

*Village of Burton*  
Zoning Office

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*Rick Gruber*  
ZONING INSPECTOR

**Application for Zoning Certificate**

Date: \_\_\_\_\_

Application #

**To the Zoning Inspector of the Village of Burton:**

*The undersigned hereby applies for a Zoning Certificate for the following use, to be issued on the basis of the representations contained herein, all of which applicant swears to be true:*

1. Location of Property \_\_\_\_\_

2. Name of Land Owner \_\_\_\_\_ Phone No. \_\_\_\_\_

3. Occupant's Name \_\_\_\_\_ Phone No. \_\_\_\_\_

4. Proposed Use:   \_\_\_ New Construction                   \_\_\_ Fence  
                          \_\_\_ Remodeling                               \_\_\_ # Of Families

Zone #  Sign Board-size                   Other: Explain \_\_\_\_\_

5. Person or firm to do the work: \_\_\_\_\_

6. Sketch of owner's lot, showing all existing buildings and all proposed construction or use for which application is made. (Fill in dimensions & attach any additional information.)

7. General Specifications:  
Main road frontage \_\_\_\_\_ feet  
Side yard clearance:  
    \_\_\_\_\_ side \_\_\_\_\_ feet  
    \_\_\_\_\_ side \_\_\_\_\_ feet

Depth of lot from road margin \_\_\_\_\_ feet

Dimensions of building:  
length \_\_\_\_\_ feet \_\_\_\_\_  
width \_\_\_\_\_ feet \_\_\_\_\_

General Specifications:  
Rear yard clearance \_\_\_\_\_ feet

Highest point of building above the  
Established grade is \_\_\_\_\_ feet

8. Building(s) use \_\_\_\_\_

Number of stories \_\_\_\_\_ Basement \_\_\_\_\_ Usable floor space designed for use as living quarters, exclusive of basements, porches, garages, breezeways, terraces, attics, or partial stories.

First floor \_\_\_\_\_ square feet      Second floor \_\_\_\_\_ square feet  
Basement \_\_\_\_\_ square feet  
Off street parking \_\_\_\_\_ square feet      Access to parking area \_\_\_\_\_

9. Additional remarks \_\_\_\_\_

10. It is understood and agreed by this applicant that any error, misstatement, or misrepresentation of material fact or expression of material fact, either with or without intention on the part of this applicant, might or would operate to cause a refusal of this application; or any material alteration or change in the accompanying plans, specifications, or structure, made subsequently to the issuance of a certificate in accordance with this application, without the approval of the Zoning Inspector, shall constitute sufficient grounds for the revocation of such certificate.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Applicant

*Note: This form is to be filed in triplicate w/e.*

**DO NOT WRITE BELOW THIS LINE**

Filed with the Zoning Inspector on (date) \_\_\_\_\_

### **Zoning Certificate**

Upon the basis the above application # \_\_\_\_\_, the statements in which are made a part hereof, the proposed usage \_\_\_\_\_ found to be in accordance with the (is-is not)

Village Zoning Ordinance and is hereby \_\_\_\_\_.  
(approved-refused)

\_\_\_\_\_  
**Burton Village Zoning Inspector**

Date application received: \_\_\_\_\_ Date application ruled on: \_\_\_\_\_

Fee Paid: \$ \_\_\_\_\_ Ck or Money Order # \_\_\_\_\_

If certificate refused, state reason(s) for refusal and cite section(s) of Ordinance:

\_\_\_\_\_  
\_\_\_\_\_

Any appeal from this ruling must be made to the Burton Village Zoning Board of Appeals not later than twenty (20) days from the date of this ruling.

**Copies to:**

Original Zoning File	Applicant	Clerk	Zoning Inspector's File
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