

Burton Village Council Minutes  
28 March 2016

Mayor Koster opened the meeting with a moment of silence to remember the passing of former Council member Catherine Sutter.

Mayor Koster called the meeting to order at 7:00 PM.

**Roll Call:** Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – No, Craig Ronyak – Yes, Lisa Hernandez – Yes, Charlie Blair – No. Ms. Dobay and Mr. C. Blair notified the Village Office or Mayor prior to the meeting and are excused.

Mayor Koster asked for a motion to approve or amend the minutes of 14 March 2016. Mr. Boehnlein moved to approve the minutes as written and Mr. Ronyak seconded the motion. By voice vote the motion passed.

Mayor Koster asked for a motion to approve or amend the agenda for 28 March 2016. Mr. Boehnlein moved to approve the agenda with one amendment, adding the Historic District Association to his Boards and Commissions report. Mr. Ronyak seconded the motion. By voice vote the motion passed.

**Standing Committees**

- a. **Long Range Planning Committee** – Tom Blair  
Mr. T. Blair had nothing to report.
- b. **Finance, Funding and Personnel Committee** – Charles Boehnlein  
Mr. Boehnlein asked Council to review the results of the Finance Committee five year out-look and to consider providing any suggestions as to developing other sources of revenue for the Village. Mr. Boehnlein pointed out that the General Fund is forecasted to run out of funds by 2021. Mr. Boehnlein reminded Council that a quarter or half percent increase in the income tax may need to be considered.
- c. **Safety Committee**– Craig Ronyak  
Mr. Ronyak reported that the handrail on the southeast corner of North Cheshire and Kirtland has been repaired. Chief Smigelski is planning the repair of handicap truncated dome areas in the Village. The potential need for a railing at 1798 Grille has not yet been looked at.
- d. **Street Committee** – Roberta Dobay  
Ms. Dobay was not available to report.

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## **Council Reports on Boards and Commissions**

**BPA** – Charlie Blair

Mr. C. Blair was not available to report.

**BZA and Historic District Association** – Charles Boehnlein

Mr. Boehnlein reported that BZA is meeting 21 April to consider a fence request at Coffee Corners and to allow a conditional use of property by Preston Automotive. Members of the Historic District Association (HDA) attended a presentation on Cleveland's Millionaires Row and recommend the program to the Geauga Historical Society. The HDA is considering a joint event with Century Village to celebrate Founders Day in the Village in June. Also, the Village will be receiving a site visit for a possible 2017 Chautauqua event in April.

**Cemetery Board** – Roberta Dobay

Mayor Koster relayed from Ms. Dobay a request that Council allow her to offer Geauga County Century Village the retired Welton Cemetery wrought iron fence for their use. Council did not have any objections, however it was pointed out that if Century Village intended to scrap the fence, the Village should just keep it and scrap it themselves. Mayor Koster asked Chief Smigelski to speak to Century Village and find out their level of interest. Mayor Koster recognized Mrs. Kimpton, representing the Welton Cemetery Board, who asked to address Council with regard to a new road in the Welton Cemetery addition. Mrs. Kimpton provided Council with copies of some estimated costs and asked Council to fund the project this year or next. Mrs. Kimpton explained that it would be good planning and there were only 100 or so lots left in the original section for sale. Mr. Paquette provided the correct number of lots left for sale in the original section at 420. This number did not include any open lots specifically marked not for sale on the cemetery lot map. Council will take the Cemetery Board request under advisement.

Council discussed the flowers in the triangles. Chief Smigelski explained that there were only height requirements. The sponsors of each triangle are free to use whatever colors they choose. So far four landscaping companies had come forward to sponsor a triangle planting. Mayor Koster asked that Chief Smigelski contact Ms. Dobay with his plans.

**Historic District Review Board** – Lisa Hernandez

Mrs. Hernandez reported the Historic District Review Board will be meeting on 14 April also to review permit requests.

**Planning Commission** – Tom Blair

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Mr. T. Blair noted that the Planning Commission has not met yet. Mayor Koster added that the Planning Commission had several items on its agenda and he would be calling a meeting in April.

Tree Commission – Charlie Blair

Mr. C. Blair was not available to report. Ms. Palmisano reported that the Tree Commission was having Arbor Day on 9 Oct.

