

Burton Village Council Meeting
Minutes
March 25, 2019

Visitors: Bridey Matheny, Jennell Dahlhausen, Rick Smigelski, Marcianne Kimpton, Jack Garner, Curt Johnson, Ann Wishart, Debbie Palmisano, Lisa Hernandez, Brian Wendl, Vince Crawford, Nick Rundo.

Mayor Hernandez called the meeting to order at 7 PM.

Roll Call:

Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes.

Mr. Boehnlein moved to approve the minutes of March 11, 2019 as written, seconded by Mr. Blair. Roll Call: Skip Boehnlein – Yes, Tom Blair – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes. Motion passed.

The ADP Contract was added to Old Business on the agenda. Mr. Boehnlein moved to approve the amended agenda, seconded by Mr. Blair. Roll Call: Skip Boehnlein – Yes, Tom Blair – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes. Motion passed.

Mayors Report

The Mayor stated that Ms. Sally Erickson is interested in serving on the Cemetery Board. Council asked that Ms. Erickson send a letter of interest.

The Mayor brought attention to Ordinances 2354-19 and 2359-19, pertaining to the Fire Department contract for 2019. He questioned the increase of 5% since the Fire Department submitted the request after Ordinance 2354-19 was already placed on first reading. The Fire Chief stated he has a Fire Truck with a cracked frame that needs replaced and they need to start replacing their aging fleet. Claridon and Burton Township was also presented with a 5% increase. Council was asked if they would like to introduce Ordinance 2359-19, which includes the 5% increase.

Mr. Boehnlein introduced Ordinance 2359-19 authorizing the Mayor and the Fiscal Officer of the Village of Burton to enter into an agreement with the Burton Volunteer Fire Department, Inc. for fire and emergency services from January 1, 2019 to December 31, 2019, and placed it on first reading.

The Mayor asked if Ms. Palmisano is planning on attending the Tree City USA luncheon in Brecksville. Ms. Palmisano will ask the Tree Commission.

The Mayor sent a letter of support for the Martha Holding Jennings Program for the school to potentially receive grant funding.

The Mayor will be meeting with the Geauga Health District on March 27th and BCPA on March 28th.

Mayor thanked everyone for their work on the pancake breakfasts around town in March.

Standing Committees

Finance, Funding and Personnel Committee – Mr. Tromba and Ms. Spanos had nothing to report. Ms. Spanos offered to assist in the interview process for the Deputy Administrative Assistant.

Safety Committee – Mr. Brown had nothing to report.

Police Department Report - Chief Smigelski stated the Police Department responded to 72 calls, there were 17 traffic stops and 2 arrests made in the month of February.

Chief Smigelski discussed training scheduled for April and stated UH took the AED's to upgrade them for free. Officer Perko's training is complete and will be working shifts by himself.

Fire Department Report – Chief Wendl reported the Fire Department had 13 calls for February 2019 in the village. He mentioned the tornado siren will be removed from the building because the weight is cracking the ceiling and created a water leak. There is a truck out of service due to a cracked frame. Another community ran into a similar situation and was able to weld the crack. They are researching their options.

The Fire Chief invited all of the elected officials to come to the Fire Department and see what they do daily and take a tour of the facility. He added they operate on a tight budget. The Mayor mentioned that it pains him to see the Police and Fire facilities in Burton in disrepair. He suggested the Fire Department think about incorporating into the village in the future.

Street Committee – Specifications for road point repairs and locations are being determined. Mr. Boehnlein suggested no parking on Baird Street due to the street being so narrow. Chief Smigelski recommended no parking on Huff Ave as well. Chief Smigelski will look into drafting legislation for an upcoming meeting.

Council Reports on Independent Boards and Commissions

Board of Public Affairs – Mayor stated the WWTP project is on target and delinquent accounts are keeping up with payments.

Board of Zoning Appeals – Mr. Blair stated the variance request from Mr. Hiscox lot split on Seco and Elmar was denied by BZA.

Cemetery Board – Ms. Richards said the Cemetery Board met and discussed purchasing flowers for the urns. The Board recommended Ms. Erickson's appointment and decided to meet again in May.

Historic District Architectural Review Board – Ms. Spanos had nothing to report.

Planning Commission – Mr. Blair had nothing to report.

Tree Commission – Ms. Richards had nothing to report. Ms. Palmisano received a request to remove a tree on East Center Street and was questioning a property line. Mr. Hess provided a survey for the property.

Berkshire Community Planning Association – Mr. Brown had nothing to report.

Geauga County Fair Board – Mr. Boehnlein had nothing to report.

