Street Department would pour the foundations and set the bolts. Chief Smigelski recommended that the Village accept the quote of Signal Services to install the poles and signs at a cost \$500 per pole. Mr. Coleman moved to have Signal Service Company install the flashing light signs for \$2000 for four signs. Mr. Ronyak seconded the motion. Roll Call: Jeff Coleman – Yes, Craig Ronyak – Yes, Dianne Lillibridge – Yes, Brian Johnston – Yes, Linda Swaney – Yes, Charles Boehnlein – Yes. Motion passed.

Mrs. Lillibridge made mention of the fact that there was a small section of right of way before the northwest corner of Garden Street at Spring that may not, according owner survey, belong to the Village. None of the other Council members or Mr. Eldridge felt that situation would create difficulties in placing signs.

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Mayors Report:

Mayor Fischbach reported that Mr. Imars had not yet contacted him concerning the property known as the Red Fox Inn.

Committees

BPA, Fairboard, Century Village, Ordinance Review: Mr. Ronyak
Mr. Ronyak reported that the BPA had nothing out of the ordinary to report. The Fairboard is preparing for the 2013 Fair.

BCPA, Grants, Cemetery, Local Government: Mrs. Lillibridge
Mrs. Lillibridge noted that Berkshire Community Planning Association (BCPA) met 8 Aug at the Claridon Township Hall and discussed a Council of Governments (COG) with Chief Warner of Concord Township. Cemetery Board has not met. A COG is a long process. Mrs. Lillibridge did note that any fire equipment purchased with public levy money would revert to the municipal entities should the department cease to exist.

Economic Development, BZA, and Health District:
No report. Mayor Fischbach assigned Mr. Boehnlein to these committees. Street Department is officially with Chief Smigelski.

Mayor Fischbach asked Chief Smigelski to report on Streets. Chief Smigelski noted that the Street Department is status quo as they prepare for fair week. The Chief will be setting up an individual OUPS class for the Street and Utilities departments. Striping is planned shortly. Mrs. Beaumier asked if something couldn't be done about the stop bar at the intersection of South Cheshire northbound and Route 87 around the south end of the Park. As marked the Stop Bar is after the crosswalk and should be before. Chief Smigelski will look into it.

Mr. Paquette and Mayor Fischbach introduced Mr. John Tripodo, the Village student intern this summer from the Geauga Growth Partnership. The Mayor and Council thanked Mr. Tripodo for his efforts and good work.

Community Programs, Newsletter, Historic District: Ms. Swaney
Ms. Swaney reported that Safety Town starts August 21st. Burton Historic Association is working criteria for recognition bricks and preservation awards. The newsletter is scheduled to go out Sep-Oct.

Finances, Police and Fire representative, Historic District Architectural Review Board: Mr. Johnston
Mr. Johnston reported that the Architectural Review Board had not met. Mr. Johnston also expanded on the purpose of the COG and noted that the other two political entities were very interested in the idea. Mr.

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Johnston addressed Chief Sestak's assertion that the Village had promised to put a fire levy on this year. The Village, as he recalled, agreed to look into it. Mr. Paquette was asked to check the prior minutes to confirm. Mr. Johnston asked the Chief to be patient while the three governments worked things out.

Trees and Parks, Berkshire Schools, Planning Commission: Mr. Coleman
Mr. Coleman reported that he had spoken to Mr. Roger Miller about the possible bus service for the kids on Huff Avenue. The lack of sidewalks, hill, and no traffic signals made Huff a challenge for walking to school. Mr. Coleman asked to meet with Chief Smigelski and Mr. Eldridge to formulate a plan for some sidewalk and or a crosswalk.

The Planning Commission has not met. The Tree Commission has removed some of the more dangerous trees around the Village but there are still more. Mr. Coleman asked about renting a chipper from the County and having the Street Department do some of the work in house on the smaller trees. Mr. Coleman will be contacting Mr. Paquette about adjusting the Tree Commission budget for work pruning the trees along Main Street. The Tree Commission also received a letter from Alan Krause of Independent Tree thanking them for the opportunity to bid.

Old Business:

No old business was introduced.

New Business:

Mr. Koroshes reminded all present that the American Legion Post was holding its steak roast from 6 to 8 PM on Saturday August 17th.

Mr. Ronyak moved to adjourn and Mr. Johnston seconded the motion. Meeting adjourned at 8:45 PM.

Mayor

Fiscal Officer