

Burton Village Council
Organizational Meeting
8 January 2018

Mayor Koster called the meeting to order at 7 PM.

Roll Call: Nick Tromba – Yes, Tom Blair – Yes, Craig Ronyak – Yes, Joe Hernandez – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes.

Visitors present were Marcianne Kimpton, Joe Kozial, Ann Wishart, Lee Koroshes, Jane Koroshes, Skip Boehnlein, Cindi Boehnlein, Vicky Spanos, Peter Spanos, Lisa Kraus, Justin Dobay, Jack Garner, Rick Smigelski, Lisa Hernandez, Jeremy Neill.

Mayor Koster swore in the newly elected members of Council and Board of Public Affairs. Sworn in were Tom Blair, Bonnie Richards, Craig Ronyak, Ruth Spanos and Jeremy Neill.

ELECTION OF COUNCIL PRESIDENT PRO TEM.

Craig Ronyak nominated Joe Hernandez for Council President Pro Tem. There were no other nominations. Nick Tromba seconded the motion. Roll Call: Craig Ronyak – Yes, Nick Tromba – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Joe Hernandez – Yes. Motion carried.

Mayor Koster asked for a motion to adopt the agenda for the organizational meeting. Mr. Ronyak so moved. Mr. Blair seconded the motion. Roll Call: Craig Ronyak – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes, Nick Tromba – Yes, Joe Hernandez – Yes. Motion passed.

Mayor Koster explained that he clarified some of the committee when making assignments this year.

Assignment of Standing Committees

- a. Finance, Funding and Personnel Committee – N. Tromba/R. Spanos
- b. Safety Committee – C. Ronyak/ Mayor Koster
- c. Streets Committee – T. Blair/B. Richards

Council Representation to Boards established by Ordinance or the Mayor (with Council advice) were made as follows

- a. Planning and Zoning Commission – J. Hernandez (note that this appointment is for the elected term of member appointed)
- b. Board of Zoning Appeals – T. Blair
- c. Cemetery – B. Richards
- d. Tree Commission – B. Richards
- e. Historic District Architectural Review Board – R. Spanos

f. Board of Public Affairs – J. Hernandez

Representation to Independent Boards and Commissions as available;

- a. Berkshire Community Planning Association – C. Ronyak/Mayor
- b. Geauga County Fairboard – N. Tromba
- c. Geauga County Century Village – R. Spanos
- d. Chamber of Commerce – T. Blair
- e. Burton Historic District Association – R. Spanos
- f. Burton Volunteer Fire Department – C. Ronyak
- g. Berkshire Board of Education – N. Tromba/B. Richards

Mayor Koster also appointed members to two special committees for the Village

- a. Environmental Trash Services – N. Tromba/C. Ronyak
- b. Strategic Planning Commission – J. Hernandez/T. Blair

Council accepted the meeting dates for 2018 and kept the 7 PM start time.

Council		BPA
8 Jan	22 Jan	16 Jan
12 Feb	26 Feb	13 Feb
12 Mar	26 Mar	13 Mar
09 Apr	23 Apr	10 Apr
14 May	29 May	08 May
11 Jun	25 Jun	12 Jun
09 Jul	23 Jul	10 Jul
13 Aug	27 Aug	14 Aug
10 Sep	24 Sep	11 Sep
09 Oct (Joint)	22 Oct	09 Oct (joint)
12 Nov	26 Nov	13 Nov
10 Dec	24 Dec (if needed)	11 Dec

Ms. Richards moved to approve the Geauga County Maple Leaf newspaper for legal notices and Mr. Blair seconded the motion. Roll Call: Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Craig Ronyak – Yes, Ruth Spanos –Yes. Motion passed.

Mr. Hernandez moved to authorize the Fiscal Officer to liquidate obsolete, broken, or otherwise unused Village equipment valued at less than \$1,000 per item returning any funds obtained to either the General fund or Water/Sewer funds as appropriate. Mr. Ronyak seconded the motion. Roll Call: Joe Hernandez – Yes, Craig Ronyak – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes. Motion passed.

Mr. Hernandez moved to approve the attendance and expenditure of funds for the Fiscal Officer, Deputy Administrative assistant, Mayor, Police

Staff, and Street Staff at conferences and workshops within the state of Ohio in 2018 not to exceed \$2000 per department without the Mayors review. Mr. Ronyak seconded the motion. Roll Call: Joe Hernandez – Yes, Craig Ronyak – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes. Motion passed.

Ms. Richards moved to approve the waiving of public reading of Council minutes for all meetings during the year. Mr. Blair seconded the motion. Roll Call: Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Craig Ronyak – Yes, Ruth Spanos – Yes. Motion passed.

Mayor Koster asked for a motion to authorize the Mayor to enter into Contract agreements for values less than \$4,000.00. Ms. Richards moved to authorize the Mayor to enter into contract agreements for values less than \$4,000.00. Mr. Tromba seconded the motion. Roll Call: Bonnie Richards – Yes, Nick Tromba – Yes, Tom Blair – Yes, Joe Hernandez – Yes, Craig Ronyak – Yes, Ruth Spanos – Yes.

Mr. Hernandez moved to adjourn from the organizational meeting at 7:27 PM. Mr. Ronyak seconded the motion. Roll Call: Joe Hernandez – Yes, Craig Ronyak – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

Mayor Koster called to order the regular Council meeting for 8 Jan 2018 at 7:28 PM.

