

Burton Village Council Meeting  
Minutes  
December 16, 2019

Visitors: Jennell Dahlhausen, Vicky Spanos, Pete Spanos, Rick Smigelski, Debbie Palmisano.

President Pro Tem Boehnlein called the meeting to order at 7 PM.

**Roll Call:**

Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes.

Ms. Richards moved to approve the agenda, seconded by Mr. Blair. By voice vote, the motion passed.

Mr. Blair moved to approve the minutes of December 9, 2019, seconded by Mr. Boehnlein. By voice vote, the motion passed.

**Mayors Report**

Mayor provided a report by email to Council.

**Standing Committees**

*Finance, Funding and Personnel Committee* – Mr. Tromba and Ms. Spanos had nothing to report.

*Police Department Report* – Chief Smigelski stated the Police Department responded to 100 calls, there were 20 traffic stops and one arrest made in the month of November.

*Fire Department Report* – Ms. Spanos and Mr. Brown met with the Fire Department and discussed repairs to their equipment and building. They are trying to seek as many grants as possible to help with the repairs but are still requesting the 7% increase in the 2020 contract.

*Street Committee* – Chief Smigelski stated Mr. Griffin is almost done with snow plow training. Employees plowing are required to complete a certain amount of training before they are able to plow.

Chief Smigelski will be meeting with ODOT to discuss paving state roads in Burton Village. Now that there is a change in government, they are doing more paving for municipalities, where they were requiring the municipalities to pay in past years. There are plans to revise the villages Capital Improvement Plan so we can start getting back on track with maintaining village roads.

**Council Reports on Independent Boards and Commissions**

*Board of Public Affairs* – Mr. Brown had nothing to report.

*Board of Zoning Appeals* – Mr. Blair had had nothing to report.

*Cemetery Board* – Ms. Richards had nothing to report.

*Historic District Architectural Review Board* – Ms. Spanos had nothing to report.

*Planning Commission* – Mr. Blair had nothing to report.

*Tree Commission* – Ms. Palmisano stated 16 trees were planted and trees in the park were air knifed. There were also a few trees removed around the village.

Ms. Palmisano stated the seedlings from Arbor Day were donated by Ms. Richards and Ms. Kimpton has resigned from the Tree Commission. Ms. Dahlhausen stated the Tree Commission will not have a quorum since Mr. Hansel will be on Council next year.

*Berkshire Community Planning Association* – Mr. Brown had nothing to report.

*Geauga County Fair Board* – Mr. Boehnlein had nothing to report.

*Century Village* – Ms. Spanos had nothing to report.

*Chamber of Commerce* – Mr. Blair stated the Chamber will be busy removing Christmas decorations after the holiday.

*Burton Historic District Association* – Ms. Spanos had nothing to report.

*Berkshire Board of Education* – Mr. Tromba had nothing to report.

*Geauga Growth Partnership* – Mr. Boehnlein had nothing to report.

### **Fiscal Officers Report**

Mr. Boehnlein moved to approve creating 2020 blanket purchase orders for vendors that invoice the village monthly, quarterly and annually, for emergencies and for uniform allowances, seconded by Mr. Blair. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

Ms. Richards moved to pay routine bills before the end of 2019, seconded by Mr. Boehnlein. Roll Call: Bonnie Richards – Yes, Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

Ms. Dahlhausen stated NOPEC gave the village a plaque for being a member community for 20 years. The village also obtained a grant in the amount of \$11,024 this year, which paid the full amount of a new insulated garage door at the Street Department and a generator for the Police Department. This was the 2018 and 2019 NOPEC grant combined.

**Solicitors Report:**

Mr. Hicks was not available to report.

**Engineer’s Report:**

Mr. Hess was not available to report.

**Zoning Inspector’s Report:**

Mr. Gruber was not available to report.

**Invoice Approval**

Mr. Boehnlein moved to pay approved invoices, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

**Ordinances and Resolutions**

Mr. Boehnlein placed Ordinance 2372-19A, an ordinance authorizing the Mayor and Fiscal Officer of the Village of Burton to enter into an agreement with the Burton Volunteer Fire Department, Inc. for fire and emergency services from January 1, 2020 through December 31, 2020, on third reading.

Council would like to see the Fire Departments budget before they vote on a contract and may consider the 7% increase. Ms. Dahlhausen will contact the Fire Department for a copy of the budget and forward it to Council.

Mr. Blair moved to table Ordinance 2372-19A, seconded by Mr. Tromba. Roll Call: Tom Blair – Yes, Nick Tromba – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

**Old Business**

There was nothing to report

**New Business**

Ms. Dahlhausen asked how Council would like to proceed with filling the upcoming vacant Council position for Ruth Spanos. Ms. Spanos will have to step down, as she will be the Mayor. Council would like to interview at the second meeting in January and advertise for the position after January 1, 2020.

**Open Public Participation**

There was nothing to report.

Mr. Blair moved to adjourn, seconded by Mr. Tromba. By voice vote, the motion passed. Meeting adjourned at 7:36 PM.

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Fiscal Officer

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Mayor/President Pro Tem