

BOARD OF PUBLIC AFFAIRS MINUTES

Village of Burton

August 14, 2018

Mr. Rundo called the meeting to order at 7:04 pm.

Roll Call: Curt Johnson- not present; Adam Miller – present; Nick Rundo – present.

Council Representative: Skip Boehnlein, present

Pledge of Allegiance

Visitors: Jeremy (Jake) Neill, Lisa Hernandez, Bridey Matheney, George “Chip” Hess

Old Business

Cashier’s Report

Ms. Hernandez noted that quarterly readings are being completed.

A discussion ensued regarding customers who were in default on their payment plans. It was determined that one customer who had missed two consecutive payments would have services shut off the next day. Mr. Rundo made a motion to put Acct #4660-03 on the shut off list, unless her account is paid in full, to be shut off on August 15, unless a payment comes in by August 16th. Account #4500-01 would be shut off on in the coming days if they did not bring their payments up to date. Mr. Rundo made a motion to put Acct#4500-01 on the shut off list to be shut off on August 17, if their account was not brought up to date. Seconded by Mr. Miller; by voice vote, the motion passed.

Mr. Neill suggested that at the next BPA meeting, the Board revisit how delinquent accounts are handled; Mr. Neill suggested that each account, whether monthly or quarterly, have 30 days to pay their bill.

The Board was notified that Grease Trap letters had been sent out. Backflow letters would be sent out once Ms. Hernandez and Mr. Neill finalized the list of recipients. Mr. Neill explained why Backflow and Grease Trap letters are necessary.

Solicitor’s Report

Ms. Matheney advised the Board that the Village could sell bulk water, and advised that an Ordinance should be enacted (by Council) to this effect.

Engineer’s Report

Mr. Hess said that Mr. Judd, who lives on the corner of Rt. 87 and Elmar, claims Woodford Excavating damaged his water pipe when they put it in, and that Woodford would be out in the coming weeks to fix it. Mr. Hess met with Mr. Neill to discuss a the EPA to grant approval of the chemical feed system for the Plant. This is documentation from 2006 that the previous BPA submitted to show what was there, and the EPA said that new documentation needed to be submitted. Mr. Hess is hoping that the current EPA contact can simply read the documentation from 12 years ago.

Mr. Hess advised the Board to think about what services they will provide to the new school. Although there is a meeting planned for after the fair, Mr. Hess feels it is important that the

Board needs to discuss these matters. Mr. Hess believes there should be a pre-meeting, before the meeting that has been talked about. Mr. Hess feels that the school board is focused on their building, but not how they will get services (utilities, roadways) to that building. Mr. Hess proposed that the Mayor and Council members should meet beforehand. Mr. Boehnlein supports that idea.

Mr. Hess also thinks a system study of the water system, as well as the sewer system needs to be conducted.

Fiscal Officer's Report

Mr. Paquette was not present to report.

Mr. Miller made a motion to approve the minutes from July 10, 2018. Seconded by Mr. Rundo. By voice vote, the motion passed.

Mr. Miller made a motion to pay approved bills; seconded by Mr. Rundo. By voice vote, the motion passed.

Operator's Report

Mr. Neill reported that the waterline repair on North Cheshire went well. It was completed at night so residents and businesses were not unduly affected.

There is a water meter at Ronyak Paving which has now been encased in concrete, and may not be able to be read. Originally, the plan was that a new building would be built over this slab, and the meter has been exposed to the elements. Ms. Hernandez will enter an estimated reading of 40,000 gallons until an actual reading could be obtained. How to best remedy the current situation was discussed further. Further actions would be tabled until Mr. Neill can go out to the site and examine the meter.

Mr. Boehnlein left the meeting at 7:40 pm.

Mr. Neill reports that test holes were dug down at the sewer plant to test ground water levels. While the initial tests looked good, when they moved over 5 feet, it was discovered that the old sludge drying beds were never removed, just covered over. There are 16" concrete walls, that are right where the new filter building will go. Mr. Hess did not feel that it would be an issue, since the walls were only 4 feet high. Mr. Neill doesn't believe this will cause a huge change order, but will probably eat up any additional monies that might have been available for other items.

Mr. Neill discussed the work that was done at the Red Maple Inn. The Red Maple Inn has not been billed for this work yet. In an email that was sent to Mr. Johnson, Mr. Johnson explained that he had had a discussion with the manager of the Red Maple Inn, but no formal amount was ever decided on. Mr. Neill stated that the Village employees investigated the problem, but it was too large a job for the Utility Department to fix. Woodford Excavating was then called in to do the job. It was decided that the Board will discuss what amount should be charged to The Red Maple Inn at a later meeting, when Mr. Johnson is present to participate.

Adjournment:

Mr. Rundo made a motion to adjourn; seconded by Mr. Miller. By voice vote, the motion passed. The meeting adjourned at 7:49 pm.

BPA Chairman

Clerk