

Burton Village Council Meeting
Minutes
June 10, 2024

Visitors: Jennell Dahlhausen, Rick Smigelski, Chip Hess III, Todd Hicks, Anne Wishart, Brian Davidson.

Mayor Spanos called the meeting to order at 7:00 PM.

Roll Call

Nick Tromba – No, Tom Blair – Yes, Bonnie Richards – No, Cory Brown – Yes, Charles Boehnlein – Yes, Craig Martin – Yes

Public Hearing

Mr. Boehnlein moved to enter into a Public Hearing for the 2025 Tax Budget at 7:01 PM, seconded by Mr. Brown. By voice vote, the motion passed.

There was no discussion or questions.

Mr. Boehnlein moved to exit the Public Hearing at 7:02 PM, seconded by Mr. Brown. By voice vote, the motion passed.

Minute Approval:

Mr. Boehnlein moved to approve the minutes of May 28, 2024, seconded by Mr. Martin. By voice vote, the motion passed.

Mayors Report

Mayor Spanos stated she won't be able to attend the next meeting but Mr. O'Brien will be attending since he has interest in being a member of the Planning Commission.

Standing Committees

Finance, Funding and Personnel Committee – Nothing to report.

Police Department Report – The police report was emailed.

Fire Department Report – Chief Davidson presented his report and stated the Fire Department has responded to 535 calls year to date. He also stated the last increase for the Fire Contract was in 2020 and they will need to increase the contract this year to \$226,000.00. Ms. Dahlhausen commended the Chief for coming to the village so early to prepare for the increase.

Street Committee – Nothing to report.

Council Reports on Village and Independent Boards and Commissions

Board of Public Affairs – Nothing to report.

Board of Zoning Appeals – Nothing to report.

Cemetery Board – Nothing to report.

Historic District Architectural Review Board – Nothing to report.

Planning Commission – Nothing to report.

Tree Commission – Nothing to report.

Chamber of Commerce – Mr. Blair stated the annual Steak Roast is June 13th.

JEDD Board – Nothing to report.

Berkshire Community Planning Association – Nothing to report.

Burton Historic District Association – Nothing to report.

Fiscal Officers Report

Ms. Dahlhausen emailed her report and stated a special meeting will need to be held to approve legislation, but we will need 5 members present.

The City of Chardon has requested the village reimburse them for the Municipal Court fines received for 2023 in the amount of \$1,494.00. Mr. Boehnlein moved to pay the City of Chardon \$1,494.00, seconded by Mr. Brown. By voice vote, the motion passed.

Solicitors Report:

Mr. Hicks had nothing to report.

Engineers Report:

Mr. Hess stated the preconstruction meeting for the Dean Court Project will be held June 14th at 10AM.

Zoning Inspector's Report:

Mr. Gruber was not available to report.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Martin. By voice vote, the motion passed.

Ordinances and Resolutions

Mayor Spanos placed on third reading Ordinance 2470-24 enacting new Chapter 731 of the Codified Ordinances of the Village of Burton to provide regulations for food trucks and declaring an emergency. Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on third reading Ordinance 2471-24 adopting the Tax Budget for Fiscal Year 2025 and declaring an emergency. Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on first reading Ordinance 2472-24 approving the H2Ohio Direct Assistance PWS Standard Grant Agreement between the Ohio Environmental Protection Agency and the Village of Burton for Drinking Water Distribution Equipment Grant, authorizing the Mayor to execute the Grant Agreement, and declaring an emergency.

Old Business

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Blair. By voice vote, the motion passed.

New Business

Ms. Arnold has requested to be reimbursed for not receiving healthcare benefits. Council acknowledged it is half way through the year, but would like to offer the stipend quarterly at \$1,000.00. The handbook states employees will receive a \$4,000.00 yearly stipend. Mr. Martin moved to approve the stipend at \$1,000.00 per quarter for declining healthcare benefits beginning the next payroll to be paid to employees, seconded by Mr. Brown. By voice vote, the motion passed.

The Historic District Review Board hasn't been able to meet and there are two permits that need approved; a permit from Susan and Kevin Meere for new windows at 14533 North Cheshire Street was submitted on May 15 and a permit from Westie Realty Group for a metal roof at 13768 Spring Street was submitted on May 24. Mr. Hicks advised that Council can approve these permits since the applicants submitted authorization for Council approval and it is outside the timeframe per village ordinance for the board to meet.

Mr. Martin stated since there has been an issue with getting a quorum of the board together and if the members of the board aren't willing to meet, he would like to see a change to the ordinance to allow for Council to approve future permits. Mayor Spanos stated she will check with the members to see if they still have interest in serving on the board.

Mr. Boehnlein moved to approve the permit from Susan and Kevin Meere for new windows at 14533 North Cheshire Street, seconded by Mr. Brown. By voice vote, the motion passed.

Mr. Boehnlein moved to approve the permit from Westie Realty Group for a metal roof at 13768 Spring Street, seconded by Mr. Martin. By voice vote, the motion passed.

Public Participation

Nothing to report.

Mr. Boehnlein moved to adjourn, seconded by Mr. Brown. By voice vote, the motion passed. Meeting adjourned at 7:40 PM.

Fiscal Officer

Mayor/President Pro Tem