

Burton Village Council  
Minutes  
27 August, 2018

Pledge of Allegiance

Mayor Hernandez called the meeting to order at 7:00 PM

Visitors: Rick Smigelski, Brian Wendl, Jack Garner, Anne Wishart, Rick Gruber, Marcianne Kimpton, Bridey Matheney

**Roll Call:**

Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – No, Cory Brown – Yes, Bonnie Richards – Yes, Charles Boehnlein – Yes. Mr. Tromba was excused.

Mayor Hernandez asked for a motion to approve or amend the minutes of 13 August 2018. Mr. Boehnlein moved to approve the minutes of 13 August 2018 as written. Mr. Brown seconded the motion. Roll Call: Charles Boehnlein – Yes, Cory Brown – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Ruth Spanos - Yes. Motion passed.

Mayor Hernandez asked for a motion to approve or amend the agenda for 27 August 2018. Mr. Blair moved to approve the agenda as written and Mr. Boehnlein seconded the motion. By voice vote motion passed.

**Standing Committees**

Finance, Funding and Personnel Committee- Mr. Tromba and Ms. Spanos had nothing to report. Ms. Spanos asked that a committee be appointed to review and interview Fiscal Officer candidates. Mr. Tromba, Ms. Spanos and Mr. Boehnlein were asked to be on the committee. September 5<sup>th</sup> was suggested as a date to meet. Ms. Spanos and Mr. Boehnlein asked Mr. Paquette to attend the meeting. Ms. Matheney suggested that the meeting be advertised even if they went into executive session to review candidates.

Safety Committee –

Mr. Brown did not have anything to report.

Chief Smigelski made the July 2018 Police Report. There were 112 calls, 40 traffic stops and 2 arrests made. There were 3418 miles put on the patrol cars. There are 11 applicants for the advertised Full Time position. Chief Smigelski anticipates interviewing next and getting a list of three candidates for Council to review. Chief Smigelski reported that the Safety Town program went very well. 54 children attended. The program is open to children beyond the Berkshire School District. There were even volunteers from Notre Dame Cathedral Latin school assisting. Preparation for the Fair is complete on the Police Department side. Chief Smigelski

reported, in case asked, Ronyak Paving has hired Burton Police Officers to provide extra security at their yard during the Fair. The officers are not on Village time and are paid directly by Ronyak Paving.

Chief Wendl of the Burton Volunteer Fire Department reported to Council that for the month of July there were 2 Fire calls and 13 EMS calls in the Village. Total for the entire area for the month was 51 including mutual aid calls. The Fire Department worked at Safety Town with the Police Department and continues to prepare for the Fair.

Street Committee – Mr. Blair and Ms. Richards

Mr. Blair stated that they haven't had a chance to meet with Chief Smigelski. The Mayor stated that he is following up on School zone lights and striping, especially cross walks. Chief Smigelski reported that striping will be completed this week before the Fair. Crack sealing is set for the 14<sup>th</sup> of September. Temporary no parking signs have been posted on Cook and Hickox Streets to help traffic flow during the Fair. Fall Brush Pickup is in the works. Chief Smigelski suggested that the Village purchase its own brush chipper to reduce the cost of brush pickup. Signal Services Company is working on the school zone lights.

Council Reports on Independent Boards and Commissions

Board of Public Affairs- Mr. Boehnlein reported that BPA is sending out letters to applicable businesses about checking and inspecting grease traps and backflow preventers. This is an annual requirement. BPA also discussed how to handle past due bills.

Board of Zoning Appeals – Mr. Blair had nothing to report.

Cemetery Board – Ms. Richards had nothing to report. Cemetery Board meets again next month.

Historic District Architectural Review Board – Ms. Spanos reported that the Board approved a permit to add a roof to a back porch and a permit to add a metal roof to the former Ford House on East Center.

Planning Commission – Mr. Blair reported that the Planning Commission hasn't met except as part of the Strategic Planning Committee.

Tree Commission – Ms. Richards referred her report to Ms. Palmisano's summary provided to Council. The maple tree at 14688 South Cheshire has been removed and the stump ground. Arbor Day trees to be given away have been ordered.

Berkshire Community Planning Association – Cory Brown. Mr. Brown reported that he attended the BCPA meeting on 22 August. The BCPA is looking at the potential for a Market Study as it applies to the new school.

Other potential participants were discussed. The Fire RFP is still being reviewed. All the communities involved with the exception of Claridon Township, are on board with the idea.

Geauga County Fair Board – Mr. Tromba was not available to report.

Century Village – Ms. Spanos reported that the Steam and Power show went well. The Raccoon Country Music Festival was a success. The Century Village is planning a Trunk Sale and the Annual Apple Butter festival October 13 and 14.

Chamber of Commerce – Mr. Blair reported that the Chamber of Commerce meets on 6 September at Mangia Mangia. Mayor Hernandez intends to attend. A wood preservative was applied to the Log Cabin. The roof needs to be preserved before winter.

Burton Historic District – Mayor Hernandez attended and reported that the District is preparing for Chautauqua next summer. The District would encourage the community to attend and become involved. The District has a fund raiser during the October Fest.

Berkshire Board of Education – Mayor Hernandez stated he had reached out to Mr. Stoddard to get an update on all things concerning the new school and had hopes of increasing communication between all concerned parties.

#### Special Committee Reports:

Environmental Trash Services: Mr. Tromba was not available. The Public Hearing about the single hauler trash program is scheduled for 26 September at Kent State Geauga.

Strategic Planning Commission: Mayor Hernandez that a final draft of the Strategic Plan has been emailed to Council members and a public hearing on the subject will be held in October.

#### **Fiscal Officers Report:**

Mr. Paquette asked if Council had any questions about the Council Summary of Revenue and Expenses. Mr. Paquette reported that resolutions 2018 – 17 and 18 were needed to amend the budget to pay for engineering for the wastewater treatment plant upgrade. The money would be transferred from Sewer Operating to Sewer Tap In. These initial costs will be reimbursed as part of the loan which will start paying on in 2020.

#### **Solicitors Report:**

Ms. Matheney had nothing to report.

**Zoning Inspector's Report:**

Mr. Gruber reported that he approved two historic district permits; a deck roof and the repair of the Red Fox ice cream parlor. The owners of the former Red Fox asked if it would be possible for them to purchase the adjoining Burton Village property or rent/lease of that property. Council didn't think that was possible.

**Engineer's Report:**

Mr. Hess was not available to report.

Mayor Hernandez asked for a motion to accept and pay approved invoices. Mr. Blair moved to pay approved invoices and Mr. Boehnlein seconded the motion. By voice vote the motion passed.

**Ordinances and Resolutions**

Mayor Hernandez introduced Resolution 2018 – 17, Approving the Fiscal Officer to request an Amended Certificate of Resources and Permanent Appropriations from the County Auditor regarding the Enterprise Funds and declaring an emergency. Mr. Boehnlein moved to waive readings and Mr. Blair seconded the motion. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to adopt Resolution 2018 – 17 and Mr. Blair seconded the motion. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Resolution 2018 – 17 is adopted.

Mayor Hernandez introduced Resolution 2018 – 18, Authorizing the Fiscal Officer to transfer appropriated funds from E02 Sewer Operating Fund to E10 Sewer Tap In Fund and declaring an emergency. Mr. Boehnlein moved to waive readings and Mr. Blair seconded the motion. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to adopt Resolution 2018 – 18 and Mr. Blair seconded the motion. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Resolution 2018 – 18 is adopted.

Mr. Boehnlein introduced Resolution 2018-19, Accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, and placed it on first reading.

## **Mayors Report**

Mayor Hernandez went over the Committee to review and interview Fiscal Officer candidates.

## **Old Business**

Chief Smigelski went over again with Council the problems in the Police Department spaces and asked that they approve the lowest best quote as provided at a prior meeting. The companies quoting were MC Construction at \$16,400, BB Brigham at \$17,452 and Hoar and Sons at \$32,516. Mr. Paquette advised Council that there were insufficient funds in the Police Department. Mr. Paquette recommended that the amount of planned transfer to Street Capital be reduced by the amount of the cost of the work in the Police Department leaving approximately \$74,600 to complete any capital projects this year. Mr. Boehnlein moved to accept the quote of MC Construction and Mr. Brown seconded the motion. Roll Call: Charles Boehnlein – Yes, Cory Brown – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Tom Blair – Yes. Motion passed.

## **New Business**

No new business was brought before Council.

Mayor Hernandez opened the floor to public comment. No one had anything to add at this time.

Mr. Blair moved to adjourn and Ms. Boehnlein seconded the motion. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Ruth Spanos – Yes, Cory Brown – Yes, Bonnie Richards - Yes. Meeting adjourned at 8:00 PM.

Fiscal Officer

Mayor