

Burton Village Council Meeting  
Minutes  
January 27, 2020

Visitors: Todd Hicks, Jennell Dahlhausen, Chip Hess, Jack Garner, Ann Wishart, Vicky Spanos, Lisa Hernandez, Caleb Ferroni, Joe Koziol, Rick Smigelski, Brian Wendl.

Mayor Spanos called the meeting to order at 7 PM.

**Roll Call:**

Alex Hansel – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes.

Mr. Boehnlein moved to approve the minutes of January 13, 2020, seconded by Mr. Blair. By voice vote, the motion passed.

**Mayors Report**

Mayor Spanos stated she was interviewed by Burton Village Now.

**Council Appointment**

Mr. Boehnlein moved to enter into executive session to consider the appointment of a Council Member, seconded by Ms. Richards. By voice vote, the motion passed. Council entered executive session at 7:01 PM.

Ms. Hernandez was asked to stay to be interviewed, then Mr. Ferroni was asked to join them for an interview. Council reconvened at 7:30 PM.

Mayor Spanos said she was very pleased Council had the opportunity to interview two candidates. Mr. Blair moved to appoint Mr. Ferroni as Council Member, seconded by Mr. Hansel. Roll Call: Tom Blair – Yes, Alex Hansel – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes.

Mr. Ferroni was sworn in by Mayor Spanos.

**Standing Committees**

*Finance, Funding and Personnel Committee* – Mr. Boehnlein stated the Personnel Committee will be reviewing the Personnel Handbook.

*Police Department Report* – Chief Smigelski stated the Police Department responded to 112 calls, there were 15 traffic citations and three arrests made in the month of December.

Chief Smigelski will need to upgrade his computers and software and asked for Councils approval to purchase 3 new computers not to exceed \$2,500. Mr. Boehnlein moved to approve the purchase of three computers for the Police Department not to exceed \$2,500, seconded by Ms. Richards. By voice vote, the motion passed.

*Fire Department Report* – Chief Wendl reported the Fire Department had 38 calls in the village for December. The Fire Department will begin pancake breakfasts in March.

*Street Committee* – Chief Smigelski stated Street Department operations are running smooth.

### **Council Reports on Independent Boards and Commissions**

*Board of Public Affairs* – Mr. Hansel stated Mr. Miller was sworn in to BPA and Mr. Johnson was appointed the BPA Chair Person. The BPA approved amendment 004 for the SME testing compensation and also approved upgrades to the AT&T cell tower.

*Board of Zoning Appeals* – Mr. Blair had nothing to report.

*Cemetery Board* – Ms. Richards stated the Board will meet quarterly unless an additional meeting is needed.

*Historic District Architectural Review Board* – Mr. Brown stated the Board will meet next week.

*Planning Commission* – Mr. Blair had nothing to report.

*Tree Commission* – Ms. Richards she was not able to attend the last meeting.

*Chamber of Commerce* – Mr. Blair stated the Chamber will begin tapping trees soon.

Mr. Blair stated the Chamber had to camera the sanitary sewer line at the cabin and it was determined a part of the pipe has collapsed and there was a junction found in the line that we are currently unsure of where it goes. Mr. Blair said this may be a big part of the inflow and infiltration (I & I) going to the sewer plant from the South Cheshire sewer line.

*Berkshire Community Planning Association* – Mr. Brown stated the BCPA is going to be working with Berkshire Schools with the sale of the current school properties. BCPA has requested a membership fee from the village, which is included with the invoices to be approved.

*Burton Historic District Association* – Mr. Brown had nothing to report.

### **Fiscal Officers Report**

Ms. Dahlhausen has balanced the books will send the 2019 year end finances with the January 2020 finances by email. Ms. Dahlhausen will have an ordinance prepared for the next meeting for the NOPEC agreement for the 2020 NEC grant.

### **Solicitors Report:**

Mr. Hicks will have a JEDD agreement prepared for the second meeting in February.

Mr. Hicks also stated Council will need to adopt Demko's annexation by ordinance as a final step to the annexation process and the village will need to determine zoning for the property.

**Engineer’s Report:**

Mr. Hess stated they are progressing with the Goodwin Project. SME has determined there is 9 inches of asphalt on Goodwin near North Cheshire and 3 inches of asphalt on Goodwin near the township. There was no concrete base. Mr. Hess should have a preliminary design for the project completed by next month.

Mr. Hess is reviewing the second set of plans from Berkshire School.

**Zoning Inspector’s Report:**

Mr. Gruber stated there was one zoning permit for a bulk food store from Mr. Burkholder to be located at 14528 North Cheshire Street above Brockway Insurance.

**Invoice Approval**

Ms. Richards moved to pay approved invoices, seconded by Mr. Blair. By voice vote, the motion passed.

**Ordinances and Resolutions**

Mayor Spanos placed Ordinance 2373-20 authorizing the Mayor to enter into an agreement with Hess and Associates Engineering, Inc. for professional services commencing March 1, 2020 and ending February 28, 2022, on second reading.

Mayor Spanos placed Resolution 2020-06 adopting the updated Geauga County Natural Hazard Mitigation Plan, FY 2020, on second reading.

Mayor Spanos placed Resolution 2020-08 adding a line item to the Village of Burton budget General Fund (A01) for Misc. Real Estate Property Tax Deductions, and to the Street Operating Fund (B01) and the Street Highway Fund (B02) for Motor Vehicle License Permissive Tax Revenue and declaring an emergency, on first reading. Mr. Boehnlein moved to waive further readings, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Tom Blair – Yes, Cory Brown – Yes, Alex Hansel – Yes, Caleb Ferroni – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Alex Hansel – Yes, Caleb Ferroni – Yes. Motion passed.

**Old Business**

Council will need to rescind tabled Ordinance 2372-19A authorizing the Mayor and Fiscal Officer of the Village of Burton to enter into an agreement with the Burton Volunteer Fire Department, Inc. for fire and emergency services from January 1, 2020 through December 31, 2020. This Ordinance had a 5% increase but Ordinance 2372-19B with the 7% increase was adopted by Council.

Mr. Boehnlein moved to rescind tabled Ordinance 2372-19A authorizing the Mayor and Fiscal Officer of the Village of Burton to enter into an agreement with the Burton Volunteer Fire

Department, Inc. for fire and emergency services from January 1, 2020 through December 31, 2020, seconded by Mr. Blair. By voice vote, the motion passed.

**New Business**

AT&T is proposing upgrades to their cell towers through replacing several pieces of equipment. BPA has already approved the change. Mr. Boehnlein moved to approve the changes from AT&T for their cell tower upgrades, seconded by Mr. Brown. By voice vote, the motion passed.

**Open Public Participation**

There was nothing to report.

Mr. Boehnlein moved to adjourn, seconded by Mr. Hansel. By voice vote, the motion passed. Meeting adjourned at 7:58 PM.

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Fiscal Officer

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Mayor/President Pro Tem