

Burton Village Council  
Minutes  
26 March, 2018

Pledge of Allegiance

Mayor Koster called the meeting to order at 7 PM.

Visitors: Rick Smigelski, Rick Gruber, Chip Hess, David Ondrey, Brian Wendl, Ann Wishart, Joe Koziol, Pat Linn, Debbie Palmisano, Vicki Spanos, Lex Hansel, Sue Wayman, Jerry Wayman, Charles Boehnlein, Jack Garner.

**Roll Call:**

Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Bonnie Richards - Yes.

Mayor Koster asked for a motion to approve or amend the minutes of 12 March 2018. Mr. Hernandez moved to approve the minutes of 12 March 2018 as written. Mr. Blair seconded the motion. By voice vote, motion passed.

Mayor Koster asked for a motion to approve or amend the agenda for 26 March 2018. Ms. Spanos moved to approve the agenda as written. Mr. Hernandez seconded the motion. By voice vote, motion accepted.

**Standing Committees**

- a. Finance, Funding and Personnel Committee** – Mr. Tromba/Ms. Spanos. Mr. Tromba and Ms. Spanos deferred to Mr. Paquette. Mr. Paquette mentioned that Council would need to consider the Fire Levy authorization legislation at the next meeting.
- b. Safety Committee-** Mayor Koster
  - a. Police Report** – Chief Smigelski provided a written summary of February Calls to Council detailing 7 traffic stops, 7 arrests, 71 calls and 3340 miles on the cruisers. Chief Smigelski also provided Council with a draft copy of the Revised Emergency Operation Plan for the Village. There is an Emergency for Public Officials class at the Geauga Emergency Management Agency next month for those interested.
  - b. Fire Report** – Chief Wendl provided a written report to Council members and stated that in February the Fire Department had 31 calls, of which 7 were fire calls and 21 rescue calls.
- c. Street Committee** – Mr. Blair/Ms. Richards  
Mr. Blair reported that he and Ms. Richards intended to meet with Chief Smigelski early next month to go over possible plans for patching and repairing roads this year and to determine the planting of flowers.

## **Council Reports on Boards and Commissions**

**BPA** – Mr. Hernandez – Reported that the waterline replacement project on West Center will be starting after Easter.

**BZA** – Mr. Blair – nothing to report independent of the Planning Commission.

**Cemetery Board** – Ms. Richards – reported that the Board met to discuss some foundation projects for this summer and to adjust the budget to cover those projects.

**Historic District Architectural Review Board** – Ms. Spanos – the Board will be meeting on 2 April to discuss the work being done on property at 14563 East Park.

**Planning Commission** – Mr. Hernandez – the third joint Planning Commission Board of Zoning Appeals meeting took place 15 March 2018 with Mr. Jim Crooks of JCPowers Company and made good progress towards a strategic plan.

**Tree Commission** – Ms. Richards – deferred to Ms. Palmisano.

**Arborist Report** – Ms. Palmisano gave to Council a report on her activities in February. Quotes were obtained for proposed trimming and removals this year. She is working on the Master Tree Plan and updating the tree inventory for the Village.

## **Council Reports on Independent Boards and Commissions**

- a. **Berkshire Community Planning Association** – Mayor Koster – the board has not meet yet but Mayor Koster has reached out to the Burton Township trustees to have them get in touch with Mr. Thompson and set up a meeting.
- b. **Fairboard** – Mr. Tromba- did not meet.
- c. **Century Village** – Ms. Spanos – did not meet.
- d. **Chamber of Commerce** - Mr. Blair – Chamber of Commerce reports that the Maple Season is winding down and, in terms of sap production, was a below average year. Attendance at pancake breakfasts was above average.
- e. **Burton Historic District** – Ms. Spanos – The Burton Historic District Association, in concert with Chardon historic groups, is applying for Chautauqua Ohio in 2019.
- f. **Burton Fire Department** – deferred until filled.
- g. **Berkshire Board of Education** – Mr. Tromba/Ms. Richards – The Board of Education's meeting schedule coincides with Village Council meetings but Mr. Tromba will be trying to get to one of their meetings in the near future.

## **Special Committee Reports**

- a. **Environmental Trash Services** – Mr. Tromba– went over the Request for proposal and legislation which is on the agenda tonight.

- b. Strategic Planning Commission** – Mr. Hernandez/Mr. Blair – Mr. Hernandez responded to concerns he has heard about the Strategic Plan. The work being done with Mr. Powers is the most cost effective method of developing a Strategic Plan for the Village. Mr. Hernandez invited interested citizens to attend the next meeting and hear what is going on. The Strategic Planning group is interested in hearing what questions the public might have.

**Fiscal Officers Report:**

Mr. Paquette asked if Council had any questions about the Council Summary of Revenue and Expenses. There were none.

Mr. Paquette provided a second revision to 2018 Permanent appropriations to cover the costs of a new hire in water and sewer and increase the cemetery appropriation to repair old foundations.

