

Burton Village Council
Minutes
22 January, 2018

Pledge of Allegiance

Mayor Koster called the meeting to order at 7 PM.

Visitors: Rick Smigelski, Rick Gruber, Chip Hess, Todd Hicks, Marcianne Kimpton, Brian Wendl, Ann Wishart, Joe Koziol, Pat Linn, Tom Erickson, Debbie Palmisano

Roll Call:

Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – No, Craig Ronyak – No, Joe Hernandez – Yes, Bonnie Richards - Yes. Mr. Tromba and Mr. Ronyak were excused for work.

Mayor Koster swore Mr. Hernandez in as Council President for the 2018 term.

Mayor Koster asked for a motion to approve or amend the minutes of 8 January 2018. Mr. Blair moved to approve the minutes of 8 January 2018 as written. Ms. Richards seconded the motion. By voice vote, motion accepted.

Mayor Koster asked for a motion to approve or amend the agenda for 22 January 2018. Mr. Blair moved to approve the agenda as written. Ms. Spanos seconded the motion. By voice vote, motion accepted.

Standing Committees

- a. **Finance, Funding and Personnel Committee** – Mr. Tromba/Ms. Spanos. Ms. Spanos noted that the committee had not had time to meet yet.
- b. **Safety Committee**- Mayor Koster/Mr. Ronyak
 - a. **Police Report** – Chief Smigelski provided a written summary of December to Council detailing 19 traffic stops, 5 arrests, 103 calls and 3189 miles on the cruisers. The Department conducted ALICE training at the Geauga County Credit Union. Chief Smigelski explained ALICE training to the those in the audience as a self-defense procedure in armed intruder scenario. Chief Smigelski also mentioned the need for reporting to obtain grants from the State for radars, bullet proof vests and weapons.
 - b. **Fire Report** – Chief Wendl reported that there was 1 fire call in the Village in December and 24 rescues. The Department had 61 calls total for the month and 381 calls for the year.

Mayor Koster asked Chief Smigelski to prepare a Spielman Report on the types of calls performed. Chief Wendl mentioned that there were now 3 inspectors doing fire inspections at stores and businesses. Mayor Koster asked Chief Wendl to provide information for an article in the next newsletter about Knox Boxes for key and entry security.

c. Street Committee – Mr. Blair/Ms. Richards

Mr. Blair reported that pothole repair was getting started. Approximately 188 tons of road salt has been delivered. Mr. Blair nominated Chief Smigelski for another term as Street Commissioner and moved to approve the nomination. Ms. Richards seconded the motion. By voice vote the motion was approved.

Council Reports on Boards and Commissions

BPA – Mr. Hernandez – the contract to replace the water line along West Center from Rapids to Elmar has been awarded.

BZA – Mr. Blair – nothing to report independent of the Planning Commission.

Cemetery Board – Ms. Richards – the Board has not met.

Historic District Architectural Review Board – Ms. Spanos – the Board has not met.

Planning Commission – Mr. Hernandez – the joint Planning Commission Board of Zoning Appeals meeting took place 18 January 2018 to start the process of strategic Planning with Mr. Jim Crooks of JCPowers Company.

Tree Commission – Ms. Richards – deferred to Ms. Palmisano.

Arborist Report – Ms. Palmisano reported that very little was going on in December. Some resistograph work is being planned along with a review of the Tree Commission ordinance.

Council Reports on Independent Boards and Commissions

a. Berkshire Community Planning Association – Mr. Ronyak/Mayor Koster – the board did not meet due to scheduling conflicts.

b. Fairboard – Mr. Tromba- did not meet.

c. Century Village – Ms. Spanos – did not meet.

d. Chamber of Commerce - Mr. Blair – Chamber of Commerce meets on the 1st of February and is getting ready for Maple Season. Tapping day is around 10 February.

e. Burton Historic District – Ms. Spanos – met to discuss plans to better inform the public about their role. Mayor Koster informed those present that Dingman's/Finnerty's will not become a mortuary again.

f. Burton Fire Department – Mr. Ronyak - is not available to report.

g. Berkshire Board of Education – Mr. Tromba/Ms. Richards had not yet met with Board of Education because of its meeting schedule.

Special Committee Reports

- a. **Environmental Trash Services** – Mr. Tromba/Mr. Ronyak – not available to report.
- b. **Strategic Planning Commission** – Mr. Hernandez/Mr. Blair – working on mission and vision statements for 15 February.

Fiscal Officers Report:

Mr. Paquette asked if Council had any questions about the Council Summary of Revenue and Expenses. There were none. The 2018 proposed final Budget is being prepared for Council to review at the next meeting. Mr. Paquette presented the Certificate of Balances as presented to the County Auditor.

Solicitors Report:

Mr. Hicks had nothing to report.

Zoning Inspectors Report:

Mr. Rick Gruber reported that he had revoked Mr. Freiling's permit to perform light industry at the Baird Street address. Council briefly discussed the Hornak property on South Cheshire and the Finnerty property on East Park.

Engineers Report:

Mr. Hess reported that Woodford Excavating was the contractor awarded the bid for work on West Center and work is expected to start in March or April.

Mayor Koster asked for a motion to accept and pay approved invoices. Mr. Hernandez moved to pay approved invoices and Ms. Spanos seconded the motion. By voice vote, motion approved.

Ordinances and Resolutions

None presented.

Mayors Report

Mayor Koster discussed the Village efforts to repair numerous water line breaks already this year. Most were done in house with the assistance of maps from Mr. Hess. Mayor Koster mentioned that BPA meets on 23 January to address several issues. ARCADIS has been issued an addendum to their design contract to handle the bidding work for the new WWTP.

Mayor Koster discussed PRIME as it related to Berkshire Schools. Questions to be considered were happens to existing schools if new school is built at KSU Geauga, loss of income tax revenue and supplying water to the new school outside of the Village.

ODOT purchased land in Middlefield which leads to the question of what will happen to ODOT garage in the Village. The Village was part of a study that suggested the Village and Township share the property and rehab it for Village offices along with a Township garage. Remediation of pollution and cost to maintain the buildings are significant problems.

Old Business

No business was brought before Council.

New Business

No new business was brought before Council.

Open Public Participation

Those present did not request to speak.

Mr. Hernandez moved to enter executive session at 7:55 PM to discuss personnel staffing and discipline issues. Mr. Blair seconded the motion. Roll Call: Joe Hernandez – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes.

Mr. Hernandez moved to exit executive session and Mr. Blair seconded the motion. Council returned to regular session at 8:27 PM.

Mr. Hernandez moved to adjourn at 8:30 PM and Mr. Blair seconded the motion. By voice vote the motion passed.

Fiscal Officer

Mayor