

Board of Public Affairs Minutes

February 11th, 2020

Mr. Johnson called the BPA Meeting to order at 7:00 PM.

Roll Call: Curt Johnson-present, Nick Rundo-present, Adam Miller- present

Visitors: Jake Neill, Jennell Dahlhausen, Christina Piotrowski, Alex Hansel

Visitors Report:

Nothing to Report

Cashiers Report:

For account 4462-01 would like to abate the late charges of \$22.86. Ms. Piotrowski informed BPA that Ms. Jenkins lost her bill and now informed that this late charge abatement is one time only for the year. Ms. Piotrowski gave BPA a year of monthly payments of Ms. Jenkins account to show that she has not been late on her water/sewer bill.

Mr. Miller made a motion to abate account 4462-01 for late charges of \$22.86, seconded by Mr. Rundo. Roll call: Adam Miller – yes, Nick Rundo – yes, Curt Johnson – yes. Motion passed.

Solicitor Report:

Nothing to Report

Engineer Report:

Nothing to Report

Clerk/Treasurer:

Mr. Johnson made a motion to pay approved bills, seconded by Mr. Miller. Roll Call: Curt Johnson – yes, Adam Miller – yes, Nick Rundo – yes. Motion passed.

Mr. Rundo made a motion to approve January 14th, 2020 minutes, seconded by Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Ms. Dahlhausen stated the 2017-2018 Audit is complete. There was an issue with the previous Deputy Administrative Assistant entering the incorrect water and sewer rates. It seems one of the years the rates per 1,000 gallons over the minimum were undercharged and overcharged the other year for monthly customers.

Operators Report:

Mr. Neill was contacted by a firm that was put in charge of 208 plan for the State of Ohio by the Governor, asking Mr. Neill if there was a need to update it. Mr. Neill explained that the Village of Burton is in the 208 plan with the county which makes the Village of Burton a regional plant. Mr. Johnson explained that 208 plan would change for the Berkshire Schools since it is in the JEDD which is not the same as in the township.

Mr. Neill informed BPA about the sewer camera quote for a track camera that starts around \$30,000.00 to \$45,000.00. Mr. Neill informed BPA that last year (2019), the Village of Burton

did a quarter of the town with a track camera for sewer line cleaning and camering, that cost \$12,000.00. Mr. Neill plans to continue to do a quarter of the town for the next 3 years, which makes it a total for \$48,000.00. Mr. Neill would like to go over the budget for the push camera with Ms. Dahlhausen. Mr. Neill explained that a push camera would be utilized more for tracing lateral pipes out. Mr. Neill informed BPA that a push camera is also a line locator. Mr. Neill informed BPA when he had rented a camera from Bedford Heights, used it and could not see a clear picture. Ms. Dahlhausen informed BPA that the water side budgeted for a line locator too. Mr. Neill said it would replace our old line locator so it could be used with the camera head and use it to trace the lines out. Mr. Neill informed BPA that the current one that the Utility Department has is one frequency and the one Mr. Neill would like to purchase is a multi-frequency.

Mr. Neill gave an update on the waste water construction progress. Mr. Neill informed BPA that they poured the outside walls and put the new air diffusers into one aeration tank. Mr. Neill switched that tank into service then took the other tank out of service. Mr. Neill said after they take the second tank out of service, they demolish the Y (center) wall and will raise the walls 4 feet. Mr. Neill informed the BPA that once that tank is complete, they will be putting that tank in permanently and drain the other tank, and take the Y part on that side and finish that tank. The first tank that got cleaned had a lot of grit, several 10,000 lb. truckloads. Mr. Neill informed BPA that it is necessary to get a dumpster for the grit removal. Mr. Neill had to get a sample for metals testing. Mr. Neill informed BPA that the new plant is anticipated to have new equipment up and running and tested by May. Mr. Neill ordered the custom riser for the manhole, he recently found (North Cheshire and the square).

New Business:

Nothing to report

Old Business:

Ms. Dahlhausen mentioned to BPA if they were updated on the Berkshire School plans. Mr. Johnson confirmed that he has been receiving all the emails.

Adjournment:

Mr. Miller made a motion to adjourn at 7:37PM, seconded by Mr. Johnson. All in favor.

BPA Chairman

Clerk