

Board of Public Affairs Minutes

May 11th, 2021

Mr. Johnson called the BPA Meeting to order at 7:00 PM.

Roll Call: Curt Johnson, Nick Rundo, Adam Miller

Visitors: Jake Neill, Christina Piotrowski, Bridey Matheney, George Hess, Jennell Dahlhausen

Visitors Report:

Cashiers Report:

Ms. Piotrowski explained to the board members about account 3235 that would not pay the late charges of \$13.07 on his sewer and water bill. Ms. Piotrowski that the bank check came in after the billing was processed. Ms. Piotrowski explained to the board members account 2060-02 has not been receiving the water and sewer bill, since it has been going to the landlord and not the tenant. Ms. Piotrowski has made that change in her billing system, and the tenant will be receiving the bill. The tenant is asking to abate the late charges in the amount of \$13.01.

Mr. Johnson made a motion to abate late charges for accounts 2060-02 in the amount of \$13.01 and 3295 in the amount of \$13.07, seconded by Mr. Miller. By voice vote, motion passed.

Solicitor Report:

Ms. Matheney suggested for Resolution 2021-16 to remove in the BPA Rules and Regulations “in a form substantially similar to the Village of Burton’s Point of Sale Sewer Inspection Report attached hereto and incorporated herein by reference as Exhibit “A”.

Mr. Johnson introduced Resolution 2021-16 amending Section 125 of the Rules and Regulations of the Board of Public Affairs and declaring an emergency. Mr. Miller made a motion to waive further readings for Resolution 2021-16 for removal in section 125 Exhibit A, seconded by Mr. Rundo. Roll Call: Adam Miller – yes, Nick Rundo – yes, Curt Johnson – yes. Motion passed.

Mr. Miller made a motion to amend Resolution 2021-16, seconded by Mr. Rundo. Roll Call: Adam Miller- yes, Nick Rundo-yes, Curt Johnson-yes. Motion passed.

Ms. Matheney mentioned that she is still waiting to hear about the 10-acre parcel on Garden Street.

Engineer Report:

Mr. Hess mentioned Preston line extension was approved. Mr. Hess would like a copy of the plan for his office.

Mr. Hess informed Board of Public Affairs that he will be contacting the contractor to have grading and seeding redone on Goodwin Ave. Mr. Rundo suggested to Mr. Hess if they could take off the plastic wrap on the grip pads on the end of the sidewalk since the project is done. Mr. Hess continues to work on sewer line easements that need to be recorded with the county.

Clerk/Treasurer:

Mr. Johnson made a motion to pay approved bills in the amount of \$27,931.88 seconded by Mr. Miller. By voice vote, motion passed.

Mr. Miller made a motion to approve April 13th, 2021 minutes, seconded by Mr. Johnson. By voice vote, motion passed.

Operators Report:

Mr. Neill informed board members that he met with Arcadis and Cold Harbor on May 10th, 2021 to look at the filters so they can get repaired. Mr. Neill informed board members that Cold Harbor is putting together a quote to see what the cost may be. Mr. Johnson informed board members that there was metal testing done and somehow this equipment was sprayed with iron, grit, or dust that combined with the stainless steel and treatment and then adding water to it caused the corrosion. Mr. Johnson would prefer to share the expense with Cold Harbor, and not have to get litigation involved.

Mr. Neill informed board members that the Water Plant sprung a leak one of in the water filters, and he is in the process of getting quotes to get the water filter repaired or do a total replacement. Mr. Neill informed Board members that he doesn't know when the sand media was changed last. If they do need to be change then it will not be cheap. Mr. Johnson explained to the board members that there are three filter tanks are 6x6x10 feet tall and filled with gravel and sand. In one of the tanks there is a leak, and is now out of commission until they repair the issue.

Mr. Neill mentioned the need for a third employee for the Water and Sewer plant. Ms. Dahlhasuen mentioned they could advertise the position in the News Herald. Mr. Johnson suggested that they have a Class 1 then the board will give them a year to get the Class 2. Mr. Neill informed the board members that his work is substantial from before, and recommends a third person. Mr. Rundo suggested to invest in someone that is coming right out of Auburn Career Center to help them grow into the field. Mr. Johnson would like Ms. Dahlhausen to advertise Class 1 Water and Sewer. Mr. Hess suggested to the board members that he hired someone in HR that could help them find people to fill the Class 1 Water and Sewer positions.

Mr. Rundo had concerns about the grass that needs to be cut at the Water and Sewer Plant Mr. Hansel mentioned that it usually takes 6-8-hour day to mow the grass. Mr. Rundo suggested to hire out a landscaping company to relieve that off of Mr. Neill and Mr. Poulson.

Old Business:

New Business:

Mr. Johnson asked about the May Shut offs.

Adjournment:

Mr. Rundo made a motion to adjourn at 7:43PM, seconded by Mr. Miller. By voice vote, motion passed.

BPA Chairman

Clerk