

Burton Village Council Meeting  
Minutes  
February 25, 2019

Visitors: Todd Hicks, Jennell Dahlhausen, Rick Smigelski, Marcianne Kimpton, Jack Garner, Joe Kozial, Ann Weishart, Debbie Palmisano, Alison Weeks, Lisa Hernandez, Brian Wendl, Vicky Spanos.

Mayor Hernandez called the meeting to order at 7 PM.

**Roll Call:**

Council: Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – Excused Absence, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Excused Absence.

Ms. Spanos moved to approve the minutes of February 11, 2019 as written, seconded by Mr. Blair. Roll Call: Ruth Spanos – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes. Motion passed.

The Easter Egg Hunt was added to New Business on the agenda. Mr. Blair moved to approve the amended February 25, 2019 agenda, seconded by Ms. Spanos. Roll Call: Tom Blair – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Cory Brown – Yes. Motion passed.

**Mayors Report**

Mayor recommended the appointment of Mr. Caleb Ferroni to the Board of Zoning Appeals. Mr. Brown moved to appoint Mr. Ferroni to the Board of Zoning Appeals, seconded by Ms. Richards. Roll Call: Cory Brown – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Ruth Spanos – Yes. Motion passed.

The Mayor suggested the village pay for the insurance for the Easter Egg Hunt as a donation. Ms. Weeks will provide an amount for the insurance.

ARCADIS is requesting a \$25,000 amendment to their loan fund amount for soil testing. They estimated \$25,000 in soil testing but ran into several issues and will need additional funding. Mr. Brown moved to amend the soil testing amount from \$25,000 to \$50,000, seconded by Mr. Blair. Roll Call: Cory Brown – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Ruth Spanos – Yes. Motion passed.

The Mayor contacted Congressman Joyce's office to see if there is any grant funding available to assist with any infrastructure or roads when the new school is constructed. He will also be contacting Senator Patterson and has talked with the County.

**Standing Committees**

*Finance, Funding and Personnel Committee* - Ms. Spanos had nothing to report.

*Safety Committee* – Mr. Brown had nothing to report.

*Police Department Report* - Chief Smigelski stated the Police Department responded to 72 calls, there were 10 traffic stops and no arrests made in the month of January.

Chief Smigelski attended the Hazardous Mitigation meeting at the Department of Emergency Services. This meeting was to review the blanket plan for the county, which needs updated every 5 years and qualifies us for FEMA funding in the event of a natural disaster. There will be a few more meetings and the progress is going well.

The Police Department will be attending a table top exercise with the Geauga County Healthcare Coalition for nursing homes and how to deal with emergency situations.

Chief Smigelski stated there will be no traffic impact on the Village of Burton with the 422 road project. They will be maintaining two lanes of traffic so there won't be a detour route through Burton.

There were some additional items MC Construction has billed for the Police Department rehab. There was a new steel door purchased and several other items that totaled \$2,687.37. Ms. Richards moved to pay the additional \$2,687.37 for the Police Department rehab to MC Construction, seconded by Mr. Brown. Roll Call: Bonnie Richards – Yes, Cory Brown – Yes, Tom Blair – Yes, Ruth Spanos – Yes. Motion passed.

There will be some future First Aid training at the Police Department soon for employees.

*Street Committee* – The third truck is back in service. There were many issues with the 14-year-old truck but it was repaired at Preston.

Chief Smigelski stated there is an issue with retrofitting parts for one of the 20-year-old salt spreaders. The company that provides the parts, Concord Equipment, agreed to allow us to return the parts that we paid for and would trade us for a new spreader. The difference in the cost for the parts and the new spreader is \$2,716.10. Ms. Richards moved to return the parts for the old spreader and trade our current spreader for the new one in the amount of \$2,716.10, seconded by Mr. Brown. Roll Call: Bonnie Richards – Yes, Cory Brown – Yes, Tom Blair – Yes, Ruth Spanos – Yes. Motion passed.

Chief Smigelski suggested that to approve a contract with Reilly Street Sweeping for the spring. Mr. Brown moved to approve the contract with Reilly Street Sweeping in the amount of \$1,261.00, seconded by Ms. Richards. Roll Call: Cory Brown – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Ruth Spanos – Yes. Motion passed.

There will be a couple employees attending the OSHA Competent Excavator Training and village roads will be patched later this week.

