

Joint Burton Village Council and Board of Public Affairs  
Minutes  
February 13, 2023

Mayor Spanos called the Joint Meeting at 7:00PM

Visitors: Jennell Dahlhausen, George Hess, Jeremy Neill, Todd Hicks, Jack Garner, Charles Tiber, and Ann Wishart

**Roll Call:**

<b>Council:</b>	Charles Boehnlein	Tom Blair	Cory Brown
	Bonnie Richards	Alex Hansel	Caleb Ferroni
<b>BPA:</b>	Curt Johnson	Nick Rundo	Bill Pinkava

**Minute Approval**

Mr. Blair moved to approve the minutes of January 23, 2023, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Mr. Johnson moved to approve the minutes of January 10, 2023, seconded by Mr. Pinkava. By voice vote, the motion passed.

**Mayors Report**

Mayor Spanos stated she and the Fiscal Officer met with the company that is updating the website, and she is pleased with the progress.

**Fiscal Officers Report**

Ms. Dahlhausen emailed her report.

Mr. Johnson asked the status of the fees owed to the village by Berkshire School. Mayor Spanos said she and Mr. Rundo are going through the invoices to determine if all of the charges should be paid by the school.

**Cashiers Report**

Ms. Dahlhausen reported there was a leak from a frozen pipe at 14504 Hickox Street and the water went into a crawl space. Since the water didn't enter the sewer system, the owner is requesting abatement of the sewer charges. The total sewer portion of the bill was \$1,311.39, which includes the minimum charge. The additional charge without the minimum was \$1,280.53. Mr. Pinkava moved to abate \$1,280.53 in sewer charges from the 14504 Hickox Street account, seconded by Mr. Rundo. By voice vote, the motion passed.

A resident at 13601 Seco Blvd had an issue with the sewer backing up in her basement a few months ago. She feels it is the village's fault but the manholes weren't checked before the line was jetted and no other neighbors had backup issues. The sewer was beginning to backup when the manhole was finally checked but Mr. Neill said there is no way to determine if it was in the

village main or it was caused when the line was jetted. The homeowner is requesting the village pay for the \$396 invoice she received. Mr. Rundo moved to reimburse the homeowner at 13601 Seco Blvd for half the invoice in the amount of \$198, seconded by Mr. Johnson. By voice vote, the motion passed.

### **Solicitors Report**

Mr. Hicks had nothing to report.

### **Engineers Report**

Mr. Boehnlein moved to un-table Ordinance 2436-22 authorizing the Mayor to enter into an agreement with Hess and Associates Engineering, Inc. for professional services commencing March 1, 2023 and ending December 31, 2024, seconded by Mr. Hansel. By voice vote, the motion passed.

Mr. Hansel moved to adopt Ordinance 2436-22 authorizing the Mayor to enter into an agreement with Hess and Associates Engineering, Inc. for professional services commencing March 1, 2023 and ending December 31, 2024, seconded by Ms. Richards. Roll Call: Alex Hansel– Yes, Bonnie Richards – Yes, Charles Boehnlein – Yes, Tom Blair – Yes, Caleb Ferroni – Yes, Cory Brown – Yes. Motion passed.

Mr. Hess proposed ductile and plastic pipe to be installed for a reduced cost on the Dean Court waterline replacement. After much discussion, BPA would like to see both costs but would prefer ductile for the entire line installation. Mr. Hess would like to install the new line by completing a directional drill on the easement between the properties on the south side of Dean Court and the properties that will be affected on the north side of East Center Street.

### **Operators Report**

Mr. Neill stated the media in the filters at the water plant were assessed and are in need of replacement. This can be done in house at an estimated cost of about \$30,000.00 but Mr. Neill is undecided if this is something he would rather contract out.

Centerra will be demolishing the home on their property and contacted Mr. Neill about disconnecting water and sewer services from the home. There is an issue with finding the shut off valve so Mr. Neill will need to install one and Centerra would like to install a meter pit until they decide if they will rebuild.

