

Burton Village Council Meeting
Minutes
October 21, 2024

Mayor Spanos called the meeting to order at 7:04 PM.

Visitors: Jennell Dahlhausen, Rick Smigelski, Pete Spanos.

Roll Call:

Council: Nick Tromba – Yes, Tom Blair – Yes, Megan Williams – No, Cory Brown – Yes, Charles Boehnlein – Yes, Craig Martin –No

Mr. Boehnlein moved to approve the minutes of September 23, 2024, seconded by Mr. Blair. By voice vote, the motion passed.

Mayors Report

Mayor Spanos said the Arbor Day event went well.

Historic District Permits

Pete Spanos attended to answer any questions about the Historic District Permit for a solar panel at 14419 Hickox Street that he would like to install in his side yard. Mr. Brown asked if this meets zoning setbacks and was informed the Zoning Inspector is reviewing a permit for compliance requirements. Another question was asked about setting a precedent of allowing a solar panel in the side yard. The entire front and side yard is covered with tall bushes and trees and the back yard has many trees. The visibility from the road will be minimal

Ms. Williams arrived at 7:08 PM.

Mr. Blair moved to approve Spanos Historic District Permit for a solar panel at 14419 Hickox Street, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Fiscal Officers Report

Ms. Dahlhausen emailed her report and stated she will have an ordinance at the next meeting for the Fire Contract to be placed on first reading.

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Blair. By voice vote, the motion passed.

Ordinances and Resolutions

Mayor Spanos placed on second reading Ordinance 2478-24 to establish pay increases for employees for fiscal year 2025.

Mayor Spanos placed on first reading Ordinance 2479-24 accepting the HCC Public Risk of Ohio Property and Liability Insurance contract and authorizing the Mayor and Fiscal Officer to enter into an agreement with Pease Kerr Canfield Insurance Partners as agents for HCC Public Risk of Ohio in an amount not to exceed \$25,656.00 and declaring an emergency. Mr. Boehnlein moved to waive readings, seconded by Mr. Blair. Roll Call:

Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba– Yes, Megan Williams – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba– Yes, Megan Williams – Yes. Motion passed.

Mayor Spanos placed on first reading Ordinance 2480-24 accepting the CFC Cyber Liability Insurance Coverage and authorizing the Mayor and Fiscal Officer to enter into an agreement with Seibertkeck Insurance Partners as agents for CFC in an amount not to exceed \$7,100.00 and declaring an emergency. Mr. Boehnlein moved to waive readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba– Yes, Megan Williams – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba– Yes, Megan Williams – Yes. Motion passed.

Mayor Spanos placed on first reading Ordinance 2481-24 to make appropriations for current expenses and other expenditures of the Village of Burton, State of Ohio, during the fiscal year ending December 31, 2025.

Mayor Spanos placed on first reading Resolution 2024-20 to transfer \$50,000.000 from the Village of Burton general bank account to the savings account and declaring an emergency.

Mayor Spanos placed on first reading Resolution 2024-21 to enter into an agreement with the Ohio Department of Transportation (ODOT) for the use of the salt dome and equipment and declaring an emergency. Mr. Boehnlein moved to waive readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba– Yes, Megan Williams – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Cory Brown – Yes, Nick Tromba– Yes, Megan Williams – Yes. Motion passed.

Mayor Spanos placed on first reading Resolution 2024-22 to adding the ODNR Grant Fund (D11) and line items to the Village of Burton Capital Funds budget for awarded grants and declaring an emergency.

Old Business

Ms. Dahlhausen stated the village received the second pay request for the Dean Court Project. This payment includes the waterline replacement, excluding the paving portion which still needs completed for \$158,682.10. Mr. Boehnlein moved to approve the pay request from Grade Line Inc. for \$158,682.10, seconded by Ms. Williams. By voice vote, the motion passed.

New Business

The Country Hearth Christmas Committee is requesting donations for the 2025 event. Mr. Boehnlein moved to donate \$250 (Candy Cane Sponsor) to the Country Heart Christmas Committee, seconded by Mr. Brown. By voice vote, the motion passed.

Ms. Dahlhausen stated the signers for the safety deposit box need updated at Middlefield Bank. Mr. Boehnlein moved to remove Newell Beaumier, Marcianna Kimpton and Charles Boehnlein and add Lynn Biegacki, Ruth Spanos and Megan Williams to the safety deposit box list, seconded by Ms. Williams. By voice vote, the motion passed.

Chief Smigelski presented several quotes for approval. A quote from Raccoon River Tree Care for \$3,000.00 to prune trees in the park includes 40 hours of work, with the Street Department cleaning up brush. Mr. Boehnlein moved to approve the quote for \$3,000.00 from Raccoon River Tree Care to prune park trees, seconded by Mr. Brown. By voice vote, the motion passed.

Council reviewed a quote from Brite for \$1,437.00 to purchase printers for the cruisers. The courts are going to paperless after the end of the year and we will need to have the printers installed. Chief Smigelski was able to obtain old mounting for the printers for free. Mr. Boehnlein moved to approve the quote for \$1,437.00 from Brite for cruiser printers, seconded by Mr. Brown. By voice vote, the motion passed.

Council reviewed a quote from Willowleaf to repair and repaint village signs and purchase a new sign for \$8,145.00. Mr. Boehnlein moved to approve the quote for \$8,145.00 from Willowleaf for village signs, seconded by Mr. Brown. By voice vote, the motion passed.

Council reviewed a quote from Tree Top Products for \$2,226.42 to purchase a few new picnic tables to install in the park. Mr. Boehnlein moved to approve the quote for \$2,226.42 from Tree Top Products for picnic tables, seconded by Mr. Brown. By voice vote, the motion passed.

Council reviewed a quote from Luoma Concrete Finishing for \$2,800.00 to repair some pedestrian curbing on the east side of the park. It is in need of some repairs and this will look similar to what is in the same area per Chief Smigelski. Mr. Boehnlein moved to approve the quote for \$2,800.00 from Luoma Cement Finishing for pedestrian curbing on the east end of the park, seconded by Mr. Brown. By voice vote, the motion passed.

Council reviewed a quote from Liberty Fabricating and Steel for \$1,688.00 to replace the current hitching post with a 20 foot hitching post. The current hitching post is broken and is a liability to the village. Mr. Boehnlein moved to approve the quote for \$1,688.00 from Liberty Fabricating and Steel to replace the hitching post near the park, seconded by Mr. Brown. By voice vote, the motion passed.

Council reviewed a quote from Lake Business Products for \$5,021.65 to purchase a used HP multi function copier for the Police Department. The current copier they have is obsolete and there are no replacement parts available for it anymore. This company came in with an extremely competitive quote and the monthly maintenance contract will be the same price with more copies added to the monthly count. Mr. Boehnlein moved to

approve the quote for \$5,021.65 from Lake Business Products for an HP multi function copier, seconded by Mr. Brown. By voice vote, the motion passed.

Public Participation

Nothing to report.

Mr. Boehnlein moved to adjourn, seconded by Mr. Brown. By voice vote the motion passed. Meeting adjourned at 7:44 PM.

Fiscal Officer

Mayor/Council President