

Burton Village Council Meeting  
Minutes  
February 24, 2025

Visitors: Jennell Dahlhausen, Rick Smigelski, Chip Hess, George Hess III, Jack Garner, Colton Crea, Linda Stone.

Mayor Spanos called the meeting to order at 7:00 PM.

**Roll Call**

Nick Tromba – No, Tom Blair – Yes, Cory Brown – Yes, Charles Boehnlein – Yes, Craig Martin – Yes, Megan Williams – Yes

**Minute Approval:**

Mr. Boehnlein moved to approve the minutes of February 10, 2025, seconded by Mr. Blair. By voice vote, the motion passed.

**Mayors Report**

Mayor Spanos will be attending the Health District Advisory Council to appoint new members to the board.

**Historic District Permits**

Council reviewed a permit for a business sign and paint colors at 14528 North Cheshire Street. Mr. Boehnlein moved to approve the sign and paint color permit at 14528 North Cheshire Street for Blue Spruce Mercantile, seconded by Mr. Martin. By voice vote, the motion passed.

**Standing Committees**

*Finance, Funding and Personnel Committee* – Ms. Williams stated the Finance Committee is recommending an increase in the Zoning Inspector salary and to hire Mr. Crea to the Zoning Inspector position. Ordinances will be on first reading this evening.

*Police Department Report* – The police report was emailed.

*Fire Department Report* – The fire report was presented at the last meeting.

*Street Committee* – The Street Committee proposed several projects for 2025, including the parking areas and several roads in the village. Mr. Hess will be providing some final details and completing core samples before he puts bids together.

**Council Reports on Village and Independent Boards and Commissions**

*Board of Public Affairs* – Nothing to report.

*Board of Zoning Appeals* – Nothing to report.

*Cemetery Board* – Nothing to report.

*Planning Commission* – Mr. Brown stated a meeting is scheduled for March 7<sup>th</sup> for the old ODOT building zoning change that is now owned by the school.

*Tree Commission* – Nothing to report.

*Berkshire Community Planning Association* – Nothing to report.

*Chamber of Commerce* – Mr. Blair said the next meeting will be held March 6<sup>th</sup> but they haven't announced a location yet.

*JEDD Board* – Nothing to report.

### **Fiscal Officers Report**

Ms. Dahlhausen stated the Hinkle Report will be finished and filed this week.

### **Solicitors Report:**

Mr. Hicks had nothing to report.

### **Engineers Report:**

Mr. Hess stated they will be checking out the drainage issue on Dean Court when the snow melts.

### **Zoning Inspector's Report:**

Mayor Spanos has a poultry and sign permit for approval. She will review these with Mr. Crea if he is appointed this evening.

### **Invoice Approval**

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Martin. By voice vote, the motion passed.

### **Ordinances and Resolutions**

Mayor Spanos placed on third reading Ordinance 2488-25 authorizing all actions necessary to accept the Northeast Ohio Public Energy Council (NOPEC) 2025 Energized Community Grant. Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on first reading Ordinance 2489-25 amending Codified Ordinance section 147.02 to increase the Zoning Inspector Salary and declaring an emergency. Mr. Boehnlein moved to waive readings, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on first reading Ordinance 2490-25 to hire Colton Crea for the position of part-time Zoning Inspector and declaring an emergency. Mr. Boehnlein

moved to waive readings, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on first reading Ordinance 2491-25 to approve permanent appropriations for current expenses and other expenditures of the Village of Burton, State of Ohio, during the fiscal year ending December 31, 2025. Mr. Boehnlein moved to waive readings, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Martin. Roll Call: Charles Boehnlein – Yes, Craig Martin – Yes, Tom Blair – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

**Old Business**

Nothing to report.

**New Business**

Chief Smigelski is seeking reimbursement for his arborist certification course in the amount of \$230. Mr. Boehnlein moved to approve the reimbursement request to Chief Smigelski in the amount of \$230, seconded by Mr. Martin. By voice vote, the motion passed.

Mr. Martin noticed a sign on the light pole on Garden and Spring Streets. Mr. Crea will take care of the issue.

**Public Participation**

Ms. Stone stated the school is actively moving forward with details for the old ODOT building and the Berkshire Workforce project. She added it could take about three years to obtain a grant for sidewalks to the new school building as previously discussed and she said there will be a Social Networking event held February 26<sup>th</sup>.

Mr. Boehnlein moved to adjourn, seconded by Mr. Martin. By voice vote, the motion passed. Meeting adjourned at 7:27 PM.

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Fiscal Officer

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Mayor/President Pro Tem