

Burton Village Council
Minutes
25 September, 2017

Mayor Koster called the meeting to order at 7 PM.

Roll Call:

Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Craig Ronyak – No, Joe Hernandez – Yes, Nick Tromba – Yes.
Mayor Koster indicated that Mr. Ronyak was excused.

Visitors: Jack Garner, Brian Wendl, Joe Koziol, Pat Linn, Rick Gruber, Marcianne Kimpton, Ruth Spanos, Ann Wishart, Chip Hess, Nathan Tiber.

Mayor Koster asked for a motion to approve or amend the minutes of 11 September 2017. Mr. Hernandez moved to approve the minutes of 11 September 2017 as written. Mr. Blair seconded the motion. By voice vote, motion accepted.

Mayor Koster asked for a motion to approve or amend the agenda for 25 September 2017. Mr. Boehnlein moved to approve the agenda as written. Mr. Tromba seconded the motion. By voice vote, motion accepted.

Standing Committees

Long Range Planning Committee – Tom Blair

Mr. Blair reported that the Planning Commission did not meet on 21 September as called. The next meeting date will be established for some time after the Apple Butter Festival.

BCPA – Craig Ronyak.

Mr. Ronyak was not available to report.

Century Village – Joe Hernandez

Mr. Hernandez reported the Century Village is holding the Apple Butter Festival 14 and 15 October.

Environmental – Nick Tromba

Mr. Tromba reported that he is still collected and collating information with regards to a unified trash collection with a single provider as well as a preferred provider program.

Fairboard – Charles Boehnlein

Mr. Boehnlein reported that the Fairboard after Fair meeting reported that attendance was down this year, mostly attributed to weather. Of note, there were 730 miniature horses entered in the fair this year. No traffic problems were noted.

Finance, Funding and Personnel Committee – Charles Boehnlein/Joe Hernandez

Mr. Boehnlein deferred to the Fiscal Officer's report. Mr. Hernandez asked to meet with the Mayor after the meeting to discuss payroll.

Cable and Internet – Roberta Dobay

Ms. Dobay reported that the Village's new website should be up and running sometime this week.

Safety Committee- Mayor on the committee – Craig Ronyak

Mr. Ronyak was not available to report.

Police Chief Report: Chief Smigelski was not available to report.

Street Committee – Roberta Dobay

Ms. Dobay stated that she had not received any communication from Chief Smigelski to get a status on Streets.

Council Reports on Boards and Commissions

BPA – Nick Tromba – Mr. Tromba reported that he was not at the last BPA meeting but understood that a new Assistant Water and Wastewater Operator was recommended for hire.

BZA – Charles Boehnlein – Mr. Boehnlein reported that BZA had not met to decide any cases.

Cemetery Board – Roberta Dobay - Ms. Dobay reported that the Cemetery Board is budgeting for updated copies of the Cemetery map next year. The Board is seeking estimates for the replacement of some monument footers that have sunk over time. Mrs. Kimpton asked about getting a fourth member on the Board. Mayor Koster stated that he would have legal look into it. Mr. Paquette noted that the Ohio Revised Code sets the number on the Board at three. Mayor Koster asked Mr. Paquette to contact the Street Department and see that they coordinate the sidewalk concrete pours around the Village with Mr. Archard/Mr. Shanower and their sidewalk extension on Goodwin.

Historic District Architectural Review Board – Joe Hernandez – Mr. Hernandez reported that the Historic Review Board met on 18 September and approved siding and window requests from residents in the Historic District buffer area.

Planning Commission – Tom Blair – covered previously.

Tree Commission – Nick Tromba – Mr. Tromba reported that the Tree Commission would be celebrating Arbor Day during the Apple Butter Festival.

Fiscal Officers Report:

Mr. Paquette asked if Council had any questions about the Council Summary of Revenue and Expenses. There were none. Mr. Paquette indicated that he is working with Department Heads to prepare the 2018 Budget and that includes updating the five-year budget forecast. Mr. Paquette explained that he used a more aggressive outlook on revenue to come up with a new forecast the included more capital improvement projects and a proposed 2.5% pay increase.

Mr. Paquette presented to Council a proposal for the designation of depositories for Village active and inactive funds. This will cover a five-year period.

Mr. Paquette presented a quote from Pitney Bowes for renewal of the postage meter rental. Mr. Boehnlein moved to accept the quote from Pitney Bowes and Mr. Blair seconded the motion. By voice vote the motion passed.

Solicitors Report:

Mr. Hicks was not available to report.

