

Joint Burton Village Council and Board of Public Affairs Minutes
10 October 2017

Mayor Koster called the meeting to order at 7:00 PM.

Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Craig Ronyak – Yes, Joe Hernandez – Yes, Nick Tromba – Yes, Timothy Barber – Yes, Curt Johnson – Yes, Jeremy Neill - Yes.

Visitors: Jack Garner, Karolyn Squire, Marcianne Kimpton, George Chip Hess, Richard Smigelski, David Ondrey.

Mayor Koster asked for a motion to approve or amend the minutes of 25 September 2017. Mr. Boehnlein moved to approve the minutes as written and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes, Tom Blair – Yes. Motion passed.

Mayor Koster asked for a motion to approve or amend the minutes of 2 October 2017. Mr. Boehnlein moved to approve the minutes as written and Mr. Ronyak seconded the motion. By voice vote the motion passed.

Mr. Barber made a motion to accept the minutes of the 12 September 2017 BPA meeting as amended. Mr. Neill seconded the motion. By voice vote the motion passed.

Mayor Koster asked for a motion to adopt or amend the agenda for the Joint Council Meeting of 10 October 2017. Ms. Dobay asked that the agenda be amended to show the withdrawal of Ordinance 2326-17 and 2327-17 because Mr. Hernandez had a conflict interest. Ms. Dobay asked Mr. Ondrey to explain. Mr. Ondrey indicated that it would be in the best interest of the Village for Mr. Hernandez to recuse himself from any salary discussion that would also affect his wife as a Village employee. Mr. Hernandez agreed and stated that he was withdrawing Ordinance 2326-17 and 2327-17 from first reading. Mr. Ronyak moved to accept the agenda for 10 October as amended and Mr. Hernandez seconded the motion. Roll Call: Craig Ronyak – Yes, Joe Hernandez – Yes, Nick Tromba – Yes, Roberta Dobay – Yes, Tom Blair – Yes, Charles Boehnlein – Yes. Motion passed.

Fiscal Officers Report:

Mr. Paquette reported that the Summary of Revenue and Expenses was presented and he would answer any questions posed. Council had no questions. Mr. Paquette stated that the 2018 Budget preparation awaited two more departments after which he would prepare a draft Budget for Council and BPA to review. Mr. Johnson asked about the Capital Improvement Plan. Mr. Paquette stated that once the budget was in he would have something to show both Council and BPA.

Mayor Koster asked for a motion to accept and pay approved Council invoices. Mr. Boehnlein moved to accept and pay the approved invoices. Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein - Yes, Craig Ronyak – Yes, Joe Hernandez – Yes, Roberta Dobay –Yes Nick Tromba – Yes, Tom Blair – Yes.

BPA Cashiers Report

Mrs. Hernandez was not available but she provided a report to the Board. There were currently 108 delinquent notices sent on 5 Oct. One account was shut off for nonpayment. Monthly meter readings will take place 13 October.

Mrs. Hernandez reported that a customer who received a delinquent notice came to the office and indicated that she paid cash to someone sitting at the Mayor's desk but did not get a receipt. The customer specifically stated that she did not give the money to the Fiscal Officer or the Deputy Admin Assistant. The Office will continue to investigate the matter but at this time the payment has not been found. The amount in question is \$173.54.

Mrs. Hernandez requested clarification about notifying the Berkshire Hills Apartment manager when apartment residents get their water shut off. BPA discussed with Mr. Rhoades who agreed that the manager of apartments needed to be notified. Mr. Barber made it a policy of the Board to notify the Berkshire Hills Apartment manager before shutting off a tenant.

BPA Engineers Report

Mr. Hess discussed the Village's effort to televise the storm sewer between Elmar and Rapids along West Center Street. Mr. Motil was still trying to obtain quotes. Mr. Hess stated that the project could not move forward until BPA and Council decided on whether or not the storm sewer needed to be replaced. Mr. Johnson mentioned that he thought Mr. Motil had questions about who would pay for the work. Mr. Paquette stated that Council had decided to go along with whatever the BPA wanted to do for the water line replacement as that would be the deciding factor for replacing the storm sewer. BPA discussed and decided that they wanted to put the new waterline in on the far side of the sidewalk as opposed to between the curb and the sidewalk. Option 2 was determined to be the way BPA wanted to go so there was no longer a need to visually inspect the storm sewer.