Century Village – Ms. Spanos said the Century Village is holding pancake breakfasts this month.

Chamber of Commerce – Mr. Blair said the Chamber is busy making syrup.

Burton Historic District – Ms. Spanos said discussions are still in the works for Ohio Chautauqua to be held June 18-22.

Berkshire Board of Education – Mr. Brown attended a meeting for the Mayor concerning the proposed school, which is still in the planning phase.

Geauga Growth Partnership – Mr. Boehnlein stated that Mr. Motil attended a Supervisor training with GGP, which he found very beneficial.

Environmental Committee – Mr. Crawford gave an update on the Single Trash Hauler program. He said most carts have been delivered and the first pick up will be held April 5th.

Fiscal Officers Report

Ms. Dahlhausen stated she provided Council with a revised copy of Resolution 2019-11 and stated it can be placed on second reading, even though it has some changes.

Solicitors Report:

Ms. Matheny has been working with AT&T to update the cell tower contract. She made a few amendments for the weight on the tower and the removal of the antenna at the companies expense.

Engineer's Report:

Mr. Hess attended a meeting with Berkshire School Officials and informed them he thinks the villages water system can supply day to day water but it is not adequate for fire suppression. A flow study will be completed. They will also be conducting a traffic study due to the entrance/exit of AGAPE, Kent and the proposed school being in the same location, and all schools getting out about the same time.

Zoning Inspector's Report:

Mr. Gruber approved a temporary sign for Burton Healthcare and an off street parking plan for Nationwide on East Park Street.

Mr. Gruber sent letters to Mr. Garling and Mr. Gappa on Garden Street for separate zoning violations. Mr. Garling has corrected his issues.

Mr. Gruber stated the 7-acre parcel on South Cheshire Street is having a lot of interest but the people want to have farm animals. He suggested possibly considering a change in the zoning on this property, since it is larger than most village properties.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Ordinances and Resolutions

Mayor placed Ordinance 2355-19, approving the Solid Waste Management Plan of the Geauga Trumbull Solid Waste Management District, on third reading. Mr. Boehnlein moved to adopt, seconded by Mr. Tromba. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mayor placed Ordinance 2357-19, authorizing the Mayor to enter into an agreement with Debbie Palmisano, doing business as Greenwoman LLC, for professional services commencing April 1, 2019 and ending March 31, 2020, on third reading. Mr. Boehnlein moved to adopt, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Tom Blair – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mayor placed Resolution 2019-11, requesting the County Auditor to certify the taxing authority the total tax valuation of the subdivision and the dollar amount of revenue that would be generated by a specified number of mills, on second reading.

Old Business

Ms. Matheny brought attention to the ADP contract with the county for Police Department emails and website hosting. There were a few changes she suggested to make to the contract and will contact the Auditors Office to receive a revised contract. Mr. Boehnlein moved to accept the ADP contract for the Police Department and website hosting only, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

New Business

Ms. Weeks has requested an additional \$167 for the Burton Easter Egg Hunt. Council paid \$333 for the insurance but Ms. Weeks requested the additional donation because the village typically donates \$500 yearly. Ms. Richards moved to donate an additional \$167 to the Burton Easter Egg Hunt, seconded by Mr. Tromba. Roll Call: Bonnie Richards – Yes, Nick Tromba – Yes, Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Open Public Participation

Ms. Hernandez stated she has requested to rescind her resignation from the Deputy Administrative Assistant position. She feels she is qualified for the position and won't require training. She said she has always tried to do her best for the citizens of Burton and she would like to continue.

Executive Session

Mr. Boehnlein moved to enter into executive session at 8:22 PM to personnel issues, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Council exited executive session at 8:40 PM.

Mr. Boehnlein informed Ms. Hernandez the Deputy Administrative Assistant position is open to the public and she can apply if she would like.

Mr. Johnson recommended contracting with Mr. Matt Kohn to fill in at the Waste Water Treatment Plant as part time, 30 hours weekly. He is requesting \$28 per hour and has a Waste Water 3 license. Currently we contract with Clearwater Operations, but BPA has decided to terminate the contract effective May 1st.

Mr. Boehnlein moved to approve the contractual amount of \$28 per hour with Mr. Kohn, Waste Water 3 Operator, to assist at the Waste Water Treatment Plant, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed. Ms. Matheny will provide a contract for signatures.

Mr. Boehnlein moved to adjourn, seconded by Mr. Brown. By voice vote, the motion passed. Meeting adjourned at 8:50 PM.

Fiscal Officer

Mayor/President Pro Tem