Fire Department Report:

Chief Wendl made brief report on calls for the month of August noting that the calls for the Fair were included. Chief Wendl was called out the meeting for a fire call.

Zoning Inspectors Report:

Mr. Rick Gruber reported that he had issued permits to the Martin's, the Wohlken's and a home on Cook Street. The Imars and Finnerty property changed hands to the owners who purchased them at auction. Mr. Paquette asked Mr. Gruber to look at the use of special event signs at 13915 E Center. Mr. Gruber stated that the resident needed a permit. Mr. Paquette will forward the contact information to Mr. Gruber. Mayor Koster asked about the driveway next door to the Fire Department. Mr. Gruber stated that the driveway existed prior.

Engineers Report:

Mr. Hess reported that the County Engineer's office had contacted him about whether the Village was applying for Issue II this year. Council is taking it under consideration.

Mayor Koster asked for a motion to accept and pay approved invoices. Mr. Boehnlein moved to pay approved invoices and Mr. Blair seconded the motion. By voice vote the motion was approved.

Ordinances and Resolutions

Mayor Koster asked Council to discuss Ordinance 2321-17, adding Chapter 730 Garage Sales to the Village of Burton Codified Ordinances. The ordinance is currently tabled. Mayor Koster explained that the ordinance was an attempt to control some of the sale of item by or from non-Village residents at what are better described as resale markets. Council did not make any decision and did not want take it off the table. Mayor Koster will bring the legislation back to the Planning Commission to edit it further.

Mr. Boehnlein placed Resolution 2017-12, accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, on second reading. Mr. Boehnlein moved to waive further readings and Mr. Tromba seconded the motion. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Tom Blair – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes. Motion passed.

Mr. Boehnlein moved to adopt Resolution 2017-12 and Mr. Blair seconded the motion. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Roberta Dobay - Yes. Resolution 2017-12 is adopted.

Mr. Boehnlein placed Ordinance 2324-17, hiring Andrew Hartman for the position of full time Assistant Water and Wastewater plant operator and declaring an emergency, on second reading and moved to waive further readings. Mr. Tromba seconded the motion. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Tom Blair – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes. Motion passed.

Mr. Boehnlein moved to adopt Ordinance 2324-17 and Mr. Tromba seconded the motion. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Tom Blair – Yes, Joe Hernandez – Yes, Roberta Dobay - Yes. Ordinance 2324-17 is adopted.

Mayor Koster introduced Resolution 2017-13, estimating the amount of inactive monies and setting the date of the meeting for Designation of Depositories, and placed it on first reading.

Mr. Boehnlein placed Ordinance 2325-17, hiring Mark Rhoades for the position of full time Utilities Supervisor and declaring an emergency, on second reading and moved to waive further readings. Mr. Tromba seconded the motion. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Tom Blair – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes. Motion passed.

Mr. Boehnlein moved to adopt Ordinance 2325-17 and Mr. Tromba seconded the motion. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Tom Blair – Yes, Joe Hernandez – Yes, Roberta Dobay - Yes. Ordinance 2325-17 is adopted.

Mayors Report

Mayor Koster had nothing further to report.

Old Business

Mr. Boehnlein passed on a question from resident; How does the public get notified about discussions and legislation before Council. Several Council members and the Mayor noted that any special council or public hearing is advertised in the Geauga Maple Leaf. Notification is also available on the website and the Village Facebook page.

New Business

Mr. Paquette mentioned to Council that the BPA is planning on replacing the water line on West Center between Rapids and Elmar. Option 1 is approximately \$163,000 and includes placing the waterline between the sidewalk and the curb and replacing the storm sewer. There is a high pressure gas main located nearby. Option 2 is approximately \$102,000 and places the waterline behind the sidewalk without having to replace the storm sewer. Council did not obligate any funds towards the storm sewer replacement and will look at it again if the BPA decides to go with Option 1.

The Mayor asked Council if they had any preferences for holding trick or treat. Mayor Koster recommended October 31 from 6 PM to 7:30 PM. Council did not have any objections.

Open Public Participation

Mayor Koster recognized Mr. Nathan Tiber. Mr. Tiber stated that he had purchased a home on Spring Street recently and was surprised and little upset with the chip and seal work done there. Mr. Boehnlein explained that the limitation of funds led to choosing chip and seal as the most economical method to preserve the street a life of the road. Mr. Tromba pointed out that Kirtland was done not too long ago.

Mr. Blair moved to adjourn at 7:58 PM and Mr. Hernandez seconded the motion. By voice vote motion passed. Meeting is adjourned.

Fiscal Officer

Mayor