

## **Board of Public Affairs Minutes**

**January 14<sup>th</sup>, 2020**

Mr. Johnson called the BPA Meeting to order at 7:00 PM.

**Roll Call:** Curt Johnson-present, Nick Rundo-present, Adam Miller- present

**Visitors:** Jake Neill, Jennell Dahlhausen, Christina Piotrowski, Todd Hicks, George Hess, Alex Hansel, Ruth Spanos

### **Swear in Adam Miller**

Mayor Ruth Spanos swore in Adam Miller at 7:05PM

### **Appoint Chairman**

Mr. Miller made a motion to elect Curt Johnson as Chairman for Board of Public Affairs, seconded by Mr. Rundo. All in favor. Motion passed.

### **Visitors Report:**

Nothing to Report

### **Cashiers Report:**

For account 3336-1 would like to abate the late charges of \$14.33. Ms. Piotrowski explained that this resident forgot to pay her water/sewer bill and understands this is a one-time courtesy from the BPA to abate these late charges of \$14.33.

Mr. Rundo made a motion to abate \$14.33 for account number 3336-1, seconded by Mr. Johnson. All in favor. Motion passed

For account 2065 would like to abate the late charges of \$4.23. Ms. Piotrowski explained to BPA that the resident thought she was signed up for ACH and she was not. Ms. Piotrowski informed the BPA that she is now signed up for ACH and should not have this problem again.

Mr. Rundo made a motion to abate \$4.23 for account number 2065, seconded by Mr. Miller. All in favor. Motion passed.

### **Solicitor Report:**

Mr. Johnson informed Mr. Hicks that he just needs to look over the Ultraviolet Software. Mr. Hicks explained that the UV software agreement is for them to provide us with software and not let anyone else use it for any other purpose.

Mr. Miller made a motion authorizing the execution of the non-disclosure software modification agreement with Trojan UV as amended by the solicitor and signed by the chairman, seconded by Mr. Rundo. All in favor. Motion passed.

### **Engineer Report:**

Mr. Hess would like to revisit the agreement that all of the sewer payments go to the county. Mr. Hess reviewed plans realizing the plans showed an eight-inch pipe from North Cheshire to the school with the line going into the building for fire and domestic use, the intent to have one

service line, but not a line that would be dedicated to the Village. Mr. Hess suggested a loop go thru to the east end of the fairground property and require them to dedicate this new line to the village and provide an easement with fire hydrants down the line. Mr. Hess informed BPA that the backflow preventer and main shut off should be on North Cheshire Street not in the building. Mr. Hess would like to see an easement all the way to the east end of the property so it can be tied in later to make a loop. Mr. Hess and Mr. Neill will meet and go over the Village Standards. Mr. Hess mentioned about the AT&T upgrades and how they are upgrading equipment on the water tower for the Village of Burton. Mr. Hess informed BPA that the upgrades are 3 antennas, 6 radio heads, and 2 DC power lines.

Mr. Johnson made a motion to approve the AT&T upgrades, seconded by Mr. Miller. All in favor. Motion passed.

#### **Clerk/Treasurer:**

Mr. Johnson made a motion to pay approved bills, seconded by Mr. Miller. All in favor. Motion passed.

Mr. Miller made a motion to approve the BPA minutes for December 9<sup>th</sup>, 2019, seconded by Mr. Rundo. All in favor. Motion passed.

#### **Operators Report:**

Mr. Neill informed BPA about the agreement for UV software. Mr. Neill informed BPA that the Berkshire School project is under way. Mr. Neill informed the BPA of the approval for the sludge holding tank for the WWTP. The EPA has issued all new rules for asset management which includes six new matrix of data that Mr. Neill will have to collect and include.

Mr. Neill informed BPA about E. Center St that a homeowner had a backup which was caused by a roots in their line, they had a company come out and cut the roots out of there line, but also they found the homeowner sewer lateral came out to a larger line which led to another house. There is no starter manhole on that line. Mr. Neill was informing BPA that it is the villages line since it is a bigger line coming off a manhole. Mr. Neill suggests the village should put a manhole in that line. Mr. Neill informed BPA that there is a manhole in front of the old farmhouse on 87 across from Garden Street that they couldn't camera up since there is a lateral line intruding in it.

Mr. Neill informed BPA about the WWTP progress. Mr. Neill said they drained one of the aeration tanks, so it is out of service. They pumped it down and started cleaning it on January 14<sup>th</sup>, 2020. They will be refurbishing it and adding 3 feet to the depth of the tank by raising the walls.

Mr. Neill has the video and reports for the sewer line on W. Center St letting BPA know the update on the clay pipes. Mr. Neill informed BPA that pipes are cracked and chunks are missing. Mr. Neill is concerned on 87 by the restaurants where the sewer snake is stuck in there by the lateral. Mr. Neill suggested for Mr. Hess to look at them so Mr. Neill can get a price to see if there is funding available for the repairs and manhole replacements.

#### **Old Business:**

#### **New Business**

Mr. Neill informed BPA about Amendment 004 testing, as they pour the concrete they have to test each load for it to dry properly.

Mr. Johnson made a motion to accept this change order Amendment 004, for \$20,000.00 as recommended by engineer for Arcadis, seconded by Mr. Miller. Roll Call: Curt Johnson – yes, Adam Miller – yes, Nick Rundo. Motion passed.

Mr. Rundo would like to proceed in the revamping the Mayors Permit. Mr. Neill suggests to talk to Rick Gruber to start on the process of revamping the permits.

**Adjournment:**

Mr. Johnson moved to adjourn, seconded by Mr. Rundo. Meeting adjourned at 7:45PM.

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BPA Chairman

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Clerk