

BOARD OF PUBLIC AFFAIRS MINUTES

Village of Burton

February 13, 2018

Mr. Neill called the meeting to order at 7:01 pm.

Roll Call: Jeremy Neill – present, Curt Johnson- present

Council Representative: Joe Hernandez, present

Visitors: Mayor Jim Koster, Chip Hess, Adam Miller, Anne Wishart, Lisa Hernandez

Pledge of Allegiance

Recognition of Visitors

Cashier's Report:

Ms. Ricketts, who owns a building located at 14538 N. Cheshire Street, had planned to attend the meeting to ask the Board what course of action the Board of Public Affairs might take in helping to locate the storm sewers at this property. Mr. Neill gave a brief recap of the recent work that had taken place at the property -- water was found in the basement of the property. Initially, it was thought that there was a water main break, but it was later found that Ms. Ricketts' storm drain was broken. In a previous BPA meeting that Ms. Ricketts attended, it was discussed that the Village would check to see if there are any maps that show these storm sewers on, or near, Ms. Ricketts' property. Mr. Hess noted that there are no maps that show storm sewers. Ms. Ricketts might also be interested in having a camera placed in the pipes at the property to assess the situation. It was recommended that Ms. Ricketts contact either Tim Frank or Ben Franklin Plumbing.

Ms. Hernandez noted that quarterly readings are being finished up; utility bills will be mailed out at the end of February. While doing quarterly meter readings, Mrs. Hernandez noticed that Warren's Spirited Kitchen recorded a "0" reading, and after looking at past bills, found that no consumption had been noted for them for well over a year. Mr. Hartman will go there and investigate to see if the meter is broken. Ms. Hernandez will contact the management at Warren's and apprise them of the situation.

Solicitor's Report:

Mr. Ondrey was not present to report.

Engineers Report:

Mr. Hess reported that the contracts for the State Route 87 water line project have been sent to the contractors. When the contracts come back, the Mayor will sign them. After that, a pre-construction meeting will be scheduled. Mr. Hess is waiting for word from CEI on when the utility company can come out and hold the poles. It is hoped that this will be done in time for a mid to late March start date.

Mr. Hess observed a sewer lateral repair on Baird Street recently, and noted that new partial lining/partial dig technology was used that allowed workers to dig down and repair from one end of the pipe – instead of both ends - using pressurized air. The technology is evolving and Mr. Hess would like to see a lateral program instituted in the Village.

Talk turned to the upcoming levy and possible new school. Mr. Hess noted that a new school would mean new utilities, but the school would be outside the Village. Mayor Koster mentioned that those representing the Berkshire PRIME initiative were at the Council meeting last night to give a presentation. Mayor Koster noted that several issues will need to be addressed, namely: the possible ramifications to income tax, water lines, and a possible new road around the back of the fairgrounds, possibly off of Peckham. Mayor Koster asked that the BPA and Jim Crooks be sent the PDF file of the presentation from the Council meeting.

Mr. Johnson asked if a new sewer line would be needed. Mayor Koster feels that the school should be looking at this as part of their bond issue.

Fiscal Officers Report:

Mr. Johnson made a motion to pay approved bills; seconded by Mr. Neill. By voice vote, the motion passed.

Mr. Johnson made a motion to approve the amended minutes of the January 30, 2018 meeting; seconded by Mr. Neill. By voice vote, the motion was approved.

Mr. Paquette shared the letter he will send to the Rebecca Warner at the EPA, as well as the letter he received regarding the loan for the Wastewater Treatment Plant.

Operators Report:

Mr. Hartman was not present to report. Mr. Neill noted that things are progressing in the Utility Department. One of the high service pumps at the water plant will need to be repaired; possibly both pumps will need to be looked at. This has not been done in some time - since before Mr. Eaton retired.

A few more loads of sludge will need to be removed at the wastewater treatment plant. This work will be done by AgriSludge. Mr. Paquette confirmed that the funds were available for this work. Mr. Neill thinks that approximately 6 loads will need to be taken out. Also of note, the chlorine system needs to be up and running by April 1st. The work of cleaning this system will be contracted out. Previously, it appears that Mr. Eaton cleaned out the system himself. Mr. Neill will find a company that specializes in this type of work.

Mr. Neill asked which company conducted service work on the high service pumps in the past. Mr. Hess noted that Ohio Drilling used to service the high-service pumps in the past, and they did the check valves a few years ago. Mr. Hess will get names and numbers to Mr. Neill.

Mr. Neill also noted that the pump station behind Preston's needs a new pump. The Utility Department has one in stock, it just needs to be installed.

The water level on the water tank has been adjusted since the Fire at Ronyak Paving. It had been lowered by the previous operator due to pressure issues, but Mr. Neill and Mr. Hartman determined that it could be raised.

Mayor Koster thanked Mr. Neill, Mr. Hartman, and the Street Department for all of their hard work during these past few weeks, especially during the fire at Ronyak Paving.

Mr. Neill noted that there may be changes to EPA sampling schedule that the Village is required to adhere to, regarding lead and copper sampling. It is possible that the sampling schedule may be changing from once a year to once a month. Mr. Hess will look into this.

Old Business:

The Clearwater contracts are ready to be signed. Mr. Ondrey has examined them, and is comfortable with them. Mr. Neill will sign the contract that evening. Mr. Newell will sign at a later date.

Mr. Neill noted one point of concern on the contract regarding changing from a Class II to a Class III plant. This is concerning because as the plant changes from a Class II to a Class III, the amount of time that an operator needs to be at the plant also changes; from 4 hours a day to 8 hours a day, respectively. The current PTI shows the plant changing status as of March 1st, 2018, which means an operator needs to be on duty for 8 hours a day as of March 1, 2018. Clearwater may not be able to supply a person for that length of time.

Discussion ensued over the timing of when the plant would shift from a Class II to a Class III. Mr. Neill felt that the plant would change class once construction of the new plant been completed. Mr. Paquette has been in touch with Ms. Kinney at the EPA, and Ms. Kinney feels that it is a typographical error.

Mr. Hess suggested contacting the EPA in writing for clarification. Mr. Paquette will contact Ms. Kinney for clarification.

New Business:

It was decided that advertising for an operator will wait until the Village receives clarification from the EPA regarding the classification of the plant. Mr. Paquette noted that based upon preliminary calculations, the breakdown of monies collected from utility bills may need to be changed to 75% going to sewer and 25% to water. Currently, this breakdown is 63% to sewer, and 37% to water. Mr. Paquette noted that changing the percentages would limit the number and scope of water projects that could be planned in the future. Although Mr. Paquette does have funds set aside, those monies are allocated to the maintenance of the water tower. Mr. Johnson noted that it would be best to have a full Board seated before pursuing advertising, as well as the fact that, at this time, it is not known what class of Operator will be required.

Mr. Johnson made a motion to advertise for the Wastewater Treatment Plant expansion on February 26. Seconded by Mr. Neill. By voice vote, the motion passed. Mr. Paquette will contact Mr. Abdou Abdallah tomorrow.

Mayor Koster informed the Board that Council accepted Mr. Barber's resignation from the Board of Public Affairs at the last Council Meeting. There is now a position open on the Board that will need to be filled. Mr. Miller was present to observe the operations of the BPA. If so moved, Mr. Miller will submit a letter of interest to the BPA regarding the available Board seat.

Adjournment:

Mr. Johnson made a motion to adjourn, seconded by Mr. Neill. By voice vote, the motion passed. The meeting was adjourned at 8:03 pm.