

Village of Burton
Zoning Office
14588 West Park Street (S.R. 87)
P.O. Box 408
Burton, Ohio 44021



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Zoning Inspector

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Point-of-Sale Inspection

Permits Required:

- Point-of-Sale Inspection**
 - Fee: \$150 (this fee help covers the time invested of the utilities department to inspect and review submitted documents and footage)
 - BPA Rules & Regulations: Pursuant to section 125
- No Other Permits Required**

Items Needed for Inspection Review:

- Filled out and submitted Point-of-Sale Application
- Recent televised camera inspection of the sewer line

Tasks and Items to Organize and Coordinate:

- A contractor of your choice to perform and submit a clear televised camera inspection of the sewer line.
- Review could take up to 7 – 10 business days after televised camera footage is submitted.
- It is recommended to have this completed before you put your house on the market or as soon as possible to not complicate closing procedures.***

Process (in order):

1. Visit Village of Burton website to find and print the **Point-of-Sale Inspection Application**. Fill out the top portion thoroughly and submit to Village of Burton Administration office. The remainder portion will be filled out by the contractor performing the inspection.
2. Upon submitting the **Point-of-Sale Inspection Application**, a copy will be made. One copy will be for you to take home and have the remainder filled out by the contractor performing the inspection, the other will be given to the Utilities Department to document and record you are in the process of having this done.
3. Find and hire a plumbing contractor of your liking to perform a FULL ***“televised camera inspection”*** of the sewer lines of the home that is being put up for sale. The contractor is to fill out the remainder of the **Point-of-Sale Inspection Application** thoroughly for review of the Village of Burton Utilities Department.
4. Once complete, submit the footage to Village of Burton administrative office along with the contractor completed Point-of-Sale Inspection Application. This footage and application will be forwarded to the Utilities Department for review. Please keep in mind, this process can take 7-10 BUSINESS days before an approval or non-approval is communicated back to you.
5. If approved, the Utilities Department will fill out the Village portion of the application and submit it to the clerk in the Village of Burton Administrative Office to submit to the title company and keep for records.
 - a) If not approved, you may refer to the BPA rules and regulations section 125 to pursue correcting the problems in which are stated that it did not approve.
6. Inspections Required:
 - a) Final – Utilities Department
7. All county permits and inspections will be in addition to what is listed above.