

Burton Village Council Meeting
Minutes
August 10, 2020

Visitors: Jennell Dahlhausen, Ann Wishart, Dan Demko, Debbie Palmisano, Robert Kokochak, Chief Smigelski, Dennis Ibold, Pat Preston, John & Jen Vinecourt, Brian Berisi, Maria Hunt, Erin Dweik, Nick Gattozzi.

Mayor Spanos called the meeting to order at 7:00 PM.

Roll Call

Alex Hansel – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes, Caleb Ferroni – No

Public Hearing - JEDD

Mr. Boehnlein moved to open the Public Hearing for the JEDD at 7:00 PM, seconded by Mr. Blair. By voice vote, the motion passed.

Mayor Spanos explained the JEDD document and asked if there was any questions or comments from the public. There were no questions or comments.

Mr. Blair moved to close the Public Hearing for the JEDD at 7:02 PM, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Public Hearing – Zoning Changes

Mr. Boehnlein moved to open the Public Hearing for the zoning changes at 7:02 PM, seconded by Mr. Brown. By voice vote, the motion passed.

Mayor Spanos asked if there was any questions or comments from the public concerning the zoning changes. There were no questions or comments.

Mr. Boehnlein moved to close the Public Hearing for the zoning changes at 7:03 PM, seconded by Mr. Blair. By voice vote, the motion passed.

Minute Approval

Mr. Boehnlein moved to approve the minutes of July 13, 2020 as written, seconded by Mr. Blair. By voice vote, the motion passed.

Mayors Report

Mayor Spanos had nothing to report.

Standing Committees

Finance, Funding and Personnel Committee – Mr. Boehnlein had nothing to report.

Police Department Report – Chief Smigelski stated the Police Department responded to 95 calls, there were 6 traffic citations and 3 arrests made in the month of July. Safety Town has been cancelled this year.

The Fair Board will only be holding 4H activities this year so there won't be as much patrol needed this year during the fair.

Fire Department Report – No one was available to report.

Street Committee – Chief Smigelski stated the culvert repair has begun on Goodwin Ave.

Chief Smigelski presented a few quotes for sidewalk repairs with Luoma Cement Finishing LLC being the lowest. The quotes also included some improvements to the Police Department sidewalk. The Street Department will be tearing out the current sidewalks and putting in forms.

Mr. Boehnlein moved to approve the sidewalk repair quote from Luoma Cement Finishing LLC in the amount of \$6,640.00, seconded by Mr. Hansel. By voice vote, the motion passed.

Council Reports on Independent Boards and Commissions

Board of Public Affairs – Mr. Hansel stated the new WWTP is about 90% complete and the FCC license is renewed for another 10 years. The water line on Goodwin Avenue is installed and is operating. BPA also discussed the new school will need a fire suppression pump.

Mr. Boehnlein moved to acknowledge substantial completion of the WWTP by Cold Harbor as of August 10, 2020, seconded by Mr. Hansel. By voice vote, the motion passed.

Board of Zoning Appeals – Mr. Blair had nothing to report.

Cemetery Board – Ms. Richards had nothing to report.

Historic District Architectural Review Board – Mr. Brown had nothing to report.

Planning Commission – Mr. Blair stated the Planning Commission plans to meet to review additional zoning changes.

Tree Commission – Ms. Palmisano presented a quote for tree work in the park to some old maple trees. Ms. Richards moved to approve the quote from Historic Tree Care in the amount of \$1,480.00, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Chamber of Commerce – Mr. Blair stated the Chamber might begin meeting again soon.

Berkshire Community Planning Association – Mr. Brown stated BCPA held the community meetings as planned and will be compiling all of the feedback to the communities soon.

Burton Historic District Association – Mr. Brown had nothing to report.

Fiscal Officers Report

Ms. Dahlhausen needs to renew her Notary License, which is used at the village office often. She asked Council to pay for the renewal, which now includes a background check and required class. Mr. Boehnlein moved to pay for the renewal of the notary license up to \$75.00, seconded by Mr. Blair. By voice vote, the motion passed.

Ms. Dahlhausen presented a quote from Top This for counter tops and cabinets in the office. Funding for this will be covered under the CARES Act funding the village received since they will be used as storage due to the closet being turned into the new entrance. Mr. Boehnlein moved to approve the cabinet and counter top quote from Top This in the amount of \$2,500.00, seconded by Mr. Hansel. By voice vote, the motion passed.

Solicitors Report

Mr. Hicks stated he emailed the JEDD to Kent State and Berkshire Schools and is waiting on their response.

Engineer's Report

Mr. Hess stated the Goodwin Projects first pay request came in at \$115,232.05. They are trying to get the cement stabilization completed before fair begins and will have all paving completed by mid September. Mr. Hess stated a second meeting may have to be scheduled to approve the second pay request before the end of the month.

Mr. Boehnlein moved to pay the first Goodwin Project pay request for \$115,232.05, seconded by Mr. Brown. By voice vote, the motion passed.

Zoning Inspector's Report

Mr. Gruber was not available to report.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Hansel. By voice vote, the motion passed.

Ordinances and Resolutions

Mayor Spanos placed Ordinance 2384-20, rezoning and zoning parcels in the Village of Burton and declaring an emergency, on first reading. Mr. Boehnlein moved to waive readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Alex Hansel – Yes, Cory Brown – Yes. Motion passed.

Mr. Blair moved to adopt, seconded by Mr. Boehnlein. Roll Call: Tom Blair – Yes, Charles Boehnlein – Yes, Bonnie Richards – Yes, Alex Hansel – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed Ordinance 2385-20, authorizing the Fiscal Officer of the Village of Burton to dispose of surplus property by internet auction and declaring an emergency, on first reading. Mr. Boehnlein moved to waive readings, seconded by Mr. Brown. Roll Call: Charles Boehnlein

– Yes, Cory Brown – Yes, Alex Hansel – Yes, Tom Blair – Yes, Bonnie Richards – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Alex Hansel – Yes, Tom Blair – Yes, Cory Brown – Yes. Motion passed.

Old Business

Nothing to report.

New Business

Nothing to report.

Open Public Participation

Nothing to report.

Mr. Boehnlein moved to adjourn, seconded by Mr. Blair. By voice vote, the motion passed. Meeting adjourned at 7:30 PM.

Fiscal Officer

Mayor/President Pro Tem