

Village of Burton
Zoning Office
14588 West Park Street (S.R. 87)
P.O. Box 408
Burton, Ohio 44021



Rick Gruber
Zoning Inspector

Phone: 440-834-4474
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Fences

Permits Required:

- Zoning Permit**
 - Fee: \$50
- Historic District Construction Permit** *(Required if location is within the Village Historic District)*
 - Fee: \$5
 - Ordinance: 159

Items Needed for Historic Review Board:

- Plans which include the following:
 - Photographs of all surrounding lots (both sides and three across the street)
 - Photographs or product samples of fence elements (wood, vinyl, etc.)

Process (in order):

1. If location of project is within the Historic boundaries of the Village, then a **Historic District Construction Permit** is required to be filled out and submitted with all associated fees and requested documentation. Historic boundaries within the village are outlined on an illustrated map available on the *Historic District Construction Permit* application.
2. Submit completed **Zoning Permit** with all associated fees and requested documentation.
 - a) Approval needed prior to issuance of Permit Certificate:
 - i. Historic District Review
 - ii. Tree Commission Review
 - iii. Zoning
 - b) If Zoning Permit is approved, a Zoning Certificate will be issued to applicant to be posted in a location that is visible and readable from the street.
 - c) If Zoning Permit is NOT approved, alterations will be requested to be resubmitted for review before approval is issued. No new fees will apply.
 - d) If a variance is needed for approval, a **Request for Variance Application** will be required to be filled out and submitted with all associated fees and documentation.
3. Final inspection performed by Zoning Inspector
4. All county permits and inspections will be in addition to what is listed above.