

Burton Village Council Meeting
Minutes
July 8, 2024

Visitors: Jennell Dahlhausen, Rick Smigelski, Chip Hess III, Todd Hicks, Jack Garner, Rick Gruber, Katie Ringenbach, Dawn Tolchinsky.

President Pro Tem Boehnlein called the meeting to order at 7:00 PM.

Roll Call

Nick Tromba – Yes, Tom Blair – Yes, Bonnie Richards – No, Cory Brown – Yes, Charles Boehnlein – Yes, Craig Martin – Yes

Minute Approval:

Mr. Blair moved to approve the minutes of June 10, 2024, seconded by Mr. Martin. By voice vote, the motion passed.

Mr. Boehnlein noticed the motion to waive readings for Ordinance 2472-24 was missing from the minutes. Mr. Blair moved to approve the minutes of June 17, 2024 as amended, seconded by Mr. Martin. By voice vote, the motion passed.

Mayors Report

Mayor Spanos was not available to report.

Standing Committees

Finance, Funding and Personnel Committee – Mr. Tromba met with supervisors to discuss the ongoing pay issues that were discussed at previous meetings with the Utilities Department. He said legislation will be drafted for the next meeting to make changes to the handbook.

Police Department Report – The police report was emailed.

Fire Department Report – The fire report was emailed.

Street Committee – Mr. Martin stated the Street Committee met to discuss and update the Capital Improvement. A copy was emailed to Council. Street repairs to be completed this year were also discussed.

Chief Smigelski presented a quote from Luoma Cement Finishing for sidewalk repairs in the amount of \$6,710.00. Quotes were sent to five companies and this company was the only response. Mr. Martin moved to approve the quote from Luoma Cement Finishing for \$6,710.00 for sidewalk repairs, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Council Reports on Village and Independent Boards and Commissions

Board of Public Affairs – Mr. Tromba was unable to attend but said the Dean Court Project was discussed.

Board of Zoning Appeals – Nothing to report.

Cemetery Board – Nothing to report.

Historic District Architectural Review Board – Nothing to report.

Planning Commission – Nothing to report.

Tree Commission – Nothing to report.

Chamber of Commerce – Nothing to report.

JEDD Board – Nothing to report.

Berkshire Community Planning Association – Nothing to report.

Burton Historic District Association – Nothing to report.

Fiscal Officers Report

Ms. Dahlhausen emailed her report.

Solicitors Report:

Mr. Hicks provided an ordinance to delegate the approval of Historic District Permits to Council. Mr. Hicks will also be providing some updates to other ordinances that are outdated.

Engineers Report:

Mr. Hess stated tree removal on Dean Court will begin July 9th.

Zoning Inspector's Report:

Mr. Gruber approved several permits within the last few months and dealt with a weed complaint with the Historical Society.

Invoice Approval

Mr. Martin moved to pay approved invoices, seconded by Mr. Blair. By voice vote, the motion passed.

Ordinances and Resolutions

Mr. Boehnlein placed on first reading Ordinance 2474-24 amending Ordinance 2196-10 to eliminate the Historic District Review Board and delegate its powers to the Village Council. Mr. Martin moved to waive readings, seconded by Mr. Tromba. Roll Call: Craig Martin – Yes, Nick Tromba – Yes, Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Tromba. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Craig Martin – Yes, Tom Blair – Yes, Cory Brown – Yes. Motion passed.

Old Business

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Blair. By voice vote, the motion passed.

New Business

Ms. Ringenbach stated there are much needed modifications that need done to the elevator at the library totaling \$180,000.00. They have been completing repairs over the years but they are not able to continue with the minor repairs and are being forced to update the elevator. With just installing new windows, they don't have funding in the maintenance budget and requested assistance from the village. Mr. Martin would like to discuss more with the company that provided the quote and Mr. Hess suggested applying for the CDBG grant through the county for assistance.

The Street Committee is recommending pavement repairs at the Ford Land and Garden Street intersection, pavement repairs at the west end of Carlton Street, as well as chip and sealing Carlton Street to be completed this year. Mr. Brown moved to send quote requests for pavement repairs to Ford/ Garden intersection, pavement repairs at the west end of Carlton Street, and chip and seal Carlton Street, seconded by Mr. Martin. By voice vote, the motion passed.

The Cemetery Board is requesting hydrant repairs be completed by Gingerich Excavating in the amount of \$2,890.00. One of the hydrants has a leak and is out of service at this time. Mr. Martin moved to approve the Gingerich Excavating quote to repair hydrants in the cemetery in the amount of \$2,890.00, seconded by Mr. Blair. By voice vote, the motion passed.

The American Legion didn't send out a request for a fireworks donation this year but we have \$500.00 budgeted for 2024. Ms. Dahlhausen asked if Council would like to donate this year. Mr. Blair moved to donate \$500.00 to the American Legion for 2024 fireworks, seconded by Mr. Martin. Roll Call: Tom Blair – Yes, Craig Martin – Yes, Nick Tromba – Yes, Charles Boehnlein – Abstain, Cory Brown – Yes. Motion passed.

Executive Session

Mr. Boehnlein moved to enter into executive session at 7:36 PM to discuss the compensation of a public employee pursuant section ORC 121.22G1 and asked Chief Smigelski, Mr. Hicks and Ms. Dahlhausen to stay, seconded by Mr. Tromba. Roll Call: Charles Boehnlein – Yes, Nick Tromba – Yes, Craig Martin – Yes, Tom Blair – Yes, Cory Brown – Yes. Motion passed.

Mr. Martin moved to exit executive session at 7:39 PM, seconded by Mr. Tromba. By voice vote, the motion passed.

Mr. Martin moved to grant Patrolman Jamie Barna's request to use 5 to 6 weeks of sick time, seconded by Mr. Brown. By voice vote, the motion passed.

Public Participation

Nothing to report.

Mr. Boehnlein moved to adjourn, seconded by Mr. Blair. By voice vote, the motion passed. Meeting adjourned at 7:42 PM.

Fiscal Officer

Mayor/President Pro Tem