

## Board of Public Affairs Meeting

### Minutes for

June 13, 2023

Mr. Johnson made a motion to start the meeting at 7:00pm.

**Roll Call:** Mrs. Bonnie Richards – present, Mr. Bill Pinkava – present, Mr. Curt Johnson - present.

**Recognition of Visitors:** Mrs. Lydia Harrison, Mrs. Lynn Biegacki, Mrs. Bridey Matheney, Ms. Jennell Dahlhausen, Mr. Jake Neill, Mr. George Hess, Charles Tiber, Richard W. Drurey II.

**Cashiers Report:** Resident 4052-02 stated they had purchased a new home in the Village of Burton in 2021. The Village of Burton has sent the new resident letters stating she is responsible for the old water & sewer bill which is outstanding. Resident 4052-02 stated the title company did receive the “final” bill from the Village of Burton, which stated everything had been paid. Ms. Dahlhausen stated she believes it was a clerical error by the Village Office. Mr. Pinkava made a motion that account # 4052-03 is relieved of the outstanding balance from previous owner’s tenant, account # 4052-01. Mr. Johnson seconded the motion in the amount of \$478.00.

Mrs. Biegacki is requesting a new line be added to the Point of Sale of Inspection Form to read: “Title Company and Parcel No.”. Mr. Pinkava suggested “Property Owner, Title Co.” as the new line verbiage. Mr. Johnson made a motion to add new verbiage, “Property Owners Title Co., Parcel No. and Contact information” with lines added to the application of point of sale. Mr. Pinkava seconded the motion. By voice vote motion has passed.

Mr. Johnson made a motion to approve the previous minutes of May 25, 2023. Mr. Bill Pinkava requested revision of “Special Meeting Minutes - May 25, 2023” to state in second paragraph – “By Roll Call Vote” in lieu of “By Voice Vote, the motion has passed”. Mr. Pinkava requested a second revision to reflect in the third paragraph: “back on record, the roll call vote motion has passed”. Mr. Johnson made a motion to accept the revision of May 25 minutes, seconded by Mr. Pinkava.

Ms. Dahlhausen stated that The Village of Burton has a \$2500.00 credit on the books for the NECO water software systems. Mr. Pinkava requested a motion to accept the NECO subscription maintenance software systems. Motion was seconded by Mr. Johnson.

Ms. Dahlhausen requested going back to the cashier report to discuss a different past due balance between a seller and a new buyer. Discussion has been made to investigate the old account for the delinquent water and sewer bill. Will be reviewed at the next BPA meeting.

### **Old Business:**

Mrs. Matheney mentioned the executed signed agreement with Aqua Aerobics in everyone’s packet for review. Mrs. Matheney requesting tabling the resolutions, - (Resolution’s: section 122-shared lines & section 125-Point of Sale Inspection). Mr. Pinkava suggested all resolutions should be addressed when all board members are present. Both resolutions will be tabled until all are present. MR. Johnson made a motion to have both resolutions tabled for the next meeting in July.

Mr. Hess mentioned the Dean Court Waterline project is ready to bid. Mr. Hess asked BPA's advice if they should complete the project now or wait to see if the State of Ohio has additional grant money to send the Village of Burton. Ms. Dahlhausen voiced her concern regarding the grant money The Village is currently holding. Most of the funds are coming from ARPA (American Rescue Plan Act). Mr. Hess is to send the approved letter to the residents and bid for the project on the Dean Court Waterline.

**New Business:**

Mr. Neill stated the Village's CCR is complete. The CCR data report is EPA regulated which must be made available to all residents via USPS, Email or Website. The data CCR report will be sent with the June bills for a July 1<sup>st</sup> notification.

Mr. Neill stated the wastewater treatment plant is currently being sandblasted. The paint company is on site, but there is no representative from Aqua Aerobics overseeing the job at the wastewater plant. Discussions were made to keep the lines of communication open as far as the "step by step" repairs are going.

Mr. Neill stated he notified EPA and residents of the waterline leak that happened on Carlton Str a week prior.

Mr. Neill stated the 23<sup>rd</sup> of June there will be a Bicycle tour through the Village of Burton at the Geauga County Fair Grounds. They are suggesting a bulk water permit for their shower truck.

Mr Johnson made a motion to approve bills in the amount of \$52,439.30, seconded by Mr. Pinkava.

Mr. Pinkava stated that The Village of Burton does not have security cameras at our water plant. Mr. Pinkava and Mr. Johnson would like Mr. Neill to contact a couple of security companies, have them come out to the water plant to assess what The Village of Burton should purchase.

Mr. Pinkava made a motion to adjourn the meeting, which was then seconded by Mr. Johnson.

The meeting adjourned at 8:20pm.

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BPA PRESIDENT

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CLERK

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DATE