

Burton Village Council Meeting  
Minutes  
January 22, 2024

Visitors: Jennell Dahlhausen, Rick Smigelski, Jack Garner, Todd Hicks, Chip Hess, Rick Gruber, Debbie Palmisano.

Mayor Spanos called the meeting to order at 7:00 PM.

**Roll Call**

Nick Tromba – Yes, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes, Craig Martin – No

**Minute Approval:**

Mr. Boehnlein moved to approve the minutes of January 9, 2024, seconded by Mr. Brown. By voice vote, the motion passed.

**Mayors Report**

Mayor Spanos had nothing to report.

**Standing Committees**

*Finance, Funding and Personnel Committee* – Nothing to report.

*Police Department Report* – The police report was emailed.

Chief Smigelski budgeted for new lockers at the Police Department to be purchased this year and asked for approval from Council to spend up to \$2,500.00 on them. Mr. Boehnlein moved to approve the purchase of lockers for the Police Department not to exceed \$2,500.00, seconded by Ms. Richards. By voice vote, the motion passed.

*Fire Department Report* – No one was available to report but 2023 statistics were emailed.

*Street Committee* – Nothing to report

**Council Reports on Village and Independent Boards and Commissions**

*Board of Public Affairs* – Mr. Tromba stated a new employee started last month, BPA will be applying for a grant to replace the waterline on Spring Street, a rate study is planned to begin in March, and an addition at Berkshire School was discussed.

Mr. Tromba added BPA has requested from the Finance Committee the recommendation of using all of the cell tower income for the replacement of the water tower. It is currently split between the General, Tree and Sewer Tap In funds. Ms. Dahlhausen stated the maintenance of the fence around the water tower is completed by the Street Department and supplies are paid out of the General Fund.

*Board of Zoning Appeals* – Nothing to report.

*Cemetery Board* – Nothing to report.

*Historic District Architectural Review Board* – Nothing to report.

*Planning Commission* – Nothing to report.

*Tree Commission* – Ms. Palmisano received a request to donate funding and have a plaque or something commemorating his father placed in the park. He and his family have a yearly tradition of coming to park to do various activities. After discussion, Council stated he could donate \$150, the price of a tree to be purchased and planted, and the village will engrave a brick in the gazebo.

*Chamber of Commerce* – Mr. Blair said tree tapping will begin soon.

*JEDD Board* – Nothing to report.

*Berkshire Community Planning Association* – Nothing to report.

*Burton Historic District Association* – Nothing to report.

### **Fiscal Officers Report**

Ms. Dahlhausen has been completing year end and beginning of year tasks. Finances will be emailed to Council this week.

### **Solicitors Report:**

Mr. Hicks had nothing to report.

### **Engineers Report:**

Mr. Hess asked how Council would like to proceed with the Dean Court drainage. After discussion, they asked Mr. Hess to work with Chief Smigelski to put together pricing of adding curbs and storm drains, as well as paving Dean Court to be included in the same bid as the waterline project.

### **Zoning Inspector's Report:**

Mr. Gruber stated he has been in communication with a resident concerning demolition of a residential structure on Carlton Street.

### **Invoice Approval**

Mr. Boehnlein moved to pay approved invoices, seconded by Ms. Richards. By voice vote, the motion passed.

### **Ordinances and Resolutions**

Mayor Spanos placed on second reading, Ordinance 2463-24 authorizing all actions necessary to accept the Northeast Ohio Public Energy Council (NOPEC) 2024 Sponsorship Grant.

Mayor Spanos placed on first reading, Ordinance 2464-24 authorizing all actions necessary to accept the Northeast Ohio Public Energy Council (NOPEC) 2024 Energized Community Grants. Mr. Boehnlein moved to waive readings, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Cory Brown – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Tom Blair – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Cory Brown – Yes, Bonnie Richards – Yes, Nick Tromba – Yes, Tom Blair – Yes. Motion passed.

**Old Business**

The Single Trash Hauler contract has been sent to bid. Intent to bid responses are due January 31<sup>st</sup> with the bid opening on February 6<sup>th</sup> at noon. The Mayor, Mr. Tromba and Mr. Martin will hopefully have a recommendation for Council to approve at the February 12<sup>th</sup> meeting.

**New Business**

Nothing to report.

**Public Participation**

Mr. Garner stated he heard there is a grant available for body cameras for the Police Department, and asked if it was beneficial to bid out for the Single Trash Hauler contract or if it would be better to continue the contract with Waste Management. Mr. Tromba explained the extension of the contract would only last 3 years and the bid for the contract is 5 years. The village added the sewer plant and Fire Department dumpster to the new contract and we are hopeful to get some competitive pricing with the bids.

Mr. Boehnlein moved to adjourn, seconded by Mr. Brown. By voice vote, the motion passed. Meeting adjourned at 7:40 PM.

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Fiscal Officer

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Mayor/President Pro Tem