

Burton Village Council Meeting
Minutes
January 14, 2019

Mayor Hernandez called the meeting to order at 7 PM.

Visitors: Marcianne Kimpton, Jack Garner, Lee & Jane Koroshes, Vicky Spanos, Ann Wishart.

Roll Call:

Council: Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes.

Ms. Spanos moved to nominate Skip Boehnlein as Council President, seconded by Mr. Blair. Roll Call: Ruth Spanos – Yes, Tom Blair – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Nick Tromba – Yes. Motion passed.

Mr. Brown moved to approve the minutes of December 17, 2018 as written, seconded by Mr. Blair. Roll Call: Cory Brown – Yes, Tom Blair – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to approve the agenda as amended, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes, Nick Tromba – Yes, Tom Blair – Yes, Cory Brown – Yes. Motion passed.

Mayors Report

The Mayor made the following assignments to Board and Committees:

Assignment of Standing Committees

- a. Finance, Funding and Personnel Committee – Tromba/Spanos
- b. Safety Committee – Brown/Mayor
- c. Streets Committee – Boehnlein/Blair/Richards

Council Representation to Boards established by Ordinance or the Mayor (with Council advice) were made as follows

- a. Planning Commission – Blair (this appointment is for remainder of the elected term of the member appointed) Mr. Brown showed interest and will also attend the Planning Commission meetings.
- b. Board of Zoning Appeals – Blair
- c. Cemetery – Richards
- d. Tree Commission – Richards
- e. Historic District Architectural Review Board – Spanos
- f. Board of Public Affairs – Mayor

Representation to Independent Boards and Commissions:

- a. Berkshire Community Planning Association – Brown/Mayor
- b. Geauga County Fairboard – Boehnlein

- c. Geauga County Century Village – Spanos
- d. Chamber of Commerce – Blair
- e. Burton Historic District Association – Spanos
- f. Burton Volunteer Fire Department – Brown
- g. Berkshire Board of Education – Tromba/Richards
- h. Geauga Growth Partnership - Boehnlein

The Mayor also appointed Tromba to the Environmental Trash Services Committees for the Village.

The Mayor attended the BPA meeting on January 8, 2019. Pictures were shown of the WWTP progress. The crews have been lucky with the recent weather, which has put them ahead of schedule.

The Mayor stated ODOT will be holding a meeting on February 4th at the Troy Community Center from 6-7:30PM to discuss the 422/Main Street Road Project. A portion of the road will be closed for construction this year.

The Mayor brought attention to a letter from the Burton Public Library thanking the village for our recent donation in memory of Judith Beaumier.

The Mayor thanked the Street Department for doing a great job with the recent weather.

Fiscal Officers Report

Ms. Dahlhausen will be sending the January financial statement out later this week. She is hoping to have the year end balances completed as well.

Ms. Dahlhausen brought attention to Attachment A of Resolution 2019-01, a proposed Credit Card Policy for village employees. The policy is required to be adopted by February 2, 2019, per House Bill 312. Resolution 2019-01 adds the requirements of the policy to the Personnel Handbook, as well as amends the section of the handbook pertaining to fuel cards.

Mr. Boehnlein moved to pay approved Council invoices, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Ordinances and Resolutions

Mayor placed Ordinance 2352-19, authorizing the Mayor and the Fiscal Officer to enter into an agreement with Geauga Cable Access Corporation to provide local cable television programming to the Village of Burton from January 1, 2019 to December 31, 2020, on first reading.

Mayor asked if there was discussion on the contract. Ms. Dahlhausen explained that all cable franchise fees received by the village are given to GTV for the contract. The franchise fee is collected from Spectrum, which they receive from their users that are village residents and these are the only people that can access GTV. GTV also provides services online for any village residents to view. Ms. Dahlhausen stated that if Council

decides not to approve the GTV contract, the money would go back into the General Fund. Last year the village collected \$15,100.64 in cable franchise fees.

Mr. Tromba stated he thinks GTV provides a good service for the village and cover a lot of school events. The Mayor agreed.

Mayor placed Ordinance 2353-19, employing Dennis M. Coyne as Village Prosecutor for the Village of Burton for the years 2019 and 2020 and declaring an emergency, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Blair moved to adopt, seconded by Mr. Boehnlein. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Ms. Dahlhausen asked for a motion to approve the Credit Card Policy. Mr. Boehnlein moved to approve the proposed Credit Card Policy, seconded by Mr. Tromba. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mayor placed Resolution 2019-01, amending section 15.11.2 of the Employee Handbook of the Village of Burton with the new Credit Card Policy and enacting new section 15.11.3 if the Employee Handbook of the Village of Burton, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mayor placed Resolution 2019-02, authorizing the Fiscal Officer to transfer appropriated funds from A01 General Fund to B01 Street Department, B04 Tree Commission, B05 Police Department, B08 Fire and Rescue, and B10 Safety Support Services Funds and declaring an emergency, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mayor placed Resolution 2019-03, authorizing the Fiscal Officer to transfer appropriated funds from E01 Water Operating Fund to E13 Water Distribution and E15 Water Replacement Funds and declaring an emergency, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes,

Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mayor placed Resolution 2019-04, authorizing the Fiscal Officer to transfer appropriated funds from A01 General Fund to D03 Equipment Capitalization and D04 Street Capitalization Funds and declaring an emergency, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Old Business

The Fire Department still has not presented the village with a contract so we will continue to make monthly payments as defined in the 2018 contract.

The Mayor requested that Ms. Dahlhausen look into purchasing an Adobe program for the Strategic Plan. He has some PDF documents that he would like to edit.

The Mayor, Mr. Tromba and Ms. Hernandez will meet this week with Waste Management to finalize details for the Singe Trash Hauler.

New Business

Mr. Boehnlein won't be available for the February 25th meeting.

Public Participation

Mr. Koroshes asked if anyone from Council will be representing the village at the ODOT meeting and mentioned his concern about the condition of South Cheshire Street. Chief Smigelski stated he will be attending the meeting to find out more about the detours and traffic flow. They will most likely be rerouting traffic through Burton. He said we can request ODOT pave South Cheshire but that doesn't guarantee anything. He will talk to the Village Engineer about presenting something to them. Mr. Koroshes suggested chip and sealing the road, as was done many years ago.

Mr. Boehnlein moved to adjourn, seconded by Mr. Tromba. By voice vote the motion passed. Meeting adjourned at 7:42 PM.

Fiscal Officer

Mayor/Council President