

Burton Village Council Meeting
Minutes
April 28, 2025

Visitors: Jennell Dahlhausen, Rick Smigelski, Todd Hicks, Chip Hess, George Hess III, Jack Garner, Ann Wishart, Joe Walkus, Lisa Moses, Halley Moore, Judy Lester, Jimmy Vinecourt, Brien Spangenburg.

Mayor Spanos called the meeting to order at 7:00 PM.

Roll Call

Nick Tromba – Yes, Tom Blair – Yes, Cory Brown – Yes, Charles Boehnlein – No, Craig Martin – No, Megan Williams – Yes

Minute Approval:

Mr. Brown moved to approve the minutes of April 14, 2025, seconded by Mr. Blair. By voice vote, the motion passed.

Mayors Report

Nothing to report.

Historic District Permits

The Board reviewed a permit for signs at the Historical Society. Ms. Dahlhausen stated she spoke with the Zoning Inspector and he felt it might not meet zoning requirements. Mr. Vinecourt stated he can do whatever is necessary to conform to zoning. Mr. Blair moved to approve the signs as long as they conform to village zoning requirements, seconded by Mr. Brown. By voice vote, the motion passed

Mr. Boehnlein arrived at 7:08 PM.

Standing Committees

Finance, Funding and Personnel Committee – Nothing to report.

Police Department Report – The report was emailed.

Fire Department Report – The report was emailed.

Street Committee – Nothing to report.

Council Reports on Village and Independent Boards and Commissions

Board of Public Affairs – Mr. Tromba stated the easement for the water line is now complete and submitted.

Board of Zoning Appeals – Nothing to report.

Cemetery Board – Ms. Williams said the Cemetery Board will meet soon to discuss water access and raising prices. Ms. Burbidge has resigned from the board and they are looking for another member.

Planning Commission – The Planning Commission will need to meet soon to approve minutes from the last meeting.

Tree Commission – Nothing to report.

Berkshire Community Planning Association – Nothing to report.

Chamber of Commerce – Mr. Blair stated this Thursday will be the volunteer dinner.

JEDD Board – Mr. Brown attended the JEDD meeting. No big items were mentioned and the next meeting is scheduled for September 18th.

Fiscal Officers Report

Ms. Dahlhausen emailed her report. She is requesting Council pay for notary renewal fees and documents needed if they would like her to retain her commission. Mr. Boehnlein moved for the village to pay for notary renewal fees for Ms. Dahlhausen, seconded by Mr. Brown. By voice vote, the motion passed

Solicitors Report:

Mr. Hicks had nothing to report.

Engineers Report:

Mr. Hess stated he would like to move forward with final payment to the contractor for Dean Court since there seems to not be any issues as discussed before when there was partial payment held. Council will check with the Street Committee and get back to Mr. Hess.

Mr. Hess stated bid documents are due this Friday for all 2025 paving projects, besides Garden Street.

Zoning Inspector's Report:

Mr. Crea wasn't able to attend but emailed his report that he approved several permits.

Invoice Approval

Mr. Tromba moved to pay approved invoices, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Ordinances and Resolutions

Mayor Spanos placed on third reading Ordinance 2492-25 amending section 302 (c) and 303 (b) of the Board of Public Affairs Rules and Regulations for the Village of Burton, amending sections 925.01(a) and 925.02(a) of the Village of Burton Codified Ordinances so as to amend the sewer tap in and rates, and declaring an emergency.

Mr. Dahlhausen stated this amended ordinance includes the sewer rate increases through 2029 and the reduced sewer tap in with the rate discussed at the last meeting for EPA calculation, without a yearly increase.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on first reading Ordinance 2495-25 approving the agreement with Muni Link LLC for billing services for the Village of Burton, authorizing the Mayor and/or Board of Public Affairs President to execute the agreement on behalf of the village, and declaring an emergency. Mr. Boehnlein moved to waive readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mayor Spanos placed on first reading Resolution 2025-06 approving the agreement between the State of Ohio, Department of Natural Resources and the Village of Burton for the Burton Square Parking Resurfacing and Asphalt Replacement Project, authorizing the Mayor to execute the grant agreement, and declaring an emergency. Mr. Boehnlein moved to waive readings, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Mr. Boehnlein moved to adopt, seconded by Mr. Blair. Roll Call: Charles Boehnlein – Yes, Tom Blair – Yes, Nick Tromba – Yes, Megan Williams – Yes, Cory Brown – Yes. Motion passed.

Old Business

Nothing to report.

New Business

Mayor Spanos stated the public hearing to review the East Walden Properties request will be held Tuesday, May 27th at 7 PM.

Public Participation

Ms. Lester asked if Ronyak Paving will be able to submit a bid since they are requesting a zoning change. She feels they could submit a low bid so Council will be more in favor of their request. Mr. Hicks stated we aren't allowed to tell them they cant bid, as it's a public bid and requirements are set by law.

Mr. Walkus asked if Hillside Village will be required to pay one tap in for each unit built. He was informed the tap in is required for each living unit.

Mr. Spangenburg is concerned about possible issues with homeless individuals in the village and gazebo. He mentioned specifically that they can be in a vacant building with a

propane tank trying to keep warm that can explode and said is concerned about the residents. He requested Council adopt something for vagrancy rules in the village. Mayor stated there are rules about being on village property past dusk and Chief Smigelski stated he can contact the Police Department if there are issues on private property.

Mr. Walkus informed Council the Burton Township Planning Commission will meet to discuss disconnecting Colony Lane at the village line, as requested by the Colony Lane residents.

Mr. Boehnlein moved to adjourn, seconded by Mr. Brown. By voice vote, the motion passed. Meeting adjourned at 7:33 PM.

Fiscal Officer

Mayor/President Pro Tem