*Fire Department Report* – Chief Wendl reported the Fire Department had 18 calls for January 2019 in the village. There was another member of the Fire Department that passed his Fire Inspector test.

The Fire Department is preparing for pancakes in March and one of the trucks will be out for maintenance soon.

### **Council Reports on Independent Boards and Commissions**

*Board of Public Affairs* – Mayor stated the WWTP project is on target.

BPA will hold a Public Hearing on Tuesday, February 26<sup>th</sup> at 7 PM to review and possibly approve three resolutions to change quarterly billings to monthly.

*Board of Zoning Appeals* – Mr. Blair had nothing to report. There will be a Public Hearing on March 21<sup>st</sup> at 7 PM at Kent State Geauga to review a possible lot split on the corner of Seco and Elmar.

*Cemetery Board* – Ms. Richards said the Cemetery Board met last week but there was nothing of importance to report.

*Historic District Architectural Review Board* – Ms. Spanos had nothing to report but mentioned they may have a new member for the Board.

*Planning Commission* – Mr. Blair had nothing to report.

*Tree Commission* – Ms. Richards had nothing to report. Ms. Palmisano has been updating the Tree Tracker software. There may be some in house tree work soon.

*Berkshire Community Planning Association* – Mr. Brown had nothing to report.

*Gauga County Fair Board* – Mr. Boehnlein was not available to report.

*Century Village* – Ms. Spanos had nothing to report.

*Chamber of Commerce* – Mr. Blair said the Chamber is making syrup.

*Burton Historic District* – Ms. Spanos stated Ohio Chautauqua will be held June 18-22. Any security costs will be reimbursed. Chief Smigelski stated an Active Shooter Plan is being worked on for the event.

*Berkshire Board of Education* – Mayor Hernandez stated new plans for the school were presented and a final design will be presented after enrollment numbers are finalized.

*Gauga Growth Partnership* – Mr. Boehnlein was not available to report.

*Environmental Committee* – Mr. Tromba was not available to report.

### **Fiscal Officers Report**

Ms. Dahlhausen provided a copy of some current office items in Council packets.

**Solicitors Report:**

Mr. Hicks had nothing to report.

**Zoning Inspector's Report:**

Mr. Gruber was not available to report.

**Engineer's Report:**

Mr. Hess was not available to report. There were no current items for him so he was excused from attending the meeting.

**Invoice Approval**

Mr. Blair moved to pay approved invoices, seconded by Ms. Richards. Roll Call: Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

**Ordinances and Resolutions**

Mayor placed Ordinance 2354-19, authorizing the Mayor and the Fiscal Officer of the Village of Burton to enter into an agreement with the Burton Volunteer Fire Department, Inc. for fire and emergency services from January 1, 2019 to December 31, 2019, on second reading.

Mayor placed Ordinance 2355-19, approving the Solid Waste Management Plan of the Geauga Trumbull Solid Waste Management District, on first reading.

Mayor placed Ordinance 2357-19, authorizing the Mayor to enter into an agreement with Debbie Palmisano, doing business as Greenwoman LLC, for professional services commencing April 1, 2019 and ending March 31, 2020, on first reading.

Mayor placed Resolution 2019-05, adding a line item to the General Fund (A01) of the Village of Burton Budget for the revenue and expenses incurred with the single trash hauler, on second reading.

Mayor placed Resolution 2019-06, adding a line item to the Street Operating Fund (B01) and the Street Highway Fund (B02) of the Village of Burton Budget for the Motor Vehicle License Permissive Tax revenue, on second reading.

**Old Business**

Ms. Hernandez stated there are 440 Waste Management customers in the Village of Burton, with 61 of those accounts being bag customers. There were 43 Senior Applications received. Waste Management will be sending a flyer noting the specifics and the first pickup is scheduled for April 5.

Ms. Hernandez asked the County IT Department for a quote for 6 email accounts but hasn't heard back from them. This topic will be discussed at the next meeting.

Ms. Richards asked if the village will be providing water and sewer to the new school. Mayor Hernandez stated this is to be determined and Mr. Hess is in the process of completing a water study.

**New Business**

The Mayor would like to create a IT plan or program to fit the needs of the village. He said there will be more to come on this topic in the future.

**Open Public Participation**

There was no public participation.

Mr. Blair moved to adjourn, seconded by Mr. Brown. By voice vote, the motion passed. Meeting adjourned at 7:58 PM.

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Fiscal Officer

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Mayor/President Pro Tem