

Burton Village Council Meeting
Minutes
February 26, 2024

Visitors: Jennell Dahlhausen, Rick Smigelski, Jack Garner, Todd Hicks, Chip Hess, Rick Gruber, Debbie Palmisano, Scott & Cindi Lillibridge, Ann Wishart, Mark Horvath.

Mayor Spanos called the meeting to order at 7:00 PM.

Roll Call

Nick Tromba – No, Tom Blair – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Charles Boehnlein – Yes, Craig Martin – Yes

Minute Approval:

Mr. Boehnlein moved to approve the minutes of February 12, 2024, seconded by Ms. Richards. By voice vote, the motion passed.

Mr. Boehnlein moved to approve the minutes of February 13, 2024, seconded by Mr. Brown. By voice vote, the motion passed.

Mayors Report

Mayor Spanos had nothing to report.

Standing Committees

Finance, Funding and Personnel Committee – Nothing to report.

Police Department Report – The police report was emailed.

Fire Department Report – Chief Davidson stated there are 206 calls year to date, with 63 calls being within the village.

Street Committee – Mr. Martin stated the Street Committee met briefly to discuss the Dean Court Project. They will discuss more under the Engineer report.

Council Reports on Village and Independent Boards and Commissions

Board of Public Affairs – Mr. Tromba was not available to report but emailed that BPA briefly discussed the grant they applied for to replace the Spring Street waterline. The new split for the cell tower income was presented to BPA as well.

Board of Zoning Appeals – Nothing to report.

Cemetery Board – Ms. Richards stated the Cemetery Board met and discussed applying for a program that will assist with repair of damaged stones in the cemetery.

Historic District Architectural Review Board – Nothing to report.

Planning Commission – Mr. Brown stated the Planning Commission should have a proposal to Council soon for regulations on food trucks within the village.

Tree Commission – Ms. Palmisano stated she will be requesting quotes for stump removals soon and requested the village send her to the North Coast Urban Forestry Conference for \$50. This was approved by the Tree Commission and will be held in March. Ms. Richards moved to send Ms. Palmisano to the North Coast Urban Forestry Conference for \$50, seconded by Mr. Brown. By voice vote, the motion passed.

Ms. Dahlhausen stated she has been in contact with the individual that requested a plaque in the park. She created a form for the Brick/Paver Program after discussion at the last meeting and he requested a copy of the form but she has not heard back from him.

Chamber of Commerce – Mr. Blair said syrup production is in full force.

JEDD Board – Nothing to report.

Berkshire Community Planning Association – Nothing to report.

Burton Historic District Association – Nothing to report.

Fiscal Officers Report

Ms. Dahlhausen presented a quote for man doors at the water department to be paid for through the NOPEC grant. Mr. Martin requested additional quotes and Council agreed to get a few more.

Solicitors Report:

Mr. Hicks had nothing to report.

Engineers Report:

Mr. Hess stated the Street Committee has reviewed a feasible drainage option for Dean Court. He will be providing revised plans and a revised cost estimate. Mr. and Mrs. Lillibridge attended to express concerns about a culvert that wasn't included in the drainage plan. Mr. Hess will look more into it and possibly add this to the plan for replacement. Mr. Boehnlein moved to bid for the Dean Court drainage, paving and waterline project, seconded by Mr. Martin. By voice vote, the motion passed.

Zoning Inspector's Report:

Mr. Gruber will be out of town for a couple weeks but will be checking his email.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Ms. Richards. By voice vote, the motion passed.

Ordinances and Resolutions

Mayor Spanos placed on second reading, Ordinance 2465-24 authorizing the Mayor to enter into an agreement with Debbie Palmisano, doing business as Greenwoman LLC., for professional services commencing April 1, 2024 and ending March 31, 2025.

Mayor Spanos placed on first reading, Resolution 2024-05 approving the Fiscal Officer to request Permanent Appropriations from the County Auditor and declaring an emergency. Mr. Boehnlein moved to waive readings, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Nick Tromba – Yes, Tom Blair – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Ms. Richards. Roll Call: Charles Boehnlein – Yes, Bonnie Richards – Yes, Cory Brown – Yes, Nick Tromba – Yes, Tom Blair – Yes. Motion passed.

Old Business

Mr. Horvath from Dumpster Bandit provided a flyer to Council that he will be mailing to residents in the village. He asked if he could deliver carts Saturday, March 23rd and there were no objections from Council.

New Business

The Chamber of Commerce is requesting use of the park on June 29th for a wine tasting event. Mr. Martin moved to allow the Chamber of Commerce to hold a wine tasting event in the park on June 29th and requested proof of insurance to be provided, seconded by Mr. Boehnlein. By voice vote, the motion passed.

The Cemetery Board is requesting approval to purchase a two sided bulletin board for the cemetery and will be placing a copy of the map for display in it. The current bulletin board is in need of repair and they would like to purchase something that is maintenance free (a plastic material). Ms. Richards moved to purchase a bulletin board from Bright Idea Shops in the amount of \$1,587.00, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Public Participation

Nothing to report.

Mr. Boehnlein moved to adjourn, seconded by Mr. Brown. By voice vote, the motion passed. Meeting adjourned at 7:48 PM.

Fiscal Officer

Mayor/President Pro Tem