

Board of Public Affairs Minutes

February 8th, 2022

Mr. Rundo called the BPA Meeting to order at 7:00 PM.

Roll Call: Curt Johnson, Adam Miller, Nick Rundo

Visitors: Christina Piotrowski, Bridey Matheney, Jennell Dahlhausen, Jake Neill, George Hess

Visitors Report:

No comment.

Cashiers Report:

Ms. Piotrowski informed BPA this resident is requesting to extend the point of sale inspection for July since of the weather. Ms. Piotrowski informed BPA this resident has paid for the point of sale and has written a letter to the board to understand why they are waiting until July.

Mr. Rundo made a motion to approve 13648 West Center St to have the point of sale inspection complete no later than July 31st, 2022, seconded Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Mr. Rundo placed on first readings Resolution 2022-06 amending Section 210 of the Rules and Regulations of the Village of Burton Board of Public Affairs and declaring an emergency.

Mr. Rundo made a motion to waive further readings for Resolution 2022-06, seconded Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Mr. Rundo made a motion to adopt Resolution 2022-06, seconded by Mr. Miller. Roll Call: Nick Rundo – yes, Adam Miller – yes, Curt Johnson – yes. Motion passed.

Solicitor Report:

No comment.

Engineer Report:

Mr. Hess informed BPA the sewer easement on Spring St is about finished and Hess Engineering will send a copy to the land owners. Mr. Hess starts to the circle and goes into the woods on Garden St. Mr. Hess made a suggestion to mail a letter to each resident to sign the plaque for the easement. Mr. Neill had a concern with the easements with it being on 20ft wide how would the Utility Department get through to the manholes if there are structures. Mr. Hess suggested to get separate easements for the residents that have structures in the way for Mr. Neill so the Utility Department will have easy access. Mr. Neill confirmed they're four manholes on the properties Spring St through Garden St.

Mr. Hess informed BPA Preston sent in a check for \$10,000 that was not the tap in fee and Preston has not made any progress.

Mr. Hess questioned if anyone heard anything about the Dean Ct Grant engineering fees. Ms. Dahlhausen informed Mr. Hess they have not heard anything to proceed with the Dean Ct engineering cost.

Mr. Hess contacted the Superintendent, informing that the water line is coming from the High school to the Athletic complex after the meter. Mr. Hess is concern for the New Berkshire Schools on having their fire suppression after the meter since it will only be a 3inch pipe. Mr. Hess and Mr. Neill would like to see plans with the water line so they could look it over and make it is done properly.

Mr. Johnson mentioned when the State Marshall and the BVFD Inspector testing the fire hydrants at the new school, they drained 700 gallons per minute in 20 minutes, which it could have affected the Village tremendously. The BVFD Inspector did not inform Mr. Neill on their Inspection on January 8th, 2022 and going forward would like a week notice, so this does not happen again.

Mr. Rundo suggested to communicate with Berkshire School Board to be able to review their athletic complex plans with the water line mapping so the Village can make sure it is done properly and to keep the Village of Burton informed.

Clerk/Treasurer:

Mr. Rundo made a motion to pay approved bills in the amount of \$29,661.46, seconded by Mr. Johnson. By voice vote, motion passed.

Mr. Rundo made a motion to approve January 11, 2022 minutes, seconded by Mr. Miller. By voice vote, motion passed.

Operators Report:

Mr. Neill informed BPA first water line break on Carlton with a crack in the six-inch pipe on the main line. Mr. Neill informed BPA that they pay for the material out of the water funds and the Street Commissioner determines what to use to patch the hole.

Mr. Neill mentioned EPA violations that he has completed before Mr. Neill leaves for vacation. Mr. Neill clarified EPA violations was not the treatment, but EPA had concerns about the paperwork being up to date. Mr. Neill informed every five years Mr. Neill needs to do inspections onsite just to make sure the building has not changed. Mr. Neill informed BPA letters have been sent out to the 56 commercial properties and have been receiving call to schedule to have inspected backflow preventers.

Ms. Piotrowski mentioned about the backflow preventers that it was established July 6th, 1999 and had concern on if it should be amended into our BPA Rules and Regulations.

Old Business:

Ms. Piotrowski would the BPA to approve the NECO software contract on reading meters. Ms. Piotrowski mentioned that the total for the new software without including the iPad would be \$8,060.80. Ms. Piotrowski recommended to purchase the Verizon iPad Air 4th Generation with 256GB for the Utility Department.

Mr. Rundo made a motion to approve NECO contract for 8,060.80, seconded by Mr. Johnson. Roll Call: Nick Rundo – yes, Curt Johnson – yes, Adam Miller – yes. Motion passed.

Mr. Rundo made a motion to approve the purchase of 4th Generation iPad Air with 256GB and iPad Air protective case to not exceed \$1000, seconded by Mr. Miller. By voice vote, motion passed.

Mr. Rundo stated the reason for this purchase that we upgraded from a 64GB to a 256 GB iPad Air was to accommodate other programs and other investments that the Village made for the use of the Utility Department including RCAP, mapping, surveying, and running the NECO program to assist the Utility Department.

Ms. Piotrowski mentioned the Gateway clip for the Village of Burton to have readings done daily and not having the Jake or John going out to read meters, the amount of \$31,905.40 was not in our budget or the need for it yet.

Mr. Rundo made a motion to approve six weeks paid through PTO with additional two weeks paid by the Village with a total of 8 weeks, seconded by Mr. Miller. By voice vote, motion passed.

Mr. Rundo made a motion to approve pay 50% to stipend for \$1000 bi weekly for a total 8-week period, seconded by Mr. Miller. By voice vote, motion passed.

New Business:

No comment

Adjournment:

Mr. Miller made a motion to adjourn at 8:19PM, seconded by Mr. Johnson. By voice vote, motion passed.

BPA Chairman

Clerk