

Board of Public Affairs Minutes

January 11th, 2022

Mr. Johnson called the BPA Meeting to order at 7:00 PM.

Roll Call: Curt Johnson, Adam Miller, Nick Rundo

Visitors: Christina Piotrowski, Bridey Matheney, Jennell Dahlhausen, Jake Neill, Ann Wishart, George Hess

Visitors Report:

No comment.

Cashiers Report:

Ms. Piotrowski informed BPA there was a request for an abatement on account 4427-02 for \$12.26. Ms. Piotrowski informed BPA this account has been on a payment plan for 2-3 years because this resident wasn't charged with water and sewer when she moved into the Village of Burton. Ms. Piotrowski mention account 4427-02 has only been off her payment plan for a couple months and is requesting to abate their late charges of \$12.26. Ms. Piotrowski informed BPA account 4427-02 will have a note on their account stating they do not get another abatement since they requested one for January 11, 2022.

Mr. Rundo made a motion to abate late charges of \$12.26 on account 4427-02, seconded by Mr. Miller. Roll Call: Nick Rundo – yes. Adam Miller – yes, Curt Johnson – yes. Motion passed.

Solicitor Report:

No comment.

Engineer Report:

Mr. Hess mentioned that there was a discrepancy in the BPA Rules and Regulations with the tap in fee. Mr. Hess informed BPA that the written part was different then the number in the parentheses. Ms. Piotrowski informed Mr. Hess and BPA that the BPA Rules and Regulations have been updated and the amounts for tap in fees are corrected. Mr. Hess informed BPA that the next paragraph below the tap in fees should have stated all non-residential and not all other residential water service. Ms. Piotrowski will have a resolution for that written error for the next meeting to get approved.

Mr. Hess informed BPA the average consumption for Preston water tap in is 4000 gallons per day with the rate of \$6.32. Mr. Hess mentioned the water tap in fee will be around \$20,000.00 for the new building at Preston Superstore. Mr. Hess estimated the sewer tie in a year ago, which was much less not knowing how much water Mr. Preston would be using. Mr. Hess mentioned after one year, the tap in fee would be adjusted accordingly. Mr. Hess informed that the sanitary sewer easement North West trunk is done, and Mr. Hess will be preparing the plague to have all the home owners sign it, so they acknowledge the easement through there yards.

Mr. Hess informed BPA that Dean Ct grant was sent back, and Mr. Hess is waiting for the grant agreement to start the project on Dean Ct.

Clerk/Treasurer:

Mr. Johnson made a motion to pay approved bills in the amount of \$8,366.17, seconded by Mr. Rundo. By voice vote, motion passed.

Mr. Rundo made a motion to approve December 14th, 2021 minutes, seconded by Mr. Miller. By voice vote, motion passed.

Operators Report:

Mr. Neill informed BPA the benefit of having an Apple iPad for the apps Jake and John will need to view leak detectors, GIS, RCAP, and meter readings. Mr. Neill informed BPA that the upgrade included an iPad and suggested to use the NECO contract since the iPad is already on the upgraded contract. Ms. Piotrowski informed BPA getting an Apple iPad, Jake and John would need a data plan to properly access their applications

Mr. Neill mention the EPA audit and EPA is requiring for the backflow prevention program for the Village of Burton website and have an inspection to each commercial property in the village. Mr. Neill does not know the time frame that these requirements need to be done, once Mr. Neill knows he will inform BPA.

Old Business:

New Business:

Executive Session-Personnel

Mr. Rundo made a motion to enter executive session at 7:17PM for personnel, seconded by Mr. Johnson. By voice vote, motion passed.

The BPA has opened the doors up to public at 7:40PM.

Adjournment:

Mr. Rundo made a motion to adjourn at 7:45PM, seconded by Mr. Miller. By voice vote, motion passed.

BPA Chairman

Clerk