### **Invoice Approval**

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Ferroni. By voice vote, the motion passed.

Mr. Pinkava moved to pay approved invoices, seconded by Mr. Johnson. By voice vote, the motion passed.

## **Ordinances and Resolutions**

Mayor Spanos placed on third reading, Ordinance 2441-23 amending Section 113.05 of the Burton Village Planning and Zoning Code. Mr. Ferroni moved to adopt, seconded by Mr. Boehnlein. Roll Call: Caleb Ferroni – Yes, Charles Boehnlein – Yes, Tom Blair – Yes, Alex Hansel– Yes, Bonnie Richards – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on second reading, Ordinance 2442-23 enacting new section 901.09 of the Codified Ordinances of the Village of Burton to provide regulations for the use of the park gazebo.

Mayor Spanos placed on first reading, Ordinance 2444-23 employing Dennis M. Coyne as Prosecutor for the Village of Burton for the years 2023, 2024, and 2025 and declaring an emergency. Mr. Boehnlein moved to waive readings, seconded by Mr. Ferroni. Roll Call: Charles Boehnlein – Yes, Caleb Ferroni – Yes, Tom Blair – Yes, Alex Hansel– Yes, Bonnie Richards – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Ferroni. Roll Call: Charles Boehnlein – Yes, Caleb Ferroni – Yes, Tom Blair – Yes, Alex Hansel– Yes, Bonnie Richards – Yes, Cory Brown – Yes. Motion passed.

Mr. Rundo placed Resolution 2023-01 amending section 122 of the Rules and Regulations of the Village of Burton Board of Public Affairs and declaring an emergency on second reading.

Mr. Rundo placed Resolution 2023-02 amending section 125 of the Rules and Regulations of the Village of Burton Board of Public Affairs requiring a Point of Sale Inspection by the Village of Burton to address shared sewer lateral lines or share water service lines on a property on second reading.

## **Old Business**

BPA discussed ongoing issues with the WWTP filters and considered possibly allowing for the PPG coating that is proposed by the company that made these filters. The board would like to request a 30 year warranty for the coating, since this is the expected life of the plant.

Mr. Neill asked about maintenance to the water lines to Berkshire School and if they should fix any breaks if they occur before the village comes to a resolution about the easement. The Board directed Mr. Neill to repair any breaks if needed.

## **New Business**

Mr. Brown moved to accept Christina Piotrowski's resignation, seconded by Mr. Boehnlein. By voice vote, the motion passed.

## **Public Participation**

Nothing to report.

## **Executive Session**

Mr. Ferroni moved to enter into Executive Session, seconded by Mr. Boehnlein. By voice vote, motion passed.

Mr. Rundo moved to enter into Executive Session, seconded by Mr. Pinkava. By voice vote, motion passed. Executive Session began at 8:08 PM.

Mr. Boehnlein moved to exit Executive Session, seconded by Mr. Ferroni. By voice vote, motion passed.

Mr. Rundo moved to exit Executive Session, seconded by Mr. Johnson. By voice vote, motion passed. Executive Session began at 8:40 PM.

Mayor and Council asked the Fiscal Officer to consider the new duty of Office Manager and to sit in on upcoming interviews for the Deputy Administrative Assistant position. Interviews will be scheduled sometime the week of February 20<sup>th</sup>.

Ms. Dahlhausen reviewed the pay scale and proposed increasing the rates. Council and BPA both agreed and would like to see a rate study for comparable and surrounding communities.

### **Adjourn**

Mr. Ferroni moved to adjourn, seconded by Mr. Blair. By voice vote, motion passed.

Mr. Johnson moved to adjourn, seconded by Mr. Rundo. By voice vote, motion passed.

Meeting adjourned at 8:52 PM.

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Fiscal Officer

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Mayor/BPA Chairperson