### **Fiscal Officers Report:**

Council was asked if there were any question on the Summary of Revenue and Expenses. There were none. Mr. Paquette reported that the 2017 Tax Budget was due at the County before 20 July. And the Village has been awarded a tire collection grant.

### **Solicitors Report:**

Mr. Hicks reported that ODOT had agreed to pay the Village for some of the costs at the Rapids Road project. Mr. Paquette has already provided them an invoice. Council should make a motion to allow the Mayor to accept the payment agreement. Mr. Boehnlein moved to allow the Mayor to sign an agreement with ODOT for receipt of payment and Mr. Ronyak seconded the motion.

### **Police Report:**

Chief Smigelski showed Council a thank you letter the department received for delivery of Meals on Wheels to the eligible Village residents.

Reporting for the month of February, officers worked a total of 455 full time and 333.5 part time hours. There were 143 calls resulting in 4 arrests and 55 traffic stops. 3213 miles were put on the Village police cars.

Mayor Koster asked Chief Smigelski about the new Volunteer Peace Officers Family Fund for Auxiliary Officers that will be required for all police departments. Chief Smigelski stated that he is still looking into it.

Audience members asked about parking problems during pancake season. Chief Smigelski discussed possible legislation by Council to restrict parking to one side of the street. A map started by the Fiscal Officer records each parking spot and traffic control sign in the Village and will be used to plan the parking control issue. Audience members also discussed the handicapped parking availability on Spring Street near the Congregational Church. Chief Smigelski will look into it.

### **Fire Department Report:**

The Fire Department was not available to report. Mayor Koster noted that the 2.25 additional Fire Levy for the Village had passed 202 to 200

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with six provisional ballots left to count. The final count will be on 4 April.

**Zoning Inspectors Report:**

Mr. Gruber reported that he approved a fence permit on West Center Street. The sofa in the tree lawn has been taken care as has the junk problem on Carlton. Mrs. Wayman of Coffee Corners requested to put a removable fence on the public sidewalk in front of Coffee Corners to facilitate an external use alcohol license. The request was refused and forwarded to BZA. Mr. Preston requested a zoning permit to put a service bay on 14368 Rapids which is zoned residential. The request was refused and forwarded to BZA.

Mrs. Hernandez asked if something could be done about the car carriers unloading on West Center at Rapids Road. Mayor Koster suggested a meeting with Mr. Preston to discuss solutions including the potential problems resulting from increased pedestrian traffic. Chief Smigelski asked that a group of Council members and the Mayor hold the meeting with Mr. Preston.

**Arborist Report:**

Ms. Palmisano mentioned that she had requested that a bike tour make a stop in the Village and the Village would need to provide some support. The bike ride event supports saving trees.

**Engineers Report:**

Mr. Hess reported that he is working with the Street Department and Chief Smigelski to document the prior work done on the road and infrastructure in the Village to make way for a better Capital Improvement Plan.

Mayor Koster asked for a motion to accept and pay approved invoices. Mr. T. Blair moved to pay approved invoices and Mr. Boehnlein seconded the motion. By voice vote the motion passed.

**Ordinances and Resolutions:**

Mr. Paquette read Ordinance 2298-16, authorizing the Mayor to enter into an agreement with Debbie Palmisano, doing business as Greenwoman Inc., for professional services commencing May 1, 2016 and ending April 30, 2017.

Introduced By:

Mayor Koster suggested that it be placed on first reading.

**Mayors Report:**

Mayor Koster attended the Health District Committee meeting. Mayor Koster explained who was on it and its purpose. There are

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new requirements that will potentially draw money away from villages and townships to the County Health Department. The Committee negotiating the Log Cabin settlement will be meeting Thursday with the Chamber representatives. Mayor Koster asked the Department Heads to try and hold back 7 to 10% of their budget as a cost saving effort.

**Old Business:**

No old business was presented to Council.

**New Business:**

No new business came before Council.

**Open Public Participation:**

Council was asked about the new Bed and Breakfast on Kirtland. A discussion of bed tax was briefly held. Mr. J. Garner asked if there was anything further with the Village and Library expansion. Council wasn't aware of any plans.

Mr. Boehnlein moved to adjourn at 8:07 PM and Mr. Ronyak seconded the motion. By voice vote the motion passed.

Fiscal Officer

Mayor /Council President Pro Temp