

Burton Village Council Meeting
Minutes
May 28, 2019

Visitors: Todd Hicks, Jennell Dahlhausen, Rick Smigelski, Jack Garner, Curt Johnson, Ann Wishart, Dan Demko, Richard Frenchie, Jake Neill.

Mayor Hernandez called the meeting to order at 7 PM.

Roll Call:

Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes.

Mr. Boehnlein moved to approve the agenda, seconded by Mr. Brown. Roll Call: Skip Boehnlein – Yes, Cory Brown – Yes, Tom Blair – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Nick Tromba – Yes. Motion passed.

Mr. Boehnlein moved to approve the minutes of May 13, 2019 as written, seconded by Ms. Richards. Roll Call: Skip Boehnlein – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Tom Blair – Yes, Ruth Spanos – Yes, Nick Tromba – Yes. Motion passed.

Mayors Report

The Mayor said there is progress with the water line connection to the new school facility. Mr. Stoddard stated there is no requirement for the water line to be run to the school, but an additional water tank would need added to the proposed facility for fire suppression if it isn't run. If the water line is looped from Goodwin Ave, this money could be added toward that project instead of the water tank.

Mr. Brown asked if the money could be saved and set aside for the future. Mr. Stoddard stated this is something that would need to be planned now.

Mr. Tromba asked about the timeline for the water line connection to the school from Claridon Troy Road. Mr. Stoddard stated this would need completed early in the project.

Ms. Spanos expressed concern with the current ordinance requiring any properties outside the village to request annexation if they would like water or sewer services. Mr. Hicks stated Council would need to approve a revised ordinance once an agreement is made with the Township Trustees. Ms. Spanos stated she wants to make sure the village is being fiscally responsible.

Mr. Stoddard stated the school applied for water services through the village and sewer services through the county.

Mr. Hess stated he will be attending an upcoming meeting with the Architects and School Officials to discuss this further.

Mayor thanked everyone involved with the Memorial Day service and Mr. Boehnlein.

Standing Committees

Finance, Funding and Personnel Committee – Mr. Tromba and Ms. Spanos had nothing to report.

Police Department Report - Chief Smigelski stated the Police Department responded to 131 calls, there were 20 traffic stops and no arrests made in the month of April.

Chief Smigelski stated the Click It or Ticket event began. The state used to provide grants for this but cut back on funding a few years ago. They are hoping to provide the grant again next year.

An officer will be at the Chautauqua event, which will be paid by the Burton Historic District Association.

Fire Department Report – Chief Wendl was not available to report.

Street Committee – The Street Committee met in May and discussed future street repairs. Point repairs will be scheduled soon.

Chief Smigelski stated brush pick up should have been completed the prior week. He has been in contact with VanCuren Tree and they stated they will be back this week.

Council Reports on Independent Boards and Commissions

Board of Public Affairs – Mayor reported BPA is discussing changes to their Rules and Regulations and they will be purchasing a new sewer jet.

Board of Zoning Appeals – Mr. Blair had nothing to report.

Cemetery Board – Ms. Richards had nothing to report.

Historic District Architectural Review Board – Ms. Spanos said the board approved a permit for a back porch overhang.

Planning Commission – Mr. Blair stated the Planning Commission will try to meet in June.

Tree Commission – Ms. Richards had nothing to report.

Berkshire Community Planning Association – Mr. Brown had nothing to report.

Geauga County Fair Board – Mr. Boehnlein stated he attended the meeting with the Mayor. Mayor stated the Fairboard agreed to discuss the extension of the water line. They will be forming a committee to review the request.

Century Village – Ms. Spanos reported the Civil War Reenactment was held over the weekend.

Chamber of Commerce – Mr. Blair said the Chamber is going to have the leaking roof repaired. The next meeting is a steak roast.

Burton Historic District – Ms. Spanos asked if Council would like to contribute to the Chautauqua event. Mr. Spanos moved to donate \$300 to the Burton Historic District Association for the Chautauqua event, seconded by Mr. Boehnlein. Roll Call: Ruth Spanos – Yes, Skip Boehnlein – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Tom Blair – Yes, Nick Tromba – Yes. Motion passed.

Berkshire Board of Education – Mr. Tromba had nothing additional to report to the discussion at the beginning of the meeting.

Geauga Growth Partnership – Mr. Boehnlein had nothing to report.

Fiscal Officers Report

Ms. Dahlhausen is preparing the Tax Budget and requested to have a Public Hearing. Council agreed on June 24th at 7PM.

The State Auditors have rescheduled the 2017-2018 audit for July 2019.

Mr. Tromba has volunteered to serve as the Compliance Officer to oversee the village credit card statements. Mr. Blair moved to appoint Mr. Tromba as the Credit Card Compliance Officer, seconded by Mr. Boehnlein. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes. Motion passed.

Solicitors Report:

Mr. Hicks stated BPA has recommended approval of the Cell Tower Lease changes and all recommendations of BPA are included in the revisions.

Mr. Hicks met with the negotiating team for the Demko annexation request and will contact the Townships Attorney to discuss the proposal from the negotiating team.

Engineer's Report:

Mr. Hess stated he will meet with the Fairboard and School on Thursday.

Mr. Boehnlein asked if it is common practice to have a deposit for construction projects in the village. Mr. Hess stated it is common. Mr. Boehnlein asked that this be addressed since there has been almost \$5,000 paid to the Engineer to date for the school project.

Zoning Inspector's Report:

Mr. Gruber was unable to attend but provided a detailed report of permits approved for the month of April.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Ordinances and Resolutions

Mayor placed Resolution 2019-15, amending section 15.11.2 of the Employee Handbook of the Village of Burton with the new Credit Card Policy if the Employee Handbook of the Village of Burton, on first reading.

Mayor placed Resolution 2019-16, requesting tax advances for the second half real estate tax collection on July 5 and July 19, and declaring an emergency, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Ms. Spanos. Roll Call: Charles Boehnlein – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Tom Blair – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Brown. Roll Call: Charles Boehnlein – Yes, Cory Brown – Yes, Ruth Spanos – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Tom Blair – Yes. Motion passed.

Old Business

Council reviewed the proposed Cell Tower Lease amendments from AT&T. Mr. Boehnlein moved to accept the amendments to the Cell Tower Lease with AT&T, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

New Business

Mr. Neill explained the quote for GIS mapping for water, sewer and storm sewer lines in the village. The total to map all three lines is \$20,000 and there is a new asset management requirement through OEPA. Funding for grants will not be provided unless the asset management is complete for water and sewer lines. Mr. Neill stated water and sewer was agreed to be completed by BPA and although there is no requirement to have the storm sewer completed at this time, it may be required eventually.

Ms. Dahlhausen stated the storm sewer part is about a third of the total price and it is cheaper if we do all three at once.

Mr. Blair moved to approve the storm sewer portion of the RCAP quote and pay for a third of the quoted amount, seconded by Mr. Boehnlein. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Open Public Participation

There was nothing to report.

Mr. Boehnlein moved to adjourn, seconded by Mr. Blair. By voice vote, the motion passed.
Meeting adjourned at 7:50 PM.

Fiscal Officer

Mayor/President Pro Tem