

Burton Village Joint Council and BPA Meeting
Minutes
December 9, 2019

Visitors: Todd Hicks, Jennell Dahlhausen, Joe Koziol, Ann Wishart, Eric Heatwhole Richard Frenchie, Bill Brooks, Dan & Debbie Demko, Chip Hess, John Stoddard, Beth McCaffrey, John Manfredi, Jack Garner, Ken Burnett, Alex Hansel, Richard Smigelski, Linda Stone, Jody Miller, Christina Piotrowski, Jake Neill.

President Pro Tem Boehnlein called the meeting to order at 7 PM.

Roll Call:

Ruth Spanos – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes, Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes.

Mr. Blair moved to approve the agenda, seconded by Ms. Richards. By voice vote, all members approved.

Mr. Johnson moved to approve the joint meeting minutes of November 12, 2019, seconded by Mr. Miller. By voice vote, all members approved.

Mr. Boehnlein moved to approve the joint meeting minutes of November 25, 2019, seconded by Ms. Richards. By voice vote, all members approved.

Mr. Miller moved to approve the joint meeting minutes of November 25, 2019, seconded by Mr. Rundo. By voice vote, all members approved.

Invoice Approval

Mr. Blair moved to pay approved invoices, seconded by Mr. Brown. Roll Call: Tom Blair – Yes, Cory Brown – Yes, Bonnie Richards – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Johnson moved to pay approved invoices, seconded by Mr. Rundo. By voice vote, all members approved.

Cashiers Report

Ms. Piotrowski provided a list of accounts to be shut off if not paid in full or a payment plan scheduled by the end of December.

Fiscal Officers Report

Mr. Miller moved to approve creating 2020 blanket purchase orders for vendors that invoice the village monthly, quarterly and annually, for emergencies and for uniform allowances, seconded by Mr. Rundo. By voice vote, all members approved.

Mr. Johnson moved to pay any routine bills before the end of 2019, seconded by Mr. Miller. By voice vote, all members approved.

Mr. Miller moved to approve the 2020 meeting schedule, seconded by Mr. Rundo. By voice vote, all members approved.

Mr. Boehnlein moved to approve the 2020 meeting schedule, seconded by Mr. Brown. By voice vote, all members approved.

Ms. Dahlhausen provided water and sewer rates and the water tap in rate with a 3% increase to BPA. They would like to proceed with the rate increase, as the BPA Rules and Regulations allows.

Solicitors Report:

Mr. Hicks had nothing to report.

Engineers Report:

Mr. Hess provided a quote from SME for 8 core samples of Goodwin Ave. Ms. Richards moved to hire SME for core testing in the amount of \$7,500, seconded by Mr. Boehnlein. Roll Call: Bonnie Richards – Yes, Charles Boehnlein – Yes, Nick Tromba – Yes, Cory Brown – Yes, Tom Blair – Yes, Ruth Spanos – Yes. Motion passed.

Operators Report

Mr. Neill stated the progress of the WWTP is going well and presented two change orders, 002 & 003. Change order 002 is for extra money that was transferred to the Engineering Fund for SME testing that was unused in the amount of \$26,540.36, that will be put back into the general loan. Change order 003 is for an additional water line that needed installed and electrical work in the amount of \$25,651.90.

Mr. Johnson moved to recommend the approval of change order 002 to Council, seconded by Mr. Rundo. Roll Call: Curt Johnson – Yes, Nick Rundo – Yes, Adam Miller – Yes. Motion passed.

Mr. Miller moved to recommend the approval of change order 003 to Council, seconded by Mr. Johnson. Roll Call: Adam Miller – Yes, Curt Johnson – Yes, Nick Rundo – Yes. Motion passed.

Mr. Blair moved to approve change order 002, seconded by Ms. Richards. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to approve change order 003, seconded by. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Ordinances and Resolutions

Mr. Boehnlein placed Resolution 2019-38, declaring the necessity pursuant to ORC 727.12 and ORC 727.14 for providing for the payment of street lighting in the Village of Burton by special assessment of all parcels benefitted, determining to proceed with the assessment, levying the

assessment for said purpose and declaring an emergency, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein placed Resolution 2019-39, a joint resolution of the Village Council and the Board of Trustees of Public Affairs authorizing the Mayor to enter into an annexation agreement with Deborah D. Demko, Trustee, Paul D. Demko, Jr. Trustee, and Burton Township and declaring an emergency, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Mr. Tromba. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Tom Blair – Yes, Nick Tromba – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Tromba. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein placed Resolution 2019-40, a joint resolution of the Village Council and the Board of Trustees of Public Affairs authorizing the Mayor to enter into a memorandum of understanding with Kent State University and the Board of Education of the Berkshire Local School District, Geauga County, Ohio and declaring an emergency, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Mr. Brown. Roll Call: Charles Boehnlein – Yes, Cory Brown – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Nick Tromba – Yes, Cory Brown – Yes, Ruth Spanos – Yes. Motion passed.

Mr. Johnson questioned the tap in fees and requiring a separate fee for each meter at the Demko property, Hillside Village. This was previously required of all multiple unit homes and businesses in the village, and he feels is only fair to require for Hillside Village. Mr. Hicks explained the tap in fee only is mentioned in the annexation agreement so the details for the meters can be determined at a later date. Ms. Dahlhausen stated there is a requirement in the BPA Rules and Regulations that requires a separate meter on each unit.

Mr. Johnson moved to waive further readings on Resolution 2019-39, a joint resolution of the Village Council and the Board of Trustees of Public Affairs authorizing the Mayor to enter into an annexation agreement with Deborah D. Demko, Trustee, Paul D. Demko, Jr. Trustee, and Burton Township and declaring an emergency, seconded by Mr. Miller. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Mr. Johnson moved to adopt, seconded by Mr. Rundo. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Mr. Johnson moved to waive further readings on Resolution 2019-40, a joint resolution of the Village Council and the Board of Trustees of Public Affairs authorizing the Mayor to enter into a memorandum of understanding with Kent State University and the Board of Education of the Berkshire Local School District, Geauga County, Ohio and declaring an emergency, seconded by Mr. Miller. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Mr. Johnson moved to adopt, seconded by Mr. Rundo. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Mr. Johnson placed Resolution 2019-35, amending the Water and Sewer Pipe Standards for the Village of Burton Utilities and declaring an emergency, on second reading. Mr. Johnson moved to waive further readings, seconded by Mr. Miller. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Mr. Johnson moved to adopt, seconded by Mr. Rundo. Roll Call: Curt Johnson – Yes, Adam Miller – Yes, Nick Rundo – Yes. Motion passed.

Old Business

There was nothing to report.

New Business

Ms. Dahlhausen stated Mr. Preston is looking at purchasing the 13-acre parcel on Rapids Road across from Carlton Street for additional parking of cars to be sold. He is requesting a change in zoning for the property and the sale will be contingent upon the zoning change. The Planning Commission will hold a Public Hearing after Mr. Preston submits some final paperwork. Planning Commission will make a recommendation to Council, who will then hold a Public Hearing as well.

Public Participation

Mr. Garner asked for some additional explanation on the agreement between the school and Hillside Village property. Mr. Hicks explained the agreements to Mr. Garner.

Mr. Tromba moved to adjourn, seconded by Mr. Blair. By voice vote, the motion passed. Meeting adjourned at 7:32 PM.

Mr. Rundo moved to adjourn, seconded by Mr. Miller. By voice vote, the motion passed. Meeting adjourned at 7:32 PM.

Fiscal Officer

BPA Chairman