**Solicitors Report:**

Mr. Ondrey reported that his office is preparing revised legislation for the Village Municipal Income tax to meet the latest requirements from the State Legislature. The changes involve the reporting requirements businesses in or working in the Village. These businesses now have the option to file with the State instead of with each individual municipality.

**Zoning Inspectors Report:**

Mr. Rick Gruber reported that he had provided an approval letter to Mr. and Mrs. George so that they could make repairs to a fire damaged structure without a zoning or Historic District permit. The junk violations at 14815 South Cheshire have been cleaned up. Long grass is still a problem but the owner will cut once conditions are appropriate. The property owner at 14563 E Park was advised to come before the Historic District Review Board for a permit to do work on the exterior of the structure. Mr. Gruber notified the owner of the Burton Fox Inn to make sure that he came before the Historic District review board before starting any further work. There is still a lot split being considered on East Center.

**Engineers Report:**

Mr. Hess reaffirmed Mr. Hernandez's notification that work on the waterline on West Center will start after Easter, without the snow. Mr. Hess stated that the meeting on 14 March 2018 with the Berkshire school board briefly discussed the water and sewer needs of the new school but everything hinges on the passage of the levy.

Mayor Koster asked for a motion to accept and pay approved invoices. Mr. Blair moved to pay approved invoices and Mr. Hernandez seconded the motion. Roll Call: Tom Blair – Yes, Joe Hernandez – Yes, Ruth Spanos – Yes, Nick Tromba – Yes, Bonnie Richards – Yes. Motion passed.

## **Ordinances and Resolutions**

Mr. Paquette introduced Resolution 2018-08 approving the Fiscal Officer to request an amended Certificate of Resources and Permanent Appropriations from the County Auditor regarding the Enterprise and Cemetery Funds. Mr. Blair moved to waive further readings and Mr. Hernandez seconded the motion. Roll Call: Tom Blair – Yes, Joe Hernandez – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes. Motioned passed.

Mr. Hernandez moved to adopt Resolution 2018-08 as an emergency measure. Mr. Blair seconded the motion. Roll Call: Joe Hernandez – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes. Resolution 2018-08 is adopted.

Mr. Paquette introduced Resolution 2018-07, authorizing and directing the Fiscal Officer to prepare bid specifications and submit for public bid an exclusive contract for residential and municipal waste hauling, disposal and recycling services or alternative for Village residents and declaring an emergency, and placed it on first reading.

## **Mayors Report**

Mayor Koster recounted how Mr. Rhoades and Mr. Barber had both resigned earlier this year. And that without a licensed operator the Village was required to hire a company to operate the plants. In to fill Mr. Barber's position, Mr. Adam Miller was appointed. Now Mr. Neill has stepped down from Board and Public Affairs. Mr. Neill lives in the Village, has the necessary water and sewer licenses to operate the plants and is well qualified by experience operating sewer and water plants in Geauga County and Twinsburg Ohio. Mayor Koster recommended hiring Mr. Neill to fill the vacant operator position. Mr. Hernandez introduced Ordinance 2339-18, to hire Mr. Neill at \$32.00 per hour as the Utilities 3 operator for the water and wastewater plants of the Village and moved to waive further readings. Roll Call: Joe Hernandez – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Ruth Spanos – Yes.

Mr. Blair moved to adopt Ordinance 2339-18 and Mr. Tromba seconded the motion. Roll Call: Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes, Joe Hernandez – Yes. Ordinance 2339-18 is adopted.

Mayor Koster reported that he and Mr. Hernandez would be attending the County Health District Advisory Board meeting on Tuesday 27 March. The meeting will elect a new board commissioner. The County Health Department is losing more state money and will be deciding whether to continue with the levy or an additional levy or something else.

The Village has been awarded tree city status again for 2017. This year's tree city program will be held in Avon Lake.

### **Old Business**

No old business was brought before Council.

### **New Business**

Mr. Hernandez reminded Council about the Easter Egg Hunt this Saturday at 11 AM. The rain location is at the High school.

Mr. Jerry Wayman addressed Council and stated that this will be the last year for the car show. He thanked Council for their years of support.

Mrs. Sue Wayman stated that she will be sending up a letter asking the Village to water the hanging basket flowers the Chamber will be putting up. And Mrs. Wayman mentioned in passing that she had discussed with Chief Smigelski the repairs of the sidewalk in front of her building but wanted to let Council know that she cannot put up the fence around her outdoor patio until it is fixed.

### **Open Public Participation**

There being none Mayor Koster asked Council to go briefly into executive session.

Mr. Blair moved to enter executive session to discuss the selection of a person to replace Mr. Ronyak. Mr. Hernandez seconded the motion. Roll Call: Tom Blair – Yes, Joe Hernandez – Yes, Ruth Spanos – Yes, Nick Tromba – Yes, Bonnie Richards – Yes. Council entered Executive session at 7:58 PM.

Council returned to regular session at 8:10 PM

Mr. Blair moved to adjourn at 8:11 PM and Mr. Tromba seconded the motion. By voice vote the motion passed.

Fiscal Officer

Mayor