

BOARD OF PUBLIC AFFAIRS MINUTES

January 10, 2017

Mr. Barber called the BPA Meeting to order at 7:05 pm

Roll Call: Jeremy Neill – present, Tim Barber – present, Curt Johnson- present

Council Representative: none

Visitors: Christopher Paquette, Paul Eaton, Chip Hess

Cashier's Report

Ms. Hernandez presented the Board with updates on two of the accounts due a refund, as discussed in the December BPA meeting – Ms. Janet Kapela (\$33.91) and Mrs. Janis McLaughlin (\$32.04). After reviewing the additional information requested at the last Board meeting, Mr. Johnson made a motion to approve the refunds; seconded by Mr. Barber. By voice vote, motion passed. The Board was also given an update on Mr. Noble Clark. United Way and the family are working to pay off his delinquent bill.

Ms. Hernandez informed the Board that delinquent notices were sent out on 12/28 for bills due 12/21, and that there were possible shut offs for the week of January 16. Each account had missed the last two quarterly payments, except for one account which was a monthly customer, in which case, they had missed the last 6 months' worth of monthly payments. The Board asked that legal counsel provide guidance on the matter of when it is appropriate to shut off a monthly customer, since they did not feel that monthly customers should be allowed to go six months without paying a bill, while a quarterly customer can miss only 2 payments.

One shut off was reported since the last meeting, Ms. Katrina Hruby, 14815 S. Cheshire. Ms. Hruby is not currently living in her home and stated that she was not aware that those living there did not pay the water bill. To date, she has not made arrangements to pay the balance.

Mr. Greg McDougle is willing to pay \$300 of his outstanding balance, and requested of the Board to forgive the remaining balance. Mr. Neill was not in favor of forgiving any portion of the balance and Mr. Johnson suggested that Mr. McDougle make his \$300 payment, and make payments on the remaining balance, and when that balance was paid off, his water and sewer would be turned back on. Mr. Barber suggested drafting a letter to the landlord, Mrs. George, informing her of the delinquent balance and letting her know that penalties and interest charges were accruing on the account, as well as the fact that the unpaid balance would become her financial responsibility. After further discussion, Ms. Hernandez asked the Board for their decision regarding accepting Mr. McDougle's partial payment and forgiving the remainder of his debt. Mr. Barber – no; Mr. Neill – no; Mr. Johnson – no. By voice vote, Mr. McDougle's request was denied.

Ms. Hernandez brought to the Board's attention the fact that when the Fire Department acquired the Briggs property, a new water account was established for them by the former clerk, Ms. Pikus, although it is not clear that the Fire Department ever asked that such an account be created. Because an account was created, charges began to accrue on the account, even though no water was ever used. Ms. Hernandez asked the Board to consider removing those charges in the amount of \$255.66 from the Fire Department's account, since it appears that the account should never have been established. Mr. Neill's concern was that the account not be deleted, so that it could be used at a later time if needed. Mr. Neill moved to remove

the changes and Mr. Barber seconded the motion. By voice vote, the Board agreed to remove the charges and return the account to a "\$0.00" balance.

Ms. Hernandez informed the Board that the new water/sewer rates, which reflect a 3% increase, have been in effect since 1/1/17.

Engineers Report:

Mr. Hess had nothing to report.

Mr. Barber stated that perhaps Said needs to attend the next meeting. He also stated that the PTI Application has been tabled, due to the fact that the Northeast District office of the EPA flagged three issues on the application – ammonia levels; the fact that there was no anti-dag addendum for mercury; and the copper issue. For testing purposes, according to Mr. Barber, currently compliance concentration is 45, but it will be 26 in the future. Mr. Barber wondered how other communities could not be facing similar copper issues. Mr. Hess felt that all of the other plants will have the same copper issues – the same limits to meet – they just haven't had to face it yet.

Mr. Paquette stated that Said received a copy of the Village's mercury variance on Oct 29, per Said's request.

