

Burton Village Council Meeting
Minutes
August 11, 2025

Visitors: Jennell Dahlhausen, Rick Smigelski, Todd Hicks, Chip Hess, Jack Garner, Ann Wishart, Linda Taurisano, Sue Wayman, Brian Schaner, John Pflueger.

Mayor Spanos called the meeting to order at 7:00 PM.

Roll Call

Nick Tromba – Yes, Tom Blair – Yes, Cory Brown – No, Charles Boehnlein – Yes, Craig Martin – Yes, Megan Williams – Yes

Minute Approval:

Mr. Boehnlein moved to approve the minutes of June 9, 2025, seconded by Mr. Martin. By voice vote, the motion passed.

Mr. Boehnlein moved to approve the minutes of June 20, 2025, seconded by Mr. Martin. By voice vote, the motion passed.

Mr. Boehnlein stated one of the ordinances on the minutes should have been a motion to waive readings and both motions under the ordinance say moved to adopt. Mr. Boehnlein moved to approve the minutes of July 21, 2025 as amended, seconded by Mr. Martin. By voice vote, the motion passed.

Mayors Report

The Mayor stated she appreciated BPA’s efforts to make sure the cell antenna towers got moved that were placed in front of “Welcome to Burton”.

Historic District Permits

Nothing to report.

Standing Committees

Finance, Funding and Personnel Committee – Nothing to report.

Police Department Report – Chief Smigelski will email his report. Council was provided with the quotes for the new Tahoe from Preston and upfitting from Hall Public Safety. Mr. Martin moved to approve the quote from Hall Public Safety for the Tahoe upfitting in the amount of \$20,588.68, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Fire Department Report – The report was emailed.

Street Committee – Chief Smigelski obtained quotes for sidewalk installation and the low quote was for \$7,500.00 from Luoma Cement Finishing. The Street Department is tearing out current sidewalks and placing the forms. Mr. Martin moved to approve the quote from Luoma Cement Finishing in the amount of \$7,500.00 for sidewalk installations, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Council Reports on Village and Independent Boards and Commissions

Board of Public Affairs – Mr. Tromba stated the board approved roofing quotes.

Board of Zoning Appeals – Nothing to report.

Cemetery Board – Nothing to report.

Planning Commission – Nothing to report.

Tree Commission – Chief Smigelski stated Colony Lane tree work is complete.

Berkshire Community Planning Association – Nothing to report.

Chamber of Commerce – Nothing to report.

JEDD Board – Nothing to report.

Fiscal Officers Report

Ms. Dahlhausen emailed her report. She will meet with the County Budget Commission Tuesday, August 19th. The Mayor and Mr. Boehnlein will attend as well.

Solicitors Report:

Mr. Hicks asked for permission to vote in favor of the Perdue bankruptcy plan on behalf of the village, which may allow us to obtain some funding. Mr. Martin moved to authorize Mr. Hicks to vote in favor of the Perdue opioid bankruptcy plan on behalf of the village, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Engineers Report:

Mr. Hess stated Woodford Excavating will begin on Garden Street Project in September

Mr. Hess said the parking areas are almost finished and he hasn't seen a pay request from Ronyak but received a pay request for 92% of the paving projects from Geauga Highway. Mr. Martin moved to approve the first pay request to Geauga Highway in the amount of \$207,035.65, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Mr. Hess provided quotes for chip and sealing the cemetery drive. Ms. Dahlhausen stated the increase to the Cemetery Fund was approved by the County Budget Commission so the money is now available. Ronyak Paving had the lowest quote at 27,475.00. Mr. Martin moved to approve the chip and seal quote from Ronyak Paving in the amount of \$27,475.00, seconded by Mr. Boehnlein. By voice vote, the motion passed.

Zoning Inspector's Report:

Mr. Crea wasn't available to report.

Invoice Approval

Mr. Boehnlein moved to pay approved invoices, seconded by Mr. Martin. By voice vote, the motion passed.

Ordinances and Resolutions

Nothing to report.

Old Business

Nothing to report.

New Business

Mr. Martin has been working with the Chamber to update the business map in the kiosk in the park. There will now be a QR code that can be scanned and is updated regularly by the chamber. The village will add another kiosk on the north end of the park for the information to be displayed as well.

Mr. Martin proposed a vacant property application similar to Painesville, which requires a yearly fee for vacant properties. This will be sent to the Planning Commission for review and discussion.

Public Participation

Ms. Wayman would like Council to consider a DORA (designated outdoor refreshment area) within the village around the park area. Mr. Schaner stated he feels this would be nice with the car shows held in the village. Ms. Wayman suggested starting at Schoolyard Studios and extending to the Century Village. The Planning Commission will add this to their upcoming agenda.

Ms. Wayman thanked Council for all of the hard work to get the paving projects completed. She added she would like to see arrows added to the road again so people don't enter the one way entrance and exit on the Spring Street triangle by the park.

Ms. Taurisano from the Century Village stated they would like to do a pumpkin roll down Huff Avenue. She added they plan to provide all residents on this street with a free admission to the Apple Butter Festival and a jar of apple butter. Council would like to have some additional details on cleanup and how the pumpkins will be stopped at the bottom of the hill due to the end of the road intersecting with a state route. She will attend the next meeting with more details and will let the residents on Huff Avenue know that it will be discussed if they want to attend the meeting.

Mr. Boehnlein moved to adjourn, seconded by Mr. Martin. By voice vote, the motion passed. Meeting adjourned at 7:50 PM.

Fiscal Officer

Mayor/President Pro Tem