

BPA MEETING MINUTES

APRIL 16, 2024

Mr. Pinkava called the meeting to order at 3:00pm

Roll Call: Mr. William Pinkava – present / Mr. Curt Johnson-not present / Mr. Nick Rundo-present.

Pledge of Allegiance

Recognition of Visitors: Mrs. Sally Hermasek, Mr. George Hess II, Mr. George Hess III, Mr. John Poulson, Ms. Ann Wishert, Mrs. Bridey Matheny

Cashiers Report:

Resident with account #4135 came forward and stated she had been in Florida for a 2 ½ months on vacation, and while she was gone, her daughter watched the home. Account #4135 explained while she was on vacation, her daughter stopped at her house, used the toilet, and realized days later the toilet ran for a week. Account #4135 is requesting abatement for the water/sewer bill which totals \$1,874.89. Mr. Pinkava explained that this is not the first time this has happened to a resident or company in the Village. Mr. Pinkava confirmed that the toilet water did go through the sewer, which account holder #4135 agreed with. Mr. Pinkava voiced that when the water travels through that sewer pipe, the water needs to be treated. Mr. Pinkava and Mr. Rundo confirmed with Mrs. Arnold the volume of water used during the week. Mrs. Arnold stated 76,517 gallons of water was the actual consumption. Mr. Pinkava then asked Mr. Poulson, from the Village of Burton's Utilities Department, if this sounded correct with the usage volume. Mr. Poulson did say it was quite a bit, and mentioned there is a gauge at the water plant which shows you the different size holes and how much water can pass through in an hourly period, a 24-hour period then calculates on a 60 PSI rating. Mr. Poulson reiterated that the toilet is mainly the issue, with dry rotted flaps, a bad/rusted chain and so forth. Mr. Hess II the Village of Burtons Engineer mentioned that all the supply lines are about ¾ inch. Mr. Hess III calculated the usage volume with that size supply line and confirmed 13 thousand gallons of water can pass through a meter in one day. Mr. Pinkava concluded that the request for abatement on the utility bill cannot be granted. Once the water goes through the meter there is nothing more the Village can do. Mr. Rundo seconded the denied request for abatement. Mrs. Arnold asked if the determination to deny relief needed a motion? Mr. Rundo made a motion to decline the request for abatement on the water bill for account #4135. Mr. Pinkava seconded the motion. All in Favor? AYE, by voice vote motion passed.

Mr. Pinkava decided **not** to approve the minutes from March 13, 2024. Mr. Johnson and Mr. Pinkava have made some notations they would like to have added. Minutes will be on the May 14, 2024, agenda.

Solicitors Report:

Mrs. Matheny stated she has nothing to report. Mrs. Matheny did prepare a proposed resolution on section 120 – "AN OWNERS TENANTS AND/OR LESSEE'S CAN COME TO THE BOARD TO ASK TO BE PUT ON A PAYMENT PLAN FOR THEIR DELINQUENT PAYMENTS." Mrs. Matheny mentioned the subsections, B, C, D, E & F, have been changed. Mr. Pinkava inquired what now happens to Section 1 of the Rules and Regulations. Mrs. Matheny stated what needs to be done now in the Rules and

Regulations is you need to cite “what the current rule is” and in section 2 to “cite what the changes are”. Mr. Pinkava would like to wait for Mr. Johnson to attend the meeting before adopting section 2 of the Rules and Regulations.

Mr. Pinkava turned his attention to the Engineers report: Mr. Hess II stated that Hess Engineering & Associates has merged with the Buckley Group. Mr. Hess II announced Mr. Hess III will now be in attendance with Mr. Hess II at all BPA meetings, so he is well versed in the information needed and provided. Mr. Hess II stated the Dean Court water line project has been bid out, council has awarded the contract, and all paperwork has been signed. Test digging is going to start on route 87 to determine if they are going to “open cut” across route 87 or “bore” under route 87. This will be done in May to determine the best approach.

Mr. Johnson arrived at the Village Hall for the BPA meeting at 3:15pm.

Mr. Hess II mentioned Mr. Craig Martin, who resides on Spring Street, & his purchase of the Football Field. Mr. Hess II mentioned in purchasing the old football field, Mr. Martin would like to install a new service line on Ford Lane across from Centerra fuel, back to the old grandstand. Mr. Hess II has aerial photographs of the parcel and has questions for Mr. Martin who is not present for today’s meeting. The old waterline came from the school, and it needs to be cut. Mr. Hess II stated the one parcel already has service from Garden Street to the grassed area west of the old football field. Mr. Hess II stated the first parcel already has service, the second parcel has no service (which is what is being requested) and is zoned as “SPECIAL” / the Village of Burton map shows one parcel. Mr. Hess II asked, since Mr. Martin already has service, what does/should the Village charge? There is a fee for residential and also a fee for commercial. Mrs. Arnold is currently placing a call to Mr. Martin to address questions from the Village Engineer as well as the Village of Burtons BPA Board. Mr. Martin call is now live and is on speaker phone. Mr. Hess II explained to Mr. Martin that there is an existing service already off Garden Street, and inquired if that was ever investigated to tap in through the existing supply line. Mr. Martin prefers they be separate and stated that one is irrigation only. Mr. Hess II stated he does not see an issue with this application request and verified that the BPA board will make this a “residential service” account. Mr. Martin will have a one-time flat fee of \$2600.00, along with a monthly minimum water and sewer fee. Mr. Martin agreed to the conditions brought forward by the Village Engineer, Mr. Hess II, as well as the Village of Burton’s BPA board. Mr. Hess II stated he will approve Mr. Martins request for new service with a letter.