Mr. Barber also asked Mr. Paquette if Said had given him back the missing drawings out of the packet. Mr. Paquette said that he would email Said to ask for a copy.

Mr. Barber felt that the copper issue was more of a permit issue than an actual copper level issue, and felt that the Village should move forward with the WWTP and deal with the copper issue as the plant is being built. Mr. Neill wondered at what point the copper is being introduced into the system: is it the line running between the well and the taps? Mr. Barber stated that groundwater levels at the well are below detection, so the copper is not in the ground. Mr. Barber stated that copper is either being added as a trace contaminant to the system (via treatment chemicals), or being leached off the pipes. Mr. Barber was concerned about backwash water and what the copper level is in the backwash and asked Mr. Eaton to get him levels for December.

Mr. Barber has a telephone conference scheduled with Ohio EPA on Friday. Mr. Barber is inclined to wait until we receive feedback from the EPA on the copper issue before acting further.

Fiscal Officers Report:

Mr. Barber made a motion to accept the December 13, 2016 meeting minutes. Mr. Neill seconded. By voice vote, motion passed.

Mr. Johnson made a motion to pay approved bills. Mr. Barber seconded the motion. Roll Call: Tim Barber – Yes, Jeremy Neill – Yes, Curt Johnson -- yes. Motion passed.

Operators Report:

Mr. Eaton had one contract and one quote for the Board to consider – a contract from Corpro, for cathodic protection of the watertower, and a quote from Dixon Engineering and Inspection Services, for the repairs of the watertower.

Mr. Barber asked Mr. Eaton if, after reading Corrpo's contract, he was going to recommend that we continue on with them. Mr. Eaton said that he was not the person to ask about cathodic inspections, but that in the past, the Board had always felt it was a beneficial service to continue. Mr. Barber said that he would look at the contract, and it would be discussed at the next meeting. After continued discussion, Mr. Mr. Barber made a motion to approve the CORRPRO service agreement for the next year and Mr. Neill seconded the motion. By voice vote all agreed.

With regard to the Dixon quote for \$2,200, after examining the quote, the Board came to the following conclusions:

Mr. Barber recommended that Dixon will do an A-Z inspection to see if anything else needs to be fixed. And while Corrpro's inspection provided cathodic protection in general, Dixon will do a full inspection and then send us another quote for all the repairs that need to be done.

Mr. Eaton said that he did not budget for the Dixon inspection. Mr. Paquette said that he would be able to find the funds to pay for it. Mr. Barber was concerned with section 8.01 D of the quote, specifically, its indemnification language, and the implications of that language to the Village, in terms of responsibility. Mr. Neill was concerned with Schedule A, Section B of the quote. He felt that this should be forwarded to legal counsel to review, and discussed at the next meeting, at which time it can be voted. Mr. Paquette said he would forward it to legal.

Mr. Barber also noted that the construction service contract had been reviewed by legal, and changes had been made based on the comments given, but that the BPA hadn't seen or signed the final copy yet. Mr. Neill felt that the Board should move forward and get the contract approved, since it would be one less thing to hold up the process.

Mr. Barber asked Mr. Paquette if there were any other deadlines regarding the grant or funding, or does it all hinge on getting the PTI application approved. Mr. Paquette agreed that it did. Mr. Barber then asked Mr. Paquette if there was a deadline for getting the PTI application approved. Mr. Paquette was not sure, but said that Said would know, and he would ask him.

New Business:

Mr. Barber asked if the AT&T request to put an antenna on the water tower is something that the BPA merely needs to be aware of, or do they need to take action of some sort. Mr. Barber is concerned that if we do not respond to them, we will not have a say in the matter. Mr. Paquette advised that it would come before the Historic District Architectural Review Board, since it is in the Historic District. Mr. Johnson and Mr. Eaton felt that it should be handled by Council.

Adjournment:

Mr. Barber moved to adjourn; seconded by Mr. Johnson. By voice vote, motion passed. Meeting adjourned at 8:49 PM.