

**Village of Burton**  
**Meeting Minutes for**  
**February 13, 2024**

Mr. Pinkava called the meeting to order at 7:00pm.

**Roll Call:**

Mr. William Pinkava – present / Mr. Curt Johnson – present / Mr. Nick Rundo – absent

**Pledge of Allegiance**

**Recognition of visitors.**

Ms. Jessie Osborn, Ms. Jennell Dahlhausen, Mr. Jake Neill, Mr. Chip Hess, Mr. Nick Tromba,  
Mrs. Ann Weichert, Mr. Charles Tiber, Mr. Todd Hicks, Mr. Bolander, Mr. Craig Martin.

**Cashiers Report:**

Mrs. Biegacki brought to the board account #3350. The resident stated the difficulties in paying the utility bill for water and sewer. Mr. Pinkava stated the Village of Burton does offer their residents a payment plan which needs to be signed, and a set amount of \$100.00 must be paid every other week. Mr. Johnson mentioned Job & Family Services may be able to assist with bringing the account up to date. Account 3350 stated they did have a Social Worker and will contact the office in the morning. Account #3350 mentioned the account has been in arrears for over 2 years and did not understand why it was now an issue. Mrs. Biegacki stated she was hired in March of 2023 to handle the account receivable end for the Village and is working to have all water & sewer accounts either paid in full – up to date or a payment plan signed by the resident. Mr. Pinkava moved to create a revised payment plan for account #3350 in the amount of \$50.00 which is to be paid bi-weekly. Mr. Johnson seconded the motion. All in favor? – AYE! – by voice vote motion passed.

Ms. Jessie Osborn came forward and requested an abatement on Century Village's sewer bill for the month of December which totaled \$1526.63. Ms. Osborn stated 95,500 gallons of water were lost, which spilled into the field and not the sewer system due to a copper pipe that broke in the Sugar House. Mr. Jake Neill did verify the break, as well as where the water drains, which is east of the Sugar House. Mr. Pinkava motioned to credit account #4675 for the sewer bill, however account #4675 is to pay the minimum consumption charge for the sewer in the amount of \$31.79. Mr. Pinkava reiterated to Ms. Osborn that the water bill will remain the same, which

totals \$728.89. Mr. Johnson seconded the motion. All in favor? – AYE! by voice vote, motion passed.

Mr. Johnson moved to accept the meeting minutes from January 9, 2024. Mr. Pinkava seconded the motion. All in favor? – AYE! By voice vote, motion carried.

**Solicitor report:**

Mrs. Matheney is not present for tonight's BPA meeting. Mr. Hicks has filled in for Mrs. Matheney and has nothing to add. Mr. Hicks will discuss with Mrs. Matheney whether certain verbiage such as "owner" should be corrected and/or revised in the rules and regulations section for the Village of Burton payment plan option.

**Engineers report:**

Mr. Hess stated Council is working out the details for the Dean Court Waterline project. As soon as Mr. Hess hears back from council, he will resubmit the information to all parties.

Mr. Johnson made a motion to pay approved bills in the amount of \$23,206.86. Motion was seconded by Mr. Pinkava. All in Favor? – AYE! – By voice vote, motion passed.

**Operator report:**

Mr. Neill stated that the plant is working properly but needs repairs to the aeration system. The sludge tank that was built in 1973 needs some repairs to the aeration system.

Mr. Pinkava asked how often the water tower is inspected. Mr. Neill did state the water tower is inspected for integrity annually, and structurally every 5 years. Repairs to this tower will be \$54000.00, which does not include the removal of the cell towers. Mr. Neill mentioned that per OSHA, the railings need to be repaired and raised to the proper height. Mr. Johnson asked if that is in the budget for this 2024 calendar year. Mr. Neill believes that the sand filters in the water plant must be a priority now, as they have been at the water plant since 1988. Mr. Pinkava and Mr. Johnson agreed and understand Mr. Neill's request and have decided to move onto the sand filters.

**Old Business:**

Mr. Pinkava moved onto Mr. Tromba. Mr. Tromba is Council's representative for the BPA Board. Mr. Tromba met with the Finance Committee as well as council and both committees are looking for the following: Mr. Tromba stated the "cell phone tower" income is still currently under discussion. The Tree Commission will continue to receive \$10,000, as this is their only form of funding. However, Council is discussing with the Village Street Department if some of the duties of the Arborist could be completed "in-house" to save the Village money. Mr. Tromba stated once the Tree Commission receives their funding of

\$10,000, the rest of the funds will go into the Water Departments fund, which totals \$30,000. Mr. Tromba also mentioned when the fence needs to be repaired, the money for that project will come out of Councils General Fund. This turns out to be an additional \$20,000 for the water and sewer department. Mr. Pinkava and Mr. Johnson have agreed to these terms and wish to have an update at the next BPA meeting.

Mr. Pinkava asked about the Aqua filter updates. Mr. Neill stated the painter was out and touched up the spots on the tank.

Mr. Pinkava inquired about a machine digging at Century Village. Mr. Neill stated they are expanding their parking lot.

Mr. Pinkava also inquired about Berkshire Schools. Mr. Tromba stated he has reached out to Mr. Wadsworth, who is on the school board. Mr. Tromba extended an invitation to the Berkshire School Board to the second council meeting of the month. Mr. Tromba is hoping to open the lines of communication and establish a working relationship.

Mr. Neill stated he is waiting for an answer from council on the door quote he tuned in.

Mr. Neill reiterated it is a grant which needs to be used.

Mr. Pinkava inquired if anyone else has anything to add. Mr. Pinkava made a motion to adjourn, seconded by Mr. Johnson. All in favor?. AYE, by voice vote motion passed.

Meeting adjourned at 7:46pm