

BPA MEETING MINUTES

APRIL 8, 2025

7:00PM

Mr. Pinkava called the meeting to order at 7:01 pm.

Roll Call: Mr. William Pinkava-present, Mr. Curt Johson-present, Mr. Nick Rundo-present

Pledge of Allegiance.

Recognition of visitors: Mr. Straniero introduced himself at tonight's meeting and wishes to speak about the lot he had just purchased at 13561 Colony Lane. Mr. Straniero stated to the board that he is requesting permission to install a septic system in lieu of tapping into the sewer system. Mr. Straniero stated he would have to add a grind and pump station to the property and pump 500 ft uphill. Mr. Straniero mentioned his neighbors that Gutman's were approved for the septic system by the Village of Burton's BPA board in 2024, due to the topography of the property. Mr. Pinkava made a motion to allow (due to the geographical location) the property of 13561 Colony Lane to put in a septic tank, on the stipulation that if a sewer line does become available down the street, they will be required to tie in, seconded by Mr. Rundo. All in favor? AYE! By voice vote motion passed. Mrs. Arnold stated once she has completed the BPA minutes, she will make available a copy to Mr. Straniero to show Geauga County that he has been approved to move forward with the septic tank.

Cashiers Report: Mrs. Arnold brought forward account #3420-01 who is Mr. Somracks tenant. Account 3420-01 has not made her scheduled payments and has requested additional time to pay her utility bill. Mrs. Arnold mentioned account holder 3420-01 has defaulted on her payment plan and has not made any attempt to bring her account up to date. Mrs. Arnold also stated the account holder was to appear for the BPA meeting to explain the situation. Mrs. Arnold confirmed the account holder is not present and does not feel the need to supply her with another payment plan. Mr. Pinkava noted that if the tenant does not pay it falls back to the landlord, property owner to pay the bill. Mr. Pinkava stated the cut-off date to pay the bill is this Friday the 11th of April by noon. Mr. Johnson stated if the account holder does not pay by this Friday the 11th of April by noon, she is to be immediately shut off from the water services. Mrs. Arnold will notify the landlord of the property, Mr. Somrak, to discuss the decision made by the BPA board.

Mrs. Arnold brought forward account number 4465 and their request to abate the late charges that were assessed to the account. Mrs. Arnold explained they did not receive the utility bill in the mail and did not pay on time, which led to a late fee added onto the account. Mr. Pinkava made a motion to abate the late charge of \$12.19 which was seconded by Mr. Johnson. All in favor? AYE! By voice vote motion passed.

Mrs. Arnold stated she has the contract from Muni-Link that will need to be addressed this evening. Mr. Johnson made a motion to “approve” the Muni-Link contract for billing services for the Board of Public Affairs, seconded by Mr. Rundo.

Mr. Pinkava seconded the motion. All in favor? AYE! By voice vote motion passed

Mr. Johnson moved to “present” to council, with BPA’s decision on Muni-Link for their future model for billing on water and sewer. Seconded by Mr. Rundo. All in favor? AYE! By voice vote motion passed.

Mr. Rundo has inquired who in the Village Hall office will oversee the implementation and make certain this software programming moves forward for BPA. Mrs. Arnold reassured Mr. Rundo the software program will move forward for the Village of Burton and the residents.

Mrs. Matheney inquired if Muni-Link as well as Geauga County’s ADP Security Dept. had acknowledged any software issues with programming. Mrs. Arnold stated there are no issues with the software, programming or security on either side. Muni-Link and Geauga County have been in contact with one another and Muni-Link did answer a list of security concerns which ADP acknowledged and has accepted as our new software company for billing services.

Mr. Pinkava made a motion to approve the minutes of March 11, 2025, after Mr. Todd Hicks is added to the “recognition of visitors” as the village solicitor who attended the meeting. Seconded by Mr. Johnson. All in favor? AYE! By voice vote motion passed.