Mr. Pinkava brought forward the Clerk/Treasurer report. Mr. Johnson has moved to pay bills in the amount of \$17,991.62. Mr. Pinkava seconded the motion. All in Favor? AYE, by voice vote, motion passed.

Mr. Pinkava moved to HB9, Public Records. This HB9 is a requirement for all Elected Official attending meetings. Mr. Pinkava made a motion to *waive* readings on “RESOLUTION 2024-12 DESIGNATING JENNEL DAHLHAUSEN TO ATTEND MANDATED OHIO HOUSE BILL 9 PUBLIC RECORD TRAINING FOR BOARD OF PUBLIC AFFAIRS MEMBERS AS THEIR REPRESENTATIVE”. Mr. Johnson seconded the motion. All in favor? - AYE, by voice vote motion passed. Mr. Pinkava moved to **adopt** the “RESOLUTION DESIGNATING JENNEL DAHLHAUSEN TO ATTEND MANDATED OHIO HOUSE BILL 9 PUBLIC RECORD TRAINING FOR BOARD OF PUBLIC AFFAIRS MEMBERS AS THEIR REPRESENTATIVE”. **ROLL CALL:** Mr. William Pinkava – yes / Mr. Curt Johnson – yes / Mr. Nick Rundo – yes.

Mr. Pinkava would like to circle back to Section 120 of the Rules & Regulations. Mr. Pinkava moved to *waive* the three readings for the “RESOLUTION AMENDING SECTION 120 OF THE RULES AND REGULATIONS OF THE VILLAGE OF BURTON BOARD OF PUBLIC AFFAIRS AND DECLARING AN EMERGENCY.” Mr. Rundo seconded the motion to waive all readings.

ROLL CALL: Mr. William Pinkava – yes / Mr. Curt Johnson – Yes / Mr. Nick Rundo – Yes.

Mr. Pinkava moved to **adopt** “RESOLUTION AMENDING SECTION 120 OF THE RULES AND REGULATIONS OF THE VILLAGE OF BURTON BOARD OF PUBLIC AFFAIRS AND DECLARING AN EMERGENCY.”

ROLL CALL: Mr. William Pinkava – yes / Mr. Curt Johnson – yes / Mr. Nick Rundo – yes.

Operators report:

Mr. Poulson from the Village of Burton Utilities Department is standing in for Mr. Neill who is not present for today’s meeting. Mr. Poulson stated Mr. Neill received a total of three quotes for door installation at the Wastewater Treatment Plant. The BPA Board has reviewed all quotes and would like to make a recommendation to council for one company. Mr. Rundo would like to move and recommend the door proposal from Enterprise Door & Supply for \$6910.00, seconded by Mr. Johnson. All in Favor? AYE! by voice vote motion passed.

Mr. Poulson mentioned the Federal Regulation of a water study that is now being discussed by many communities. Mr. Poulson stated the EPA conducted their own water study with the Village of Burton back in 2020. Mr. Poulson explained to the board that the EPA’ Federal Regulation does not pertain to the Village of Burton this time around.

Mr. Poulson mentioned the Aqua Filters. Mr. Poulson informed Mr. Pinkava that filter number two has been welded and leak tested, and the next step is to sandblast and test before the painters come. Mr. Pinkava wanted to confirm that the metals were removed and redone, replumbed and welded in tank one. Mr. Poulson did confirm everything has been completed and corrected in tank one.

Mr. Poulson brought to the board’s attention that the past weekend brought a lot of rain from the storms, and they had multiple power outages. The peak flow rate was over a million gallons for the Village, and the equalization tank was almost full because of all the rainwater and power outages. Mr. Poulson said with both Mr. Neill and Mr. Poulson taking shifts at the plant during the weekend storms helped in keeping the Wastewater Plant operational.

Mr. Pinkava mentioned Mays meeting is the 14th 2024, which Mr. Pinkava will not be in attendance. Confirming that Mr. Rundo will attend that meeting. Mr. Rundo confirmed that he will attend the May 14, 2024, BPA meeting.

Mr. Pinkava inquired about the shut-off list with Mrs. Arnold. Mrs. Arnold stated there are currently six accounts that are in arrears. Mrs. Arnold confirmed that phone calls were made, and shut-off letters have been mailed.

Mr. Johnson moved to adjourn; Mr. Rundo seconded motion.

Meeting adjourned at 4:08pm