

BOARD OF PUBLIC AFFAIRS MINUTES

Village of Burton

June 13, 2017

Mr. Barber called the BPA Meeting to order at 7:00 pm

Roll Call: Jeremy Neill – present, Tim Barber – present, Curt Johnson- present

Council Representative: Nick Tromba, present

Visitors: Christopher Paquette, Chip Hess, Lisa Hernandez, David Ondrey

Pledge of Allegiance

Recognition of Visitors

Cashier's Report

Ms. Hernandez informed the Board that the Consumer Confidence Report was included in the June Newsletter, and that it was also posted on the Village website, Facebook page, and had been posted on the EPA's website, as well.

Fourty-four percent (44%) of the last Quarterly and Monthly billing have been received. There are potentially 5 accounts facing shut offs if payment is not made by June 21.

Legal:

The discussion of mandatory water tie ins continues. Mr. Ondrey needs to know how the BPA would like to proceed on these, as well as how many residences are affected, before proceeding.

Regarding the City of Akron lease, Mr. Ondrey advised that until the Village receives a new lease, it appears that the Village is in accordance with the most recent lease on file.

Engineers Report:

Mr. Hess went out to investigate the pipe on the Akron property, which is utilized by the Village, and shared pictures with the Board. Mr. Hess agrees with Mr. Barber that a new head wall will need to be constructed. Mr. Hess would like a survey to be conducted in the fall, when the leaves have come off the trees, and before snow falls. Mr. Barber agreed that that would not be an issue to wait until fall. Mr. Neill made a motion to authorize Mr. Hess to supply a bid for this project; seconded by Mr. Johnson. By voice vote, the motion passed.

Mr. Hess reported that the Dvorak tie-in is complete.

Mr. Hess is working on a plan review for a house on Goodwin Ave.

Fiscal Officers Report:

Mr. Neill made a motion to approve the May 9, 2017 minutes, seconded by Mr. Johnson. By voice vote, the motion passed.

Mr. Johnson made a motion to pay approved bills; seconded by Mr. Barber. By voice vote, the motion passed.

Mr. Johnson made a motion to approve the contract from NECO for software only, seconded by Mr. Barber. By voice vote, the motion passed.

Mr. Paquette reported that as a result of the audit that was recently conducted, changes had been made to the personnel manual in terms of overtime being paid out after an employee reaches a pre-determined number of hours. For the Utilities Department, this number is 240 hours.

Operators Report:

Neither Mr. Eaton nor Mr. Rhoades were present at the meeting. Mr. Barber notified everyone that Mr. Rhoades had been taken to the hospital earlier that day. Ms. Hernandez added that word was just received that Mr. Rhoades had been released from the emergency room and was back home. The nature of Mr. Rhoades' illness was believed to have been caused by the extremely warm temperature. Mr. Rhodes fell ill while working to repair a water main break on N. Cheshire Street earlier in the day.

Mr. Barber reiterated to everyone the importance of using a trench box when contractors and/or Village employees are working underground. Mr. Barber further stated that the use of a trench box was mandatory in these situations, and failure to comply would not be tolerated. Mr. Barber also stated that any employee has the right to stop work when said employee observes safety violations taking place.

Mr. Barber made a motion to accept the quote provided by Mr. Rhoades for the purchase of a Loop Calibrator. Seconded by Mr. Johnson. By voice vote, the motion passed.

Old Business:

Mr. Barber reported that Mr. Rhoades had visited area dentists to enquire as to their disposal processes for mercury. Of the two dentists, it was discovered that one uses mercury traps and the other does not. Mr. Barber will draft a letter to be sent to the dentist who is not using a mercury trap, advising of the need for mercury traps to be used.

New Business:

Mr. Paquette advised the Board that Mr. Rhoades had expressed the desire to employ a seasonal laborer to help out with daily tasks such as mowing the grass, thereby freeing up Mr. Eaton and Mr. Rhoades, so that their time could be spent maintaining the wastewater treatment plant's equipment. Mr. Barber agreed with this proposal. Mr. Johnson shared that Mr. Brian Hiscox, Athletic Director at Berkshire Jr./Sr. High School asked if the school might use water from a nearby hydrant to water the football field. The method used currently requires one person to watch the hose for approximately 8-10 hours, straight. Mr. Neill suggested putting a hydrant meter on the hydrant, to ensure water usage was recorded and billed properly.

Adjournment:

Mr. Barber made a motion to adjourn, seconded by Mr. Johnson. By voice vote, the motion passed. The meeting was adjourned at 9:06 pm.

BPA President

Clerk