

Village of Burton
Meeting minutes for
January 9, 2024
7:00pm

Mr. Pinkava called the meeting to order.

Roll Call: Mr. William Pinkava – present / Mr. Curt Johnson – present / Mr. Nick Rundo - present.

Pledge of Allegiance.

Recognition of Visitors: Ms. Jennell Dahlhausen, Mr. Jake Neill, Mrs. Ann Weichert

Mr. Pinkava asked Mrs. Biegacki about the cashier's report for the month. Mrs. Biegacki stated that JFS (Job and Family Services) did send the Village of Burton a check in the amount of \$1500.00 for a resident who applied for help through the State of Ohio. Resident currently has a credit of \$192.97, which will be applied to next month's bill. It has also been noted that the government program does expire March 31, 2024, and any water/sewer consumption accrued will be the sole responsibility of the resident.

Mr. Pinkava asked if all Board members read the minutes from the December 12, 2023, BPA meeting. Mr. Johnson stated "yes" and motioned to accept the minutes from December 12, 2023. Mr. Rundo seconded the motion. All in favor – Aye. By voice vote, the motion passed.

Mr. Pinkava turned his attention to the Village Solicitor, Mrs. Matheny. Mrs. Matheny mentioned JASR, LLC, and Title Professionals Group, LTD., filed an "Affidavit of Facts" pertaining to the contract regarding the Sanitary Sewer Easement. The Affidavit of Facts states the original contract was lost, it was also missing the Grantors signature. The new contract was signed and re-recorded at the Geauga County Commissioner's Office.

Mrs. Matheny brought up the two revisions of Section 122 and Section 125. Mr. Johnson motioned to move Section 122 and Section 125 from the table. Seconded by Mr. William Pinkava. By voice vote, motion passed. Mr. Pinkava motioned to approve the Resolution "amending" Section 122 of the RULES AND REGULATIONS OF THE VILLAGE OF BURTON BOARD OF PUBLIC AFFAIRS AND DECLARING AN EMERGENCY. Mr. Pinkava motioned to waive further readings. Seconded by Mr. Curt Johnson.

Roll Call: Mr. Bill Pinkava – YES / Mr. Curt Johnson – YES / Mr. Nick Rundo - YES

Mr. Pinkava moved to adopt.

Roll Call: Mr. Bill Pinkava – YES / Mr. Curt Johnson - YES / Mr. Nick Rundo - YES

Mr. Pinkava made a motion to approve Section 125 in the RULES AND REGULATIONS OF THE VILLAGE OF BURTON BOARD OF PUBLIC AFFAIRS REQUIRING A POINT-OF-SALE INSPECTION BY THE VILLAGE OF BURTON TO ADDRESS SHARED SEWER LATERAL LINES OR SHARED WATER SERVICE LINES ON AN PROPERTY and waive further readings. Seconded by Mr. Curt Johnson.

Roll Call: Mr. Bill Pinkava – YES / Mr. Curt Johnson – YES / Mr. Nick Rundo - YES

Mr. Pinkava moved to adopt.

Roll Call: Mr. Bill Pinkava – YES / Mr. Curt Johnson – YES / Mr. Nick Rundo - YES

Mr. Pinkava brought forward the Engineers report. Mr. Hess is not present for today's meeting. Mr. Pinkava read the email from Mr. Hess regarding updated estimates for the Spring Street project. Mr. Hess has an itemization included as an attachment in the email. Mr. Pinkava voiced that the projected cost of the Spring Street project will total \$718,000.00. The Engineering costs are 10% of the said total which would be \$70,600.00. The Engineering fee for the Spring Street project will NOT be included in the grant. Mr. Johnson asked the Fiscal Officer, Ms. Dahlhausen, if the Village has the funding for the Engineering fee of \$70,600.00. Ms. Dahlhausen stated the Village does have the funding as a carryover from last year, and the project can move forward. Mr. Pinkava stated the application is due January 17, 2024. Mr. Rundo made a motion to apply for the grant on Spring Street. Motion was seconded by Mr. Curt Johnson. All in favor – Aye. By voice vote, motion passed.

Mr. Pinkava brought forward the Clerk/Treasure report. Mr. Johnson made a motion to pay approved bills in the amount of \$235,951.46. Seconded by Mr. Rundo. All in favor – Aye. By voice vote motion passed.

Mr. Pinkava moved his attention to the Operators report. Mr. Neill stated filters at the Wastewater Treatment Plant have been welded, painted and leak tested which lasted over a 24-hour period. No leaks were detected from tank #1. From this discovery, Aqua Aerobics will be out the week of January 16 - 19 to reassemble tank # 1, then start on tank #2.

Old Business: Mr. Neill contacted RCAP and reiterated the Village would like to move forward with the rate study. RCAP stated they will generate the contract, send to the Village of Burton for the Chairman of the Board of Public Affairs signature.

Mr. Johnson brought up the money that is paid to the Village of Burton from T-Mobile and AT&T for the cell towers, that amounts to \$40,084.92 annually. Half of the funds are for the maintenance of the park, 1 quarter of these funds are for the Tree Commission, and the last quarter is for the utility fund. Mr. Johnson stated the Water Tower was erected in 1958 or 1959 and is still functioning. Mr. Johnson believes the Village should put away the money, which comes to \$40,082.92 annually for a new Water Tower. Mr. Rundo stated it would make sense to put 100% of those funds into a new tower. Ms. Dahlhausen stated she will speak to the Finance Committee to see what they would like to do with those funds coming into the Village. Ms. Dahlhausen stated the contracts for AT&T and T-Mobile were just renewed a couple of years

ago. Mr. Johnson reiterated that the Village has been depositing \$20 to \$25 thousand in a separate fund for a new water tower. The water tower has been inspected and the rails on the tower are not up to code. Mr. Rundo made mention that Council needs to think of other measures to support the park and tree commission. Mr. Pinkava stated the money that comes into the Village from the cell towers should go back into the water tower. Mr. Johnson stated AT&T as well as T-Mobile threatened to remove the towers if the Village keeps raising the rates. Mr. Johnson has no issue with them being removed if that is what they choose. Mr. Pinkava stated because of the inspection and repair problem, Council should be informed.

New Business: Mr. Neill stated the OUPS ticket that is included in today's meeting packet is for Berkshire School. The Village of Burton was not notified of a proposed addition for a new classroom, nor was the JEDD Board. The OUPS ticket stated the square footage of the addition is 8700. Mr. Neill stated any time you do an addition, you must pay a tap-in fee, which Berkshire Schools has yet to pay to the Village of Burton. This tap in fee will be revisited in August 2024, which has been the 2-year agreement.

Mr. Pinkava moved to "New Business". There is no New Business to discuss at this present time.

Mr. Pinkava mentioned the shut off list for January. Mrs. Biegacki did state that the shut off list is primarily from the residents who defaulted on payments. Mrs. Biegacki stated she does phone the residents to remind them of their delinquent payment. Mrs. Biegacki reiterates if the Village does not receive payment, the Utility Department will come onto that specific property to shut the water off.

Mr. Pinkava inquired if there were any other topics to be discussed before moving to adjourn.

Mr. Johnson motioned to adjourn the meeting. Motion was seconded by Mr. Pinkava. All in favor – Aye. By voice vote, motion passed.