

Burton Village Council Meeting  
Minutes  
January 23, 2023

Visitors: Jennell Dahlhausen, Rick Gruber, Todd Hicks, Charles Tiber, Jack Garner, Jake Neill, Ann Wishart, Chip Hess, Debbie Palmisano, Rick Smigelski.

Mayor Spanos called the meeting to order at 7:00 PM.

**Roll Call**

Alex Hansel – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – No, Caleb Ferroni – Yes

**Public Hearing for Zoning Fee Amendment:**

Mr. Blair moved to open the public hearing for Ordinance 2441-23, seconded by Mr. Brown. By voice vote, the motion passed. Opened at 7:01 PM.

Mayor Spanos stated the ordinance includes a small increase to the Zoning Permit fees and opened the floor to public comment.

Mr. Boehnlein arrived at 7:02PM.

Mr. Tiber asked the reason of the increase in fees. Mayor Spanos explained they typically review them every several years for increases. These fees are used for the Zoning Inspectors salary and any related costs to the permit review.

Being there were no further comments or questions, Mr. Boehnlein moved to close the public hearing, seconded by Mr. Brown. By voice vote, the motion passed. Closed at 7:04 PM.

**Minute Approval:**

Mr. Boehnlein moved to approve the minutes of January 9, 2023, seconded by Mr. Blair. By voice vote, the motion passed.

**Mayors Report**

Mayor Spanos stated she met with Berkshire School Officials and Dominion within the last few weeks to increase working relations between them and the village.

**Standing Committees**

*Finance, Funding and Personnel Committee* – Nothing to report.

*Police Department Report* – Chief Smigelski emailed his report.

*Fire Department Report* – Chief Sestak stated there were just over 1,200 calls in 2022. He also reminded Council pancake breakfasts will begin soon.

*Street Committee* – Nothing to report.

**Council Reports on Village and Independent Boards and Commissions**

*Board of Public Affairs* – Ms. Richards stated the Point of Sale Inspection requirements were discussed, as well as applying for an equipment grant.

*Board of Zoning Appeals* – Nothing to report.

*Cemetery Board* – Nothing to report.

*Historic District Architectural Review Board* – Nothing to report.

*Planning Commission* – Mr. Brown stated the commission will meet January 24<sup>th</sup> to review food truck requirements.

*Tree Commission* – Ms. Palmisano asked about the use of the sign post in the park and was informed the village now has a changeable sign for village events.

*Chamber of Commerce* – Mr. Blair stated the next meeting will be held February 2<sup>nd</sup> at Mangia Mangia.

*JEDD Board* – Nothing to report.

*Berkshire Community Planning Association* – Nothing to report.

*Burton Historic District Association* – Nothing to report.

**Fiscal Officers Report**

Ms. Dahlhausen emailed her report.

**Solicitors Report:**

Mr. Hicks had nothing to report.

**Engineers Report:**

Mr. Hess stated he heard his contract was tabled and asked about the status, and to let him know if Council has any upcoming projects for review this year.

**Zoning Inspector’s Report:**

Mr. Gruber had nothing to report.

**Invoice Approval**

Mr. Blair moved to pay approved invoices, seconded by Ms. Richards. By voice vote, the motion passed.

**Ordinances and Resolutions**

Mayor Spanos placed on second reading, Ordinance 2441-23 amending Section 113.05 of the Burton Village Planning and Zoning Code.

Mayor Spanos placed on first reading, Ordinance 2442-23 enacting new section 901.09 of the Codified Ordinances of the Village of Burton to provide regulations for the use of the park gazebo.

**Old Business**

Council discussed a credit request in the amount of \$2,627.62 from Berkshire School for a sewer account that was already being billed to the Geauga County Department of Water Resources. Ms. Richards moved to credit Berkshire School \$2,627.62 for the sewer account that was double charged, seconded by Mr. Brown. By voice vote, the motion passed.

The school didn't pay their bill last month thinking this would have been credited at that time and is also requesting abatement of \$127.55 for penalties assessed to their water accounts. Ms. Richards moved to abate late charges in the amount of \$127.55 from the Berkshire School accounts, seconded by Mr. Brown. By voice vote, the motion passed.

The Fire Department is requesting the village apply for a grant through the Ohio Department of Commerce on their behalf for up to \$15,000.00 for various equipment purchases. Mr. Boehnlein moved to allow the Fiscal Officer to apply for a grant through the Ohio Department of Commerce on behalf of the Burton Fire Department for up to \$15,000.00, seconded by Mr. Brown. By voice vote, the motion passed.

**New Business**

Nothing to report.

**Public Participation**

Nothing to report.

Mr. Boehnlein moved to adjourn, seconded by Mr. Ferroni. By voice vote, the motion passed. Meeting adjourned at 7:28 PM.

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Fiscal Officer

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Mayor/President Pro Tem