Mr. Hess asked whether BPA wanted to go ahead with the survey of the sewer outfall to the river. The survey is expected to cost between \$2,750 to \$4,000 for a crew to do the survey provide a conceptual drawing along with the data collected. Mr. Barber reviewed the project as proposed so that Council knew what was planned. The Sewer outfall carries treated water out of the sewer plant and originally down to the East Branch of the Cuyahoga river. At some point in time the pipe was damaged and a

shorter piece was put in place running to a ditch that eventually flows into the Cuyahoga. Because the ditch has less water available to dilute the sewer output, the Village could benefit in its copper limits by extending the sewer back to the river. Mr. Barber believed that the Akron watershed would have no problem with the project. The Army Corps of Engineers would probably be involved. Mr. Barber moved to have Mr. Hess commence the preliminary survey. Mr. Neill seconded the motion. By voice vote the motion passed.

BPA Operators Report

Mr. Rhoades reported that the apartments at Hickox and Kirtland did require a multi meter connection for one set of apartments. Mrs. Hernandez will set the correct rate. The Sign Shop on North Cheshire has three properly installed remote read meters and Mr. Rhoades will provide the meter identification numbers to Mrs. Hernandez.

Mr. Rhoades and the Board discussed the possibility of purchasing telemetry and controls for the water tower so that Mr. Rhoades could handle the programming repairs and updates himself. The cost of a do it yourself system was approximately \$5,100. Outsourced programs and equipment were quoted between \$11,000 and \$13,000. Our current provider considers the program to be proprietary and will not sell or release a copy. Mr. Rhoades will continue to investigate.

Mr. Boehnlein asked for an update on the status of the new wastewater treatment plant. Mr. Barber explained that the Ohio EPA is preparing to issue a revised NPDES permit and a permit to install for the new plant. Once those have been released the Village will go out for bids and hopefully start work in early 2018. The cost of the project is roughly estimated at 10 to 12 million dollars.

The Board and Mr. Rhoades briefly discussed an idea put forward by the Geauga County Engineer. NOACA has expressed interest in having county wide regional sewer district. Mr. Rhoades was asked to keep everyone informed.

Ordinances and Resolutions

Mr. Boehnlein placed Resolution 2017-13, estimating the amount of inactive monies and setting the date of the meeting for Designation of Depositories, on second reading and moved to waive further readings. Mr. Hernandez seconded the motion. Roll Call: Charles Boehnlein – Yes, Joe Hernandez – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Nick Tromba – Yes, Craig Ronyak – Yes. Motion passed.

Mr. Boehnlein moved to adopt Resolution 2017-13 and Mr. Blair seconded the motion. Roll Call Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Nick Tromba – Yes, Craig Ronyak – Yes. Resolution 2017-13 is adopted.

Mr. Boehnlein introduced Ordinance 2326-17, to create salary and pay ranges and provide for bi-annual pay increases as approved and declaring an emergency, and placed it on first reading.

Mr. Boehnlein introduced Ordinance 2327-17, to establish pay rates for full time and part time employees for Fiscal Years 2018 and 2019 unless modified, and placed it on first reading.

Mr. Ronyak introduced Ordinance 2328-17, authorizing the Mayor and the clerk to enter into an agreement with Thrasher, Dinsmore, and Dolan, a legal professional association, to serve as the Village's Solicitor for calendar years 2018 and 2019, and placed it on first reading. Mr. Ronyak moved to waive further readings and Mr. Tromba seconded the motion. Roll Call: Craig Ronyak – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes, Tom Blair – Yes, Charles Boehnlein – Yes. Motion passed.

Mr. Ronyak moved to adopt Ordinance 2328-17 and Mr. Boehnlein seconded the motion. Roll Call: Craig Ronyak – Yes, Charles Boehnlein – Yes, Tom Blair – Yes, Roberta Dobay – Yes, Joe Hernandez – Yes, Nick Tromba – Yes. Ordinance 2328-17 is adopted.

Mr. Boehnlein introduced Ordinance 2329-17, accepting the HCC Public Risk of Ohio property and liability insurance contract and authorizing the Mayor and the Fiscal Officer to enter into an agreement with Pease Kerr Canfield Insurance Partners as agents for HCC Public Risk of Ohio in an amount not to exceed \$14,493.00 and declaring an emergency, and placed it on first reading. Mr. Boehnlein moved to waive further readings and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes, Tom Blair – Yes. Motion passed.

Mr. Boehnlein moved to adopt Ordinance 2329-17 and Mr. Ronyak seconded the motion. Roll Call: Charles Boehnlein – Yes, Craig Ronyak – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Roberta Dobay – Yes, Tom Blair – Yes. Ordinance 2329-17 is adopted.

Mayors Report

Mayor Koster reported that Mr. G. Alex Hansel of the Village Street Department has resigned in favor of a position in another community. Mayor Koster and Council wished him best of luck.

Mayor Koster passed to Mr. Tromba an email from Mr. V. Crawford of WasteManagement asking if the Village was still interested in a single source provider of trash collection.

Mayor Koster reported that he had asked the Police Department to strictly enforce the prohibition of signs in the right of way and on public property.

The Police Department will be removing any sign, political or otherwise, from the tree lawn or in the Village park and taking them to the Police Department. Mayor Koster mentioned that he needed to meet with Mr. Safron regarding the signs for the Red Maple Inn in the public right of way. Mr. Boehnlein did not think it was okay for the Red Maple Inn to have signs on power poles.

Old Business

Mr. Paquette noted that the Burton Alert Emergency Notification system was ready to go.

Mayor Koster agreed that a Capital Improvement Meeting could be called in late October or early November.

New Business

Mayor Koster deferred to Mr. Barber. The camera inspection of the West Center street storm sewer as discussed earlier.

Mr. Barber turned to a conversation concerning the Facebook page of the Utilities Department. Mr. Barber stated the he liked the idea of a Facebook page that explained what the water and sewer department were doing and why. The conversation turned to why the Village did not want a separate Facebook page. Mayor Koster stated his preference for a single social media hub affiliated with the Village to reduce confusion. Mr. Barber stated that Facebook pages did not lend themselves to be added to other pages like web pages. But the Burton Utilities page could be linked to the Burton Village Facebook page. Mayor Koster asked if the Burton Utilities page could keep real time data like boil alerts and breaks off its site and restrict its use to instruction and education. Mr. Barber and Mr. Rhoades agreed with that line of thought.

Mr. Barber addressed the issue of chlorine odors and metallic taste in the water. Mr. Barber was very concerned that residents and employees/elected officials had complaints about the quality of the water and were not communicating that to the water department. Mr. Barber explained that chlorine added to the system was a legal compliance issue and very serious. The amount of chlorine is tested routinely to make sure it is at the correct level to prevent to contamination. Mr. Barber asked everyone present if they had detected chlorine odors or a metallic taste to their water. Several Council members indicated that they had. Mr. Barber asked to office to coordinate with Mr. Rhoades and get a list of all the persons reporting odor or taste issues so that Mr. Rhoades and Mr. Hartman can go out and test the water and find a corrective action as needed.

Mayor Koster recognized Chief Smigelski. Chief Smigelski presented a quote to BPA to repair the road on South Cheshire where the water main break occurred. BPA noted that there was only one quote and discussed. Mr. Johnson moved to accept the quote from Ronyak Paving for \$14,425

to repair an area of South Cheshire at 14768 South Cheshire. Mr. Barber seconded the motion. By voice vote the motion passed.

Chief Smigelski then explained that for the Fall Brush Pickup only one company had quoted the job, VanCuren. Most landscaping companies don't have the chipper resources that they can dedicate to the Village when they can get more doing conventional tree and landscaping work. Mr. Boehnlein moved to accept the quote from VanCuren for Fall Brush Pickup at \$138 per hour for a two-person crew. Mr. Ronyak seconded the motion. By voice vote the motion passed.

Chief Smigelski also presented a single quote for cement work around the Village to repair sidewalks. In this case only Luoma Cement quoted the work, for \$4,700. Mayor Koster asked if this included the sidewalk from the Archard property on Goodwin to the Welton Cemetery annex driveway. Chief Smigelski stated that it did not but that he would ask them to include it. Mr. Hernandez moved to accept the quote from Luoma Cement for \$4,700 plus the cost of the sidewalk at Welton Cemetery. Mr. Boehnlein seconded the motion. By voice vote the motion passed.

Open Public Participation

Mayor Koster asked if the public had any questions. There were none.

Mr. Ronyak moved to adjourn the Council portion of this joint meeting at 8:25 PM and Ms. Dobay seconded the motion. By voice vote the motion was approved.

Mr. Barber moved to enter executive session to discuss personnel discipline issues. Mr. Johnson seconded the motion. Roll Call: Tim Barber – Yes, Curt Johnson – Yes, Jeremy Neill – Yes. BPA entered executive session at 8:30 PM.

Mr. Barber moved to leave executive session at 9:07 PM. Mr. Johnson seconded the motion. By voice vote the motion passed.

Mr. Barber moved to adjourn and Mr. Neill seconded the motion. By voice vote the motion passed. BPA was adjourned at 9:10 PM.

Fiscal Officer

Mayor/President Pro-Tem