Roll Call: Nick Tromba – Yes, Tom Blair – Yes, Craig Ronyak – Yes, Joe Hernandez – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes.

Mr. Ronyak moved to approve the minutes of 11 December 2017. Mr. Hernandez seconded the motion. By voice vote the motion passed.

FISCAL OFFICERS REPORT:

Mr. Paquette stated that he is preparing the Certification of Balances that will be forwarded to the County Auditor on Wednesday, 10 January 2018. Mr. Paquette will review with Council at the next meeting.

Mr. Paquette offered a recap of 2018 proposed final Budget, noting that there were no changes at this time.

Mr. Paquette provided a summary of open issues from 2017.

The Property Management ordinance, Historic District ordinance and Income tax ordinances are still under discussion

The Capital Improvement Plan for the Village has not been adopted yet.

Mr. Ronyak moved to accept and pay approved invoices. Mr. Hernandez seconded the motion. By voice vote the motion was approved.

ORDINANCES AND RESOLUTIONS

Mr. Ronyak introduced Resolution 2018-01, requesting tax advances for the first half real estate tax collection on February 2nd and February 16th and declaring an emergency, and moved to waive further readings. Mr. Blair seconded the motion. Roll Call: Craig Ronyak – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Ruth Spanos – Yes, Joe Hernandez – Yes. Motion passed

Mr. Ronyak moved to adopt Resolution 2018-01 and Ms. Richards seconded the motion. Roll Call: Craig Ronyak – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Ruth Spanos – Yes. Resolution 2018-01 is adopted.

Mr. Ronyak introduced Resolution 2018-02, authorizing the Fiscal Officer to transfer appropriated funds from A01 General Fund to B01 Street in the amount of \$130,000, B05 Police in the amount of \$200,000, B08 Fire and Rescue Fund in the amount of \$30,000, and B10 Salary Services in the amount of \$1,000 and declaring an emergency, and moved to waive further readings. Mr. Blair seconded the motion. Roll Call: Craig Ronyak – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Ruth Spanos – Yes, Joe Hernandez – Yes. The motion passed.

Mr. Blair moved to adopt Resolution 2018-02 and Mr. Ronyak seconded the motion. Roll Call: Tom Blair – Yes, Craig Ronyak – Yes, Bonnie Richards – Yes, Joe Hernandez – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Resolution 2018-02 is adopted.

Mr. Ronyak introduced Resolution 2018-03, authorizing the Fiscal Officer to transfer appropriated funds from E01 Water Operating Fund to E13 Water Distribution in the amount of \$125,000 and to E15 Water Replacement Funds in the amount of \$20,000 and declaring an emergency, and moved to waive further readings. Ms. Richards seconded the motion. Roll Call: Craig Ronyak – Yes, Bonnie Richards – Yes, Joe Hernandez – Yes, Tom Blair – Yes, Ruth Spanos – Yes, Nick Tromba - Yes. Motion is passed.

Mr. Ronyak moved to adopt Resolution 2018-03 and Ms. Richards seconded the motion. Roll Call: Craig Ronyak – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Joe Hernandez – Yes, Tom Blair – Yes, Ruth Spanos - Yes. Resolution 2018-03 is adopted.

Mr. Blair introduced Resolution 2018-04, authorizing the Fiscal Officer to transfer appropriated funds from A01 General Fund to D03 Equipment

Capitalization in the amount of \$25,000 and to D04 Street Capitalization in the amount of \$60,000 and declaring an emergency, and moved to waive further readings. Mr. Ronyak seconded the motion. Roll Call: Tom Blair – Yes, Craig Ronyak – Yes, Ruth Spanos – Yes, Joe Hernandez – Yes, Bonnie Richards – Yes, Nick Tromba – Yes. Motion is passed.

Ms. Richards moved to adopt Resolution 2018-04 and Ms. Spanos seconded the motion. Roll Call: Bonnie Richards – Yes, Ruth Spanos – Yes, Craig Ronyak – Yes, Tom Blair – Yes, Nick Tromba – Yes, Joe Hernandez – Yes. Resolution 2018-04 is adopted.

MAYORS REPORT

Mayor Koster read proclamations recognizing service to the community of Charles Skip Boehnlein and Roberta Dobay. Copies were presented to Mr. Boehnlein and Justin Dobay in lieu of his mother.

Mayor Koster noted that there were several water main breaks and power outages in the Village the last few weeks that have affected water service to residents. The Village is addressing them all.

OLD BUSINESS

No old business came before Council.

NEW BUSINESS

No new business was brought before Council

OPEN PUBLIC PARTICIPATION

Mayor Koster recognized Mr. Boehnlein. Mr. Boehnlein offered words of thanks for the opportunity to serve the community and wished those new to Council good luck.

Mayor Koster recognized Mr. Koroshes. Mr. Koroshes reported that the Red Cross is in need of blood and blood plasma. The American Legion is holding a blood drive at the Legion Hall on Jan 17th.

Mr. Ronyak moved to adjourn and Ms. Spanos seconded the motion. Meeting adjourned at 8:03 PM.

Fiscal Officer

Mayor